

TECHNICAL SPECIFICATIONS
SERVICE PROVIDER OF CULTURAL ENTERTAINMENT
FOR THE ADVANCED ASIAN DENTAL SUMMIT 2022
12-13 December 2022 | PICC

I. BACKGROUND

The Advanced Asian Dental Summit Inc. will be conducting the Advanced Asian Dental Summit on 12-13 December 2022. It aims to gather some 1000 local and 100 foreign Dental Professors from Malaysia, India, Vietnam, Singapore, and London.

TPB's assistance to the event will include the provision of a cultural entertainment on 12 December 2022 during one of the Summit's programs within the duration of the said event.

II. OBJECTIVES

It is the TPB's mandate to market the Philippines as a major convention destination in Asia. As such, the TPB shall take charge of attracting, promoting, facilitating, and servicing large-scale events, national and international fairs and conventions, congresses, exhibitions, incentive travels, and the like.

III. SCOPE OF WORK / SERVICES

Specifications:

Event	Advanced Asian Dental Summit 2022
Date Time	12 December 2022 *indicative date
Venue	Philippine International Convention Center (TBC)
Audience Profile	1,100 delegates
Theme	Best of Philippine dances showing Luzon, Visayas, and Mindanao Culture
Show Duration	*15-20 minutes lively Philippine cultural dance presentation *20-30 minutes live ambient music during dinner (e.g., stringed instruments such as guitar or ethnic instruments)

1. The presentation should depict the best of Philippine music, songs, and dances in both traditional/cultural and contemporary genres in a fresh, dynamic, and unique approach, fit for an international audience.
2. The presentation should include a snippet of Asian dances and songs should be part of the presentation to foster camaraderie with other Asian delegates.
3. The entertainment company must be flexible in dividing the dance presentation into sets as deemed fit in the program.
4. The presentation should be appropriate to the event and venue
5. The entertainment company shall provide the costumes and props necessary for the performances
6. Supplier shall arrange for, and shoulder, the performers' professional fees, and production assistants; travel and other expenses, land transportation, accommodation, meals, and other miscellaneous expenses, as needed
7. Supplier should coordinate with the venue ahead of time for the technical requirements of the performances, such as lights and sounds, audiovisual system, staging, emcee spiels (if any), schedule of the dry run, and other elements of the show.
8. Must submit in digital format photos of the performance.

IV. PROJECT IMPLEMENTATION SCHEDULE

12 December 2022

V. ADDITIONAL TECHNICAL / ELIGIBILITY REQUIREMENTS

1. Must be a Filipino owned operated and legally registered Performing Group Provider under Philippine laws.
2. Must have a minimum of 3 years of experience in organizing medium-scale events and performances of dances ranging from folk, ballroom, modern and contemporary genres, featuring Filipino artists and talents
3. Must have the expertise in the conceptualization and in the direction of performance in all fields of cultural dances
4. Participation in world dance competitions or cultural performances overseas in the past 3 years (submit listing)
5. Must have handled at least two (2) government projects/events (submit listing)
6. Must have handled projects/shows within the last three years (submit listing)

VI. APPROVED BUDGET FOR CONTRACT (ABC)

The Approved Budget for the Contract (ABC) is ONE HUNDRED FIFTY THOUSAND PESOS ONLY (Php 150,000.00) inclusive of all applicable taxes.

VII. TERMS OF PAYMENT

Send bill arrangement and full payment within thirty (30) working days or after services are rendered in full/complete.

The following document should be submitted by the winning bidder for the processing of payment:

- Statement of Account / Billing Statement with detailed costs for all services rendered to include management fee addressed to:

Chief Operating Officer/Officer-in-Charge
Tourism Promotions Board
4/F Legaspi Towers 300, Roxas Blvd., Manila 1100

Payment will be made through the Land Bank of the Philippines (LP) account. Should the winning bidder not have an account in LBP, bank charges to a preferred alternate bank will be shouldered by the bidder.

VIII. CONTRACT DURATION

One time engagement and shall commence from the acceptance of Notice to Proceed (NTP).

IX. PROJECT OFFICERS CONTACT INFORMATION

Contact Person:

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