

**TECHNICAL SPECIFICATIONS
FOR THE
TOUR OPERATOR SERVICES FOR
MICECON 2023**

as of Nov. 25 2022

I.BACKGROUND

The Philippine MICE Conference (MICECON), the country's largest gathering of Meetings, Incentive Travel, Conventions and Exhibitions (MICE) professionals in the Philippines, will be held on 01-03 March 2023 in the City of Davao. It will be held as a three-day educational event in hybrid format with the following event components:

- First-Time Attendees Session
- Corporate Social Responsibility Event
- Philippine MICE Youth Challenge
- Plenary and Breakout Education Sessions
- Pre-event and Post Event Tours

MICECON will be held in partnership with the City of Davao, in line with the City's Strategic MICE Masterplan, that aims to improve the competitiveness level of the local MICE destination. The event will feature a global perspective on the MICE industry by inviting international and local speakers to tackle high-level issues about the sector, provide updates on global marketing strategies and current best practices in the new normal.

II.Objectives

Specifically, the TPB is in need of tour operator services during MICECON 2023 for the smooth implementation of the event that aims to showcase new development, establishments and products / services promoting local culture, heritage, and cuisine of Davao City and promote the new tourism circuits being offered in Davao Region while ensuring the highest level of safety and security during the tours.

III.Scope of Services

The TPB shall procure the services of a tour operator/destination management company for the provision of the following requirements which shall be opened for public bidding based on the five (5) lots identified below:

LOT # 1 / ABC	Detailed Requirements		
Foreign Speaker’s Tour (3D/2N) and Manila Accommodations PHP 666,000.00	FOREIGN SPEAKERS’ TOUR		
	<u>Number of participants:</u> 14 pax (inclusive of TPB and DOT Regional Office representatives)		
	<u>Minimum pax guarantee:</u> 7 pax		
	<u>Indicative Dates:</u> 04-06 March 2023		
	Transportation		
	Date Needed	Particulars	No. of Pax
	Land:		
	04-06 March 2023	One (1) coaster (2008 model or newer) with driver (inclusive of gas, parking fees and overtime fees) for transfer-in and out from Hotel to Wharf to Airport	14 pax
	04-06 March 2023	Additional one (1) van for luggage (inclusive of driver and gas)	
	Water:		
04-06 March 2023	Water vessel exclusive for the group equipped with safety gears and safety security officer.	14 pax	
Accommodation			
04-06 March 2023	14 deluxe rooms or its equivalent for two (2) nights based on single occupancy with breakfast	14 pax	
Food and Beverage			
04-06 March 2023	Three (3) incentivized lunches including am and pm snacks with one (1) round of drinks per meal amounting to PhP2,000.00 per pax/ meal	14 pax	

	04 and 05 March 2023	Two (2) dinners with cultural or musical entertainment with one (1) round of drink per meal amounting to Php2,000.00 per pax/ meal	14 pax
	Other Requirements		
	Date Needed	Particulars	No. of Pax
	04-06 March 2023	One (1) DOT- accredited Regional Tour Guide with previous experience as Tour Guide in previous TPB-initiated domestic and international familiarization trips	14 pax
	04 March 2023	Incentivized tour kits (to include travel necessities) preferably sourced from the local community: <ul style="list-style-type: none"> • Tumbler • Tissue • Wipes • 70 ml refillable sanitizer/alcohol • face masks • mints • mosquito repellent • folded umbrella • fan • tour shirt with MICECON logo (design subject to approval of TPB) 	14 pax
	04-06 March 2023	First Aid Kit on board the vehicles with basic medicines: <ul style="list-style-type: none"> ○ antacid for upset stomach, headache ○ antihistamine for allergies, diarrhea, motion sickness, fever ○ pain reliever ○ povidone iodine ○ band aids 	14 pax

		<ul style="list-style-type: none"> ○ gauze pads ○ surgical tape ○ scissors <p><i>(first aid kit to be given to the TPB coordinator after the event)</i></p>	
	04-06 March 2023	Stand-by paramedics at identified locations in coordination with Region XI or Davao City	14 pax
	04-06 March 2023	Incentivized tour program (in booklet form) with directory of suppliers including wellness, water-sports, island hopping and snorkeling activities	14 pax
	04-06 March 2023	Tokens and destination-based giveaways to include one (1) welcome gift plus 3 pillow gifts for each guest that are sourced from the local community and advocates sustainability. The proposed design must not reflect the tour operator's logo and should be subject to TPB's approval prior to production/printing amounting to PhP2,000 per pax.	14 pax
	04 March 2023	Banners (for group pictorial) and appropriate bus signage, design/specs subject to TPB's approval	

