

REQUEST FOR QUOTATION

28 November 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotation for the item/s listed below;

Quotation No. TPB-RFQ 2022.11.468

PR No. 11.086

REQUIREMENTS: SUPPLY AND DELIVERY OF GIVEAWAYS FOR TRAVEL TRADE AND HOSTED LUNCH EVENT PARTICIPANTS, MEDIA AND VIPS DURING THE ASEAN TOURISM FORUM (ATF) 2023

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p>SUPPLY AND DELIVERY OF GIVEAWAYS FOR TRAVEL TRADE AND HOSTED LUNCH EVENT PARTICIPANTS, MEDIA AND VIPS DURING THE ASEAN TOURISM FORUM (ATF) 2023</p> <p>TECHNICAL SPECIFICATIONS:</p> <p>Requirement A: VIP GIVEAWAY</p> <p>KAWAYAN WATCH (Php3,000.00)</p> <p>KAWAYAN/BAMBOO WATCH</p> <ul style="list-style-type: none"> ▪ Quantity: 20 pieces ▪ Unisex size Kawayan frame ▪ Whitish-beige/Black Color ▪ All wood watch from frame to straps ▪ Adjustable straps to fit any desired wrist size ▪ Stainless steel buckle ▪ Premium Japanese Miyota Movement ▪ Splash water resistant ▪ Includes packaging 	PhP679,500.00	PhP679,500.00

Sample Photos:



Requirement B: TRAVEL TRADE GIVEAWAY

INABEL TRAVEL BLANKET (PhP1,500.00)

- Quantity: 200 pieces
- Size: 54" x 75" (Double)
- Material: Abel Cloth
- Weave: Abel
- Must be sourced from local weaving community (e.g. La Paz, Abra; Bontoc, Mt. Province; Ilocos)

Sample Photos:



Requirement C: MEDIA GIVEAWAY

1) AURO CHOCOLATE SET (PhP450.00)

- Quantity: 50 pieces
- Assorted chocolate (may be dark chocolate, milk chocolate, white chocolate, etc.)
- Set of 4 chocolate bars in one box as seen on sample photo

Sample Photos:



2) THE CIRCA 1740 GIFT PACK (Php450.00)

- Quantity: 50 pieces
- The Circa 1740 Gift Pack (contains 6 kinds of coffee drip packet)

Sample Photos:





Requirement D: HOSTED LUNCH EVENT GIVEAWAY

THEO AND PHILO CHOCOLATE GIFT SET (Php450.00)

- Quantity: 350 pieces
- Gift Set could be 3 Bar Gift Box or Mini Sampler Box (5 samples)



Requirement E: GIVEAWAY PACKAGING

JUTE TOTE BAG (PhP180.00)

- Quantity: 580 pieces
- Material: Jute
- Size: 10.6 x 12.2 x 6.3 in
- Dual grab handles
- With Logo of PHILIPPINES printed on one side (LOGO to be provided by TPB)

Sample Photos:



ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS:

1. Prospective bidders should submit the actual sample or similar design of the above giveaways as specified in the above specification during submission of bid.
2. Failure to submit/present the actual sample based on the above specification

	<p>will be disqualified and will not be considered.</p> <ol style="list-style-type: none"> 3. Budget bid proposal. The cost of items in the bid should be broken down. 4. The winning bid shall be determined based on the quality of the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above-mentioned approved budget. <p>PROJECT IMPLEMENTATION SCHEDULE / DELIVERY DATE: Full delivery on or before 06 January 2022.</p> <p>CONTRACT DURATION: One-time engagement and should commence upon receipt of Notice to Proceed (NTP).</p> <p>LEGAL REQUIREMENTS:</p> <ol style="list-style-type: none"> 1. PhilGEPS Registration Certificate 2. Business/Mayor’s permit 3. SEC/DTI Registration Certificate 4. Income/Business Tax Return 5. Notarized Omnibus Sworn Statement 6. Signed Quotation/Bid Proposal 7. Signed Statement of Compliance to the Technical Specifications <p>ATTACHMENTS:</p> <ol style="list-style-type: none"> 1. Statement of Compliance to the Technical Specifications <p>NOTE:</p> <ol style="list-style-type: none"> 1. All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days. 		
Terms of Payment	Payment shall be processed within 30 days upon receipt of the Statement of Account / Billing Statement.		
ABC	Approved Budget for the Contract (ABC) is PhP679,500.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents through email at **neriesse_casitas@tpb.gov.ph** not later than **02 December 2022 at 5:00PM**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.

ROSELLE D. ROMERO

Acting Head, Procurement and General Services Division
Administrative Department

Contact Person
Contact No.

NERIESSE ANNE B. CASITAS
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