

REQUEST FOR QUOTATION

22 November 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2022.11.458

PR No. 11.057

REQUIREMENTS: SUPPLY AND DELIVERY OF VIDEO CONFERENCING SOFTWARE

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount												
1 LOT	<p>SUPPLY AND DELIVERY OF VIDEO CONFERENCING SOFTWARE</p> <p>SCOPE OF WORK / SERVICES Provision of the following:</p> <table border="1"> <thead> <tr> <th>Item</th><th>Unit</th><th>Quantity</th><th>Duration</th></tr> </thead> <tbody> <tr> <td>Zoom Business Pro Plan</td><td>license</td><td>13</td><td>12 months</td></tr> <tr> <td>Webinar add on</td><td>license</td><td>1</td><td>12 months</td></tr> </tbody> </table> <p>Features and Functionalities</p> <ul style="list-style-type: none"> • All Pro features • Can accommodate up to 300 participants • Vanity URL • Option for on-premises deployment • Managed domains • Supports Single Sign-On (SSO) • Company branding • Custom Emails • LTI Integration • Cloud Recording Transcripts • Webinar Add on <ul style="list-style-type: none"> ➤ 1 host ➤ Can accommodate up to 500 participants per host ➤ Can reach 24 hours webinar duration 	Item	Unit	Quantity	Duration	Zoom Business Pro Plan	license	13	12 months	Webinar add on	license	1	12 months	PhP490,000.00	PhP490,000.00
Item	Unit	Quantity	Duration												
Zoom Business Pro Plan	license	13	12 months												
Webinar add on	license	1	12 months												

	<ul style="list-style-type: none"> ➤ Pre-registration for attendance report Private and Panelist chat settings for attendees and panelists ➤ Q&A dialog box where attendees can ask questions with live or text answers ➤ Virtual hand raising for attendee engagement ➤ Promote attendees to panelist ➤ Panelist can communicate with audience or respond in Q&A • Available in desktop, mobile, and Web app versions • License management via a web-based admin console • 24/7 technical support throughout the subscription duration • Dedicated phone support <p>ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS</p> <ol style="list-style-type: none"> 1. Company Profile 2. SEC Registration Certificate 3. Certificate as a Reseller <p>LEGAL REQUIREMENTS</p> <ol style="list-style-type: none"> 1. PhilGEPS Registration Certificate 2. Business/Mayor's permit 3. Income/Business Tax Return 4. Notarized Omnibus Sworn Statement 5. Notarized Secretary's Certificate <p>Attachments:</p> <ol style="list-style-type: none"> 1. Technical Specifications <p>Note:</p> <ol style="list-style-type: none"> 1. All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days. 		
Terms	30 days upon receipt of the invoice		
ABC	Approved Budget for the Contract (ABC) is PhP490,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis_lee@tpb.gov.ph** not later than **28 November 2022 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.



ROSELLE D. ROMERO 22 November 2022
Acting Head, Procurement and General Services Division
Administrative Department

Contact Person
Contact No.

(MISS) GENESIS WEIYN B. LEE
(8) 525-7312 local 266