	04-06 March 2023	<i>Provision of 1 professional videographer and 1 professional photographer to cover the tour and to provide a consolidated output stored in a USB drive to be distributed to each participant/ 3 TPB copies after the tour module and one (1) external hard drive(subject for approval of TPB)</i>	
	03 March 2023	All assigned personnel of the service provider (tour coordinator, drivers, tour guide, photographer, videographer, etc.) must submit the following to TPB: <ul style="list-style-type: none"> ● Proof of full vaccination with one (1) booster to concerned TPB Project Officer/s ● Negative result from Rapid Antigen Test (COVID-19) with a negative result within 24 hours before the tour 	
	04-06 March 2023	Snacks on board, cold towels and drinking water (Note: No mineral water in plastic bottles must be provided. Tumblers to be provided to the participants.)	14 pax
	04-06 March 2023	Covid-19 RT-PCR test for the participants as maybe required by the LGU (24 hours prior to the tour / upon arrival in destination/s)	14 pax
	04-06 March 2023	Provision for on-site related expenses, incidental and other miscellaneous expenses as the need arises subject to TPB's approval amounting to PhP30,000.00	14 pax

LOT # 2 / ABC	Detailed Requirements																											
LOCAL MICE BUYERS' Post Tour (3D/2N) PHP 1,698,000.00	<p>Number of participants: 39 pax (<u>13 pax per module</u> inclusive of TPB/DOT Regional Office representative)</p> <p>3 Modules: All within Region XI</p> <p><u>Minimum pax guarantee</u>: 7 pax per module</p> <p>Indicative Dates: 04-06 March 2023</p> <table><tr><th colspan="3">Land Transportation</th></tr><tr><th>Date Needed</th><th>Particulars</th><th>No. of Pax</th></tr><tr><td>04-06 March 2023</td><td>Six (6) vans (<i>two (2) vans per module</i>) (2018 model or newer) with driver (inclusive of gas, parking fees and overtime fees.)<ul style="list-style-type: none">• Transfer-in and out• Tour proper</td><td>39 pax (13 pax per module)</td></tr><tr><td>04-06 March 2023</td><td>Additional one (1) van for luggage per module (inclusive of driver and gas)</td><td></td></tr></table> <table><tr><th colspan="3">Accommodation</th></tr><tr><td>04-06 March 2023</td><td>Room Accommodation at 39 rooms with deluxe category (if applicable/available) or its equivalent for two (2) nights based on single occupancy with breakfast</td><td>39 (13 pax per module)</td></tr></table> <table><tr><th colspan="3">Food and Beverage</th></tr><tr><td>04-06 March 2023</td><td>Three (3) incentivized lunches including am and pm snacks with one (1) round of drink per meal amounting to PhP2,000.00 per pax/ day; per module</td><td>39 pax (13 pax per module)</td></tr><tr><td>04-06 March 2023</td><td>Two (2) dinners with cultural or</td><td>39 pax</td></tr></table>	Land Transportation			Date Needed	Particulars	No. of Pax	04-06 March 2023	Six (6) vans (<i>two (2) vans per module</i>) (2018 model or newer) with driver (inclusive of gas, parking fees and overtime fees.) <ul style="list-style-type: none">• Transfer-in and out• Tour proper	39 pax (13 pax per module)	04-06 March 2023	Additional one (1) van for luggage per module (inclusive of driver and gas)		Accommodation			04-06 March 2023	Room Accommodation at 39 rooms with deluxe category (if applicable/available) or its equivalent for two (2) nights based on single occupancy with breakfast	39 (13 pax per module)	Food and Beverage			04-06 March 2023	Three (3) incentivized lunches including am and pm snacks with one (1) round of drink per meal amounting to PhP2,000.00 per pax/ day; per module	39 pax (13 pax per module)	04-06 March 2023	Two (2) dinners with cultural or	39 pax
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		musical entertainment with one (1) round of drink per meal amounting to PhP2,000.00 per pax/ day; per module	(13 pax per module)
Other Requirements			
	Date needed	Particulars	No. of Pax
	04-06 March 2023	Incentivized, interactive and experiential tours and activities that focus on different MICE Facilities and feature tourism circuits of Davao; per module	39 pax (13 pax per module)
	04 March 2023	Provision of itinerary booklet and Directory of Participants and TPB Officials. (Content and design subject to the approval of TPB) per module	39 pax (13 pax per module)
		Provision of Incentivized Tour Kit coming from the local community /travel necessities: <ul style="list-style-type: none"> • Tumbler • Tissue • Wipes • 70 ml refillable sanitizer/alcohol • face masks • mints • mosquito repellent • foldable umbrella • luggage tags (color coded per module) • baller id bands (color coded per module) based on tour module • tour shirt with the branding of destination (design subject to the approval of TPB) 	

