



REQUEST FOR QUOTATION

December 12, 2022 RFQ No. TPB-PR 2022.12.503

The TOURISM PROMOTIONS BOARD through its Bids and Awards Committee (BAC), intends to procure the Services of a Tour Operator for the Domestic Invitational Program-Philippine Tourism Influencers Program covering Six (6) Regions/Lots through Section 53.1 (Negotiated Procurement – Two Failed Bidding) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Lots are broken down into following:

Lot No.	Destinations		Amount (PhP)
1			(awarded)
2	CORDILLERA March 19-24, 2023 6D/5N (indicative date)		1,625,000.00
3	SUBIC March 10-15, 2023 (4D/3N) (indicative date)		1,319,500.00
4	NUEVA VIZCAYA- QUIRINO March 30 – April 3, 2023 (6D/5N) (indicative date)		1,460,000.00
5	ZAMBOANGA DEL NORTE AND DEL SUR April 27 – May 3, 2023 <i>(7D/6N) (indicative date)</i>		2,333,000.00
6	CEBU-BOHOL May 25-31, 2023 (7D/6N) (indicative date)		2,114,004.00
7			(awarded)
8	BARMM June 5-11, 2023 (7D/6N) (indicative date)		1,881,000.00
		Total	10,732,504.00

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided on this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative on a sealed enveloped not later that the deadline on December 19, 2022 at 10:00 AM.

The following documents are also required to be submitted along with your quotation on the specified deadline above.



Technical and Legal Component:

- 1. Copy of SEC/DTI Certificate of Registration
- 2. Copy of 2022 Mayor's or Business Permit
- 3. Copy of 2022 Tax Clearance
- 4. Copy of Company Profile
- 5. Copy of Platinum PhilGEPS Registration Certicate
- 6. Notarized Revised Omnibus Sworn Statement (GPPB-Prescribed Form)
- 7. Statement of all its ONGOING government and private contract within the last three (3) years including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.
- 8. Statement of Single Largest Completed Contract (SLCC) similar to the contract to be bid within the last three (3) years, contract should at least be fifty percent (50%) of ABC.
- 9. Net Financial Contracting Capacity (NFCC), computation must be at least equal to ABC or a committed Line of Credit Forms.
- 10. Audited Financial Statements, showing among others, the supplier total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 11. Valid joint Venture Agreement, if applicable.
- 12. Conformity with Technical Specifications.
- 13. Curriculum Vitae of Tour Coordinators
- 14. List of Completed Projects within the last three (3) years
- 15. Valid Department of Tourism (DOT) Certificate of Accreditation
- 16. All Documents for submission as per stated in the Technical Specifications

Financial Component:

- 1) Duly signed and accomplished Financial Bid Form; and
- 2) Duly signed and accomplished Price Schedule(s).

For further information, please refer to:
Ms. Eloisa A. Romero / Mr. Socrates G. Torres
BAC Secretariat, Administrative Department
TPB PHL
4th Floor Legaspi Towers 300, Roxas Boulevard, Manila

Tel. Nos. 8 525-9318 loc. 261

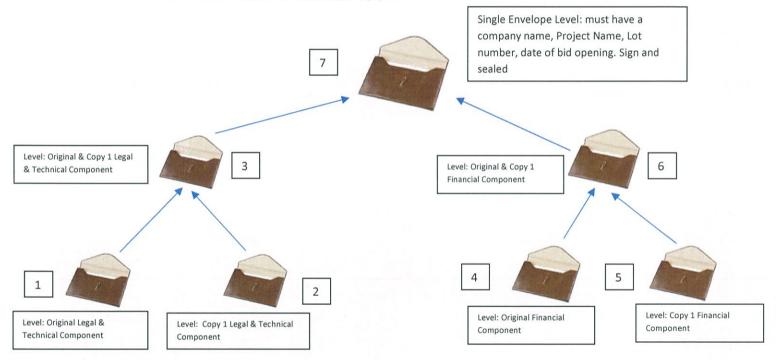
Email at bac_sec@tpb.gov.ph, soc_torres@tpb.gov.ph

Atty. Venancio C. Manuel III Chairperson

Bids and Award Committee

INSTRUCTIONS:

- 1. Submit you bid quotation on or before December 19, 2022 10:00 AM in a sealed enveloped at TPB office.
- 2. The bidders may participate in the bidding process for **one** (1) lot or more than one (1) lot depending on the lot the bidder may choice.
- 3. TPB will open the bid quotation lot after lot, a **complete and separate set** of bid quotation must be submitted per lot
- 4. The bidder must submit 2 sets of bid quotation, 1 original and copy 1.
- 5. The manner of submission is illustrated below:



Submission:

For Lot 2: Submit a complete and separate set of Bid Quotation

For Lot 3: Submit a complete and separate set of Bid Quotation

For Lot 4: Submit a complete and separate set of Bid Quotation

For Lot 5: Submit a complete and separate set of Bid Quotation

For Lot 6: Submit a complete and separate set of Bid Quotation

For Lot 8: Submit a complete and separate set of Bid Quotation

- 6. Prospective Bidders may obtain further information from TPB PHL— Bids and Awards Committee Secretariat and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m. Monday to Friday excluding holidays.
- 7. A complete set of Bidding Documents may be acquired by interested Bidders on December 12, 2022 to December 19, 2022 (9:30 A.M.) from the given address and website(s) below and

upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.

The cost of bidding documents shall correspond to the ABC range as indicated in the table below. This shall be the maximum amount of fee that procuring entities can set for the acquisition of bidding documents.

Approved Budget for the Contract	Amount of Bidding Documents	
	(in Philippine Peso)	
More than 1 Million up to 5 Million	2,500.00	
More than 5 Million up to 10 Million	5,000.00	

Mode of Payment of Bidding Document

a) Fund/Bank Transfer:

Tourism Promotions Board Philippines bank details:

Account Name: Tourism Promotions Board

Account Number: 1772-1034-13
Bank: Land Bank of the Philippines

Branch Address: Ground Floor Century Park Hotel

Harrison Plaza, Adriatico St., Malate Manila

Bidders who have tend to pay the bidding documents via fund/bank transfer, facilitate the payment three (3) working days before the deadline of submission of bids in order for the TPB Cash Division to issue an Official Receipt and other relevant document

b) Cash Payment: Pay in cash at the TPB Office Cash Unit.

TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 3. Price quotation/s must be valid for a period of one hundred twenty (120) calendar days from the deadline of submission.
- 4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the TPB shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.

- 8. The services and items shall be delivered as stated in the Technical Specifications/Project Implementation Schedule (Subject to Change as per instructions of the TPB).
- 9. Payment shall be made after delivery and upon the submission of the required supporting Documents.

SERVICES OF A TOUR OPERATOR FOR THE DOMESTIC INVATIONAL PROGRAM - PHILIPPINE TOURISM INFLUENCER PROGRAM

LOT 2

[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.

Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

ltem	Specification	Statement of Compliance (Comply or Not Comply)
1	Lot 2:	
	CORDILLERA	
	March 19-24, 2023 6D/5N (indicative date)	
2	ABC PhP 1,625,000.00	
3	Number of participants: 20 pax per module (inclusive of TPB	
	and DOT Regional Office representatives)	
	Minimum pax guarantee: 10 pax per module	
4	Transportation:	
	Five (5) vans (2018 model or newer) with driver (inclusive of	
	gas, parking fees and overtime fees.)	