		*per module	
	04-06 March 2023	First Aid Kit on board the vehicles with basic medicines: <ul style="list-style-type: none"> ○ antacid for upset stomach, headache ○ antihistamine for allergies, diarrhea, motion sickness, fever ○ pain reliever ○ povidone iodine ○ band aids ○ gauze pads ○ surgical tape ○ scissors <i>(first aid kit to be given to the TPB coordinator after the event)</i>	39 pax (13 pax per module)
	04-06 March 2023	Stand-by paramedics at identified locations in coordination with Region XI or Davao City; per module	39 pax (13 pax per module)
	04-06 March 2023	Tokens and destination-based giveaways including 1 welcome gift and 2 pillow gifts for each guest coming from the local community and must be sustainable without showing the tour operator's logo and subject to TPB's approval amounting to Php2, 000 per pax; per module	39 pax (13 pax per module)
	04 March 2023	Banners (for group picture) and appropriate bus signage, design/specs subject to TPB's approval; per module	

	04-06 March 2023	<i>Provision of 1 professional videographer and 1 professional photographer to cover the tour and to provide a consolidated output stored in a USB drive to be distributed to each participant/ 3 TPB copies after the tour module and one (1) external hard drive(subject for approval of TPB)</i>	
	03 March 2023	All assigned personnel of the service provider (tour coordinator, drivers, tour guide, photographer, videographer, etc.) must submit the following to TPB: <ul style="list-style-type: none"> ● Proof of full vaccination with one (1) booster to concerned TPB Project Officer/s ● Negative result from Rapid Antigen Test (COVID-19) with a negative result within 24 hours before the tour 	
	04-06 March 2023	Snacks on board, cold towels and drinking water	39 pax (13 pax per module)
	04-06 March 2023	Services of a (1) DOT-accredited Regional Tour Guide (Ratio 5-7 pax = 1 Tour Guide); per module	39 pax (13 pax per module)
	04-06 March 2023	Covid-19 RT-PCR test for the participants as maybe required by the LGU (24 hours prior to the tour / upon arrival in destination/s); per module	39 pax (13 pax per module)
	04-06 March 2023	Provision for on-site related expenses, incidental and other miscellaneous expenses as the need arises subject to TPB's approval amounting to PhP100,000.00	

Lot 3 / ABC	Detailed Requirements		
Airtickets and Accommodation Requirements of TPB/DOT Officials, TPB Secretariat, and Foreign and Local Speakers PHP 2,024,590.00	Indicative Dates: 26 February-06 March 2023		
	FOREIGN SPEAKERS, MANILA		
	Date Needed	Particulars	No. of Pax
	1 st call :27-28 February 2023 2 nd call:06-07 March 2023 <i>*Indicative dates</i>	A. Rooms Eight (8) Single occupancy deluxe rooms, inclusive of buffet breakfast, for one (1) night B. Meals and Incidentals • Provision for one meal per pax (in-room dining or in a dining outlet inside the hotel) in case of late or early check-in/check-out, as the need arises • Provision for onsite-related incidentals, as the need arises, subject to TPB’s approval 1 st Priority : Nuwa Manila 2 nd Priority : Hilton Manila 3 rd Priority : Marriott Manila	6-8 pax
	LOCAL SPEAKERS, DAVAO		
	Check-in: 28 February 2023 Check-out: 04 March 2023 <i>*Indicative dates</i>	A. Rooms Ten (10) Single or Double occupancy rooms, inclusive of breakfast, for four (4) nights B. Meals and Incidentals	10 pax

		Provision for up to two (2) meals (outside of breakfast) per pax, in-room dining or in a dining outlet inside the hotel, in case of late or early check-in/check-out, as the need arises, subject to TPB's approval 1 st Priority : Dusit D2 Davao Hotel 2 nd Priority : Park Inn by Radisson Davao	
DOT/TPB OFFICIALS, DAVAO			
01-03 March 2023 <i>*Indicative dates</i>	Five (5) Single or Double occupancy deluxe rooms, inclusive of buffet breakfast based on occupancy, for two (2) nights 1 st Priority : Dusit D2 Davao Hotel 2 nd Priority : Waterfront Insular Davao	5 pax	
TPB/MICECON SECRETARIAT, DAVAO			
Check-in: 26-28 February 2023 Check-out: 04-06 March 2023 <i>*Indicative dates</i>	Fifteen (15) Twin-sharing rooms, with provision for one extra bed/person, inclusive of breakfast based on occupancy, for six (6) nights Priority Hotel: Park Inn by Radisson Davao	30 pax* <i>(50% of the total no. of TPB/MICECON officers & staff)</i>	
DOMESTIC AIRTICKETS			
	Rebookable, reroutable and refundable, inclusive of 20 kgs. baggage allowance, with 5 kgs. excess baggage allowance, other taxes & applicable charges with comprehensive travel insurance Airticket Details: <u>MANILA-DAVAO</u>		

		1 st Batch: 15 pax Route: Manila to Davao Date: 26 Feb 2023 Flight: PR1813 ETD/ETA: 9:25/11:20 2 nd Batch: 15 pax Route: Manila to Davao Date: 26 Feb 2023 Flight: PR1815 ETD/ETA: 12:25/14:25 3 rd Batch: 18 pax Route: Manila to Davao Date: 27 Feb 2023 Flight: PR1813 ETD/ETA: 9:25/11:20 4 th Batch: 17 pax Route: Manila to Davao Date: 27 Feb 2023 Flight: PR1815 ETD/ETA: 12:25/14:25 <u>DAVAO-MANILA</u> 1st Batch: 21 pax Route: Davao to Manila Date: 4 March 2023 Flight: PR1814 ETD/ETA: 12:25/14:25 2 nd Batch: 20 pax Route: Davao to Manila Date: 4 March 2023 Flight: PR1816 ETD/ETA: 15:25/17:20	
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		3 rd Batch: 20 pax Route: Davao to Manila Date: 4 March 2023 Flight: PR1818 ETD/ETA: 18:30/20:20 4 th Batch: 4 pax Route: Davao to Manila Date: 6 March 2023 Flight: PR1818 ETD/ETA: 18:30/20:20	
	OTHER REQUIREMENT		
	26 February – 06 March 2023	Tour Coordinator for smooth coordination and arrangements relative to hotels, meals, and airtickets arrangements.	
Lot 4 / ABC	Detailed Requirements		
Manila-based Media Guests Arrangement 4D/3N PHP 500,000.00	Number of participants: 12 pax Minimum pax guarantee: 09 pax Indicative Dates: 28 Feb - 03 Mar 2023		
	Round-trip Airtickets		
	Date Needed	Particulars	No. of Pax

	28 Feb and 03 Mar 2023	<p>Rebookable, reroutable and refundable, inclusive of 20 kls. baggage allowance, other taxes & applicable charges with comprehensive travel insurance</p> <p>Route: Manila to Davao Date: 28 Feb 2023 Flight: PR2815 ETD/ETA: 1225/1425</p> <p>Route: Davao to Manila Date: 03 Mar 2023 Flight: PR2818 ETD/ETA: 1830/2020</p>	12 pax
	Land Transportation		
	28 Feb to 03 Mar 2023	<p>Two (2) vans to be used for airport transfers, hotel transfers and to/from official event venues with the following specifications:</p> <ul style="list-style-type: none"> ○ 2018 model or newer ○ 12-seater per unit ○ with driver (must undergo a Rapid Antigen Test (COVID-19) within 24 hours before the arrangement ○ inclusive of gas, parking fees and overtime fees 	12 pax
	Accommodation		
	28 Feb – 03 Mar 2023	<p>Ten (10) single occupancy deluxe and one (1) double occupancy deluxe rooms in Acacia Hotel for three (3) nights with breakfast and welcome drinks</p> <ul style="list-style-type: none"> ● Check in: 28 Feb 2023 ● Check out: 03 Mar 2023 	11 rooms for 12 pax