	Transfer-in and out	
	• Iransier-in and out	
	Pick-up and drop-off of TPB personnel residence and	
	participants based on the number of participants within	
	Greater Metro Manila.	
	Tour proper Additional one (1) van for luggage per module (inclusive of	
	driver and gas)	
	_ ·	
	Note: Drivers must undergo a Rapid Antigen Test (COVID-19)	
-	within 24 hours before the tour	
5	Comprehensive Travel Insurance with COVID-19 coverage for	
	20 pax with 1 Million medical coverage for covid-19	
6	Room Accommodation at 20 rooms with deluxe category (if	
	applicable/available) or its equivalent for five (5) nights based	
	on single occupancy with breakfast to Mt. Data or any Baguio	
	City 4 start hotel.	
7	Incentivized Lunch and Dinner with cultural and musical	
	entertainment during the three (3) dinners (Welcome Dinner,	
	Day 2 Dinner, Farewell Dinner) including am and pm snack	
	amounting to PhP2,000.00 per pax/ meal	
	Note: Lunch and Dinner all throughout the duration of the tour	
	with one (1) round of drinks or beverage	
8	Incentivized, interactive and experiential tours and activities	,
	that focused on Habi (weaving), Halal, Hilot and Hilom including	
	sustainable community based-tourism sites and attractions.	
9	Tour coordinators with at least three (3) years of experience	i
	(Provide TPB their curriculum vitae) (ratio 1 coordinator per 10	
	participants)	
10	Provision of itinerary booklet and Directory of Participants	
	and TPB Officials. (Content and design subject to approval of	
	TPB)	
11	Provision of Incentivized Tour Kit coming from the local	
	community /travel necessities - tissue, wipes, 70 ml	
	refillable sanitizer/alcohol, face masks, mints, mosquito	
	repellent, disposable hooded emergency raincoat, face	
	towel, folded umbrella, tour shirt with branding of	
	destination (design subject to approval of TPB)	
12	First Aid Kit on board the tour vehicle with basic medicines	
	(antacid for upset stomach, headache, antihistamine for	
	allergies, diarrhea, motion sickness, fever, pain reliever, etc.)	
13	Provision of Stand-by paramedics at identified location	
14	Provision of (3) color-coded luggage tags per participants	

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15	Provision of token and destination-based giveaways including	
	1 welcome gift and 4 pillow gifts for each guest coming from	ļ
	the local community and sustainable without showing tour	
	operator's logo and subject to TPB's approval amounting to	
	PhP2, 000 per pax.	
16	Provision of banners (for group picture) and appropriate bus	
	signage, design/specs subject to TPB's approval	
17	Provision of 1 professional videographer and 1 professional	
	photographer to cover the tour, 3-5 minutes clip and highlights	
	and to provide a consolidated output stored in a USB drive to	
	be distributed to each participant/ 3 tpb copies after the tour	
	module and one (1) external hard drive(subject for approval of	
	TPB)	
18	All assigned personnel of the service provider should have a	
	negative ANTIGEN Test and or COVID-19 booster c/o of bidder	
	(tour coordinator, tour guide, photographers, videographer,	
	and driver)	
19	Provision of snacks on board, cold towels and drinking water	
	inside the tumbler	
20	Services of a DOT-accredited local or Regional Tour Guide	
	(Ratio 5 pax = 1 Tour Guide)	
21	Provision of Covid-19 Antigen test as maybe required by the	
	LGU	
22	Provision for on-site related expenses, incidental and other	
	miscellaneous expenses as the need arises subject to TPB's	
	approval amounting to PhP100,000.00	
23	Provision of re-validation activity	
	- One (1) van for re-validation of the tour Itinerary for 4 days	
	with driver (inclusive of gas, parking fees and overtime fees.)	
	date is subject for TPB's approval.	
24	Three (3) rooms with deluxe category (if applicable/available)	
	or its equivalent for three (3) nights with twin bed with	
25	breakfast	
25	Provision of Meals for four (4) days including Lunch and Dinner	
26	amounting to PhP1,500.00	
26	Tours and activities including One (1) DOT accredited Regional	
27	Tour Guide	
27	Project Implementation Schedule (Subject to Change)	
	LOT DESTINATIONS DATES	