	Food and Beverage		
	28 Feb 2023 7:00 – 9:00 PM Seda Abreeza Hotel	One (1) incentivized buffet dinner for 20 pax at PhP2,000.00 per pax Note: The Media group and Speakers’ group will have a joint dinner during this time.	20 pax
	Other Requirements		
	28 Feb – 04 Mar 2023	First Aid Kit on board the vehicles with basic medicines: <ul style="list-style-type: none"> ○ antacid for upset stomach, headache ○ antihistamine for allergies, diarrhea, motion sickness, fever ○ pain reliever ○ povidone iodine ○ band aids ○ gauze pads ○ surgical tape ○ scissors <i>(first aid kit to be given to the TPB coordinator after the event)</i>	12 pax
	28 Feb 2023	Incentivized Tour Kit sourced from the local community <ul style="list-style-type: none"> ○ Tumbler ○ Tissue ○ Wipes ○ 70 ml refillable sanitizer/alcohol spray ○ Face masks ○ Mints ○ Mosquito repellent 	12 pax

	28 Feb 2023	Negative COVID-19 Antigen Test (COVID-19) Results within 24 hours prior to the event of all assigned personnel of the service provider: <ul style="list-style-type: none">○ One (1) tour coordinator○ Two (2) drivers○ Other relevant personnel who will be involved	
	28 Feb – 04 Mar 2023	Provision for on-site related expenses, incidental and other miscellaneous expenses as the need arises subject to TPB’s approval amounting to PhP20,000.00.	
Lot 5 / ABC	Detailed Requirements		
Post-Conference Focused Educational Seminar PHP 164,500.00	<u>Number of participants:</u> 8 pax (inclusive of MICECON Secretariat, MICE Advisory Council / Speaker / Synthesizer)		
	<u>Minimum pax guarantee:</u> 5 pax		
	<u>Indicative Dates:</u> 22-24 March 2023		
	Round-trip Airtickets		
	Date Needed	Particulars	No. of Pax
22 and 24 Mar 2023	Rebookable, reroutable and refundable, inclusive of 20 kls. baggage allowance, other taxes & applicable charges with comprehensive travel insurance Route: Manila to Davao Date: 22 Mar 2023 Flight: PR2815 ETD/ETA: 1225/1425	6 pax <ul style="list-style-type: none">• 3 pax from MICECON Secretariat• 3 Resource Speakers from the	

		Route: Davao to Manila Date: 24 Mar 2023 Flight: PR2816 ETD/ETA: 1525/1720	MICE Advisory Council
Land Transportation			
22-24 Mar 2023	One (1) van to be used for airport transfers, hotel transfers and to/from official event venues with the following specifications: <ul style="list-style-type: none"> ○ 2018 model or newer ○ 12-seater ○ with driver (must undergo a Rapid Antigen Test (COVID-19) within 24 hours before the arrangement ○ inclusive of gas, parking fees and overtime fees 	6 pax	
Food and Beverage			
22 March 2023	One (1) intimate dinner at a local restaurant at P1,000.00 per pax	6 pax	
24 March 2023	One (1) intimate lunch at a local restaurant at P1,000.00 per pax	6 pax	
Other Requirements			
22 Mar 2023	Negative COVID-19 Antigen Test (COVID-19) Results within 24 hours prior to the event of the assigned driver / tour coordinator of the service provider		
22 – 24 Mar 2023	Provision for on-site related expenses, incidental and other miscellaneous expenses as the need arises subject to TPB's approval amounting to PhP10,000.00.		

IV. Project Implementation Schedule

LOT	DESTINATIONS	DATES
1	Foreign Speakers Post-Tour	March 4-6, 2023
2	Local MICE Buyers Post-Tour	March 4-6, 2023
3	TPB/DOT Officials, Secretariat, and Additional Local Speakers	February 26- March 6, 2023
4	Manila-Based Media Guests Arrangement	February 28-March 3, 2023
5	Post-Conference Focused Educational Seminar	March 22-24, 2023

V. ADDITIONAL REQUIREMENTS

1. Assistance in preparing/ securing entry documents, as necessary.
2. Must respond to immediate/unforeseen changes in specifications. Must be able to provide an alternative itinerary, in case of rain, risk of the typhoon, and other unforeseen or fortuitous events subject to the approval of TPB at no additional cost.
3. Must provide services on a “send-bill” arrangement.
4. Bidders must adhere to the DOT Guidelines from the Memorandum Circular No. 2020-008 and 2020-011, as well as the IATF Safety Guidelines and Protocols.
5. Tour activities and/or schedules/dates may still be changed based on recommendations on the DOT Regional Office and IATF orders on local travel restrictions.

6. Bidders must submit completed projects for at least three (3) years
7. Bidders should submit a budget bid proposal that reflects the cost of tours, activities, and logistical requirements. The TPB-initiated requested sponsorship (hosted/discounted) will be deducted from the bid amount, if any. Thus, the tour operator will bill TPB based on the actual cost per pax.
8. Valid Department of Tourism (DOT) Certificate of Accreditation.

VI. QUALIFICATIONS OF BIDDER

1. Must be a Filipino-owned operated and legally registered Tour Operator/ Travel Agency under the Philippine Laws.
2. Must have been in operation for at least three (3) years.
3. Must have a valid Department of Tourism (DOT) Certificate of Accreditation.
4. Must have at least three (3) years of experience in handling projects similar or related to incentivized programs.

VII. APPROVED BUDGET FOR THE CONTRACT

The total approved budget for the two **(5) Lots** is **FIVE MILLION FIFTY-THREE THOUSAND NINETY PESOS ONLY (Php5,053,090.00)** inclusive of all applicable taxes and fees.

VIII. TERMS OF PAYMENT

Send the bill to the Tourism Promotions Board after the completion of services as indicated below:

LOT NO.	PARTICULARS	AMOUNT
1	FOREIGN SPEAKERS POST-TOUR	
1 st Tranche	Acceptance of Final Itinerary Confirmed Accommodation/ Tour services (Tour Guides/Transportation)	15% of the total contract price
2 nd Tranche	Completion of booking accommodation during the trip	40% of the total contract price
3 rd Tranche	Full completion of deliverables for the event with corresponding Terminal Report, Trip Tickets and certification of project completion	45% of the total contract price

LOT NO.	PARTICULARS	AMOUNT
2	LOCAL MICE BUYERS POST-TOUR	
1 st Tranche	Acceptance of Final Itinerary Confirmed Accommodation/ Tour services (Tour Guides/Transportation)	15% of the total contract price
2 nd Tranche	Completion of booking of domestic air-tickets and confirm booking accommodation during the trip	40% of the total contract price
3 rd Tranche	Full completion of deliverables for the event with corresponding Terminal Report, Trip Tickets and certification of project completion	45% of the total contract price

LOT NO.	PARTICULARS	AMOUNT
3	TPB/DOT OFFICIALS, SECRETARIAT, AND ADDITIONAL LOCAL SPEAKERS	
1 st Tranche	Confirmed Accommodations	15% of the total contract price
2 nd Tranche	Confirmed air tickets	40% of the total contract price
3 rd Tranche	Full completion of deliverables for the event with corresponding Terminal Report, and certification of project completion	45% of the total contract price

LOT NO.	PARTICULARS	AMOUNT
4	MANILA-BASED MEDIA GUESTS ARRANGEMENT	
1 st Tranche	Confirmed Accommodations	15% of the total contract price
2 nd Tranche	Completion of booking of domestic air tickets and confirm booking accommodation during the trip	40% of the total contract price
3 rd Tranche	Full completion of deliverables for the event with corresponding Terminal Report, Trip Tickets and certification of project completion	45% of the total contract price

LOT NO.	PARTICULARS	AMOUNT
5	POST-CONFERENCE FOCUSED EDUCATIONAL SEMINAR	
	100% delivery of requirements with corresponding Terminal Report, Trip Tickets and certification of project completion	100%

Note: The bidders are encouraged to have a Land bank account. Payment will be made through LBP bank deposit. Otherwise, bank charges will be shouldered by the service provider.

IX. CONTRACT DURATION

Shall commence from the issuance of the Notice to Proceed (NTP) until full/complete delivery of requirements.

X. CONTACT INFORMATION

Lot 1	Alberto Gadia, Jr. alberto_gadia@tpb.gov.ph
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