	2	CORDILLERA 6D/5N	March 19-24,		
			2023		
28	ADDITION	_			
28	1. Assoned need 2. Will character the and the assoned need assoned need need need need need need need	 Assistance in preparing/ securing entry documents, as necessary. Willingness to respond to immediate/unforeseen changes in specifications. Must be able to provide an alternative itinerary, in case of rain, risk of the typhoon, and other unforeseen or fortuitous events subject to the approval of TPB at no additional cost. Willing to provide services on a "send-bill" arrangement. Bidders must adhere to the DOT Guidelines from the Memorandum Circular No. 2020-008 and 2020-011, as well as the IATF Safety Guidelines and Protocols. Tour activities and/or schedules/dates may still be changed based on recommendations on the DOT Regional Office and IATF orders on local travel restrictions. Bidders must submit List of completed projects for the three (3) years Bidders should submit a budget bid proposal that reflects the cost of tours, activities, and logistical requirements. The TPB-initiated requested sponsorship (hosted/discounted) will be deducted from the bid amount. Thus, the tour operator will bill 			
		omit valid Department of Touris Accreditation.	!		
29	Qualification				
		Filipino-owned operated and leg	ally registered		
	Tour Opera	· · · · · · · · · · · · · · · · · · ·	,		
		ncy under Philippine Laws. Must	have been in		
	-	or at least three (3) years.			
30	TERMS OF PAYMENT				
	1 st	Confirmed	15% of the	7	
	Tranche	Accommodation/Tour Services			
		(Tour Guide/Transportation)	price		
		including draft tour Itinerary			
		during the re-validation trip.			
	2 nd	Acceptance of Final Itinerary	40% of the	- 	
			total contract		
<u> </u>	<u> </u>	l	total contract		

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	Tranche	Completion of booking of	price			
		domestic air-tickets and confirm	price	1		
		booking accommodation during				
		the trip				
		the trip				
	3 _{rq}	Full completion of deliverables	45% of the			
	Tranche	for the event with	total contract			
		corresponding Terminal Report,	price			
		Trip Tickets and certification of				
		project completion				
	Note: The h	i Didders are encouraged to have a La	andhank account			
		rill be made through LBP bank depo				
		es will be shouldered by the service	· ·			
	Dank Charg	es will be shouldered by the service	: provider.			
31	Submission					
	1	en the Bid Proposal Lot after Lot				
	Submit con	nplete and separate Bid Quotation	per Lot			
32	For Subm	nission of Notarized Revised (Omnibus Sworn			
	Statement	(OSS) is supported of:				
	Notarized Secretary's Certificate (for Corporate					
	Company under Securities and Exchange Commission)					
	or • No:	or Sole				
	Pro					
	Pic					
	The Auth	sentative in the				
	OSS is the	he same person/name indicate	ed/stated in the			
	1	's Certificate or Special Power	of Attorney to			
	enter into					
	Submit	the Security and Exchang	e Commission			
	Certificate with the Articles of Incorporation					
33	1) ^++	ach the Cortificate of Catisfacter C				
33		ach the Certificate of Satisfactory C	· ·			
		est Completed Contract within the l	` '			
	years from	the date of submission and receipt	ot bias.			
	2) For	the statement of all ongoing gover	nment and			
		tract attached any of the following:				

	Award, Notice to Proceed, Contract/Purchase Order.	
34	The Tourism Promotions Board Philippines is evaluating the suppliers' performance based on these criteria:	
	Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)	
35	CONTRACT DURATION The effectivity of the Contract shall commence upon receipt by the bidder of the Notice To Proceed which will not be later than five (5) calendar days upon each issuance until the completion of the deliverable / services.	

hereby certify to comply and deliver all of the above requirements.				
Name of Company	Signature over Printed Name of the authorized representative	Date		

SERVICES OF A TOUR OPERATOR FOR THE DOMESTIC INVITATIONAL PROGRAM - PHILIPPINE TOURISM INFLUENCER PROGRAM

LOT 3

[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.

Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

Item	Specification	Statement of Compliance (Comply or Not Comply)
1	Lot 3:	
	SUBIC March 10-15, 2023 (4D/3N) (indicative date)	
2	ABC PhP1,319,500.00	
3	Number of participants: 20 pax per module (inclusive of TPB	
	and DOT Regional Office representatives)	
	Minimum pax guarantee: 10 pax per module	
4	Transportation:	
	Five (5) vans (2018 model or newer) or minibus with driver	
	(inclusive of gas, parking fees and overtime fees.)	
	Transfer-in and out	
	 Pick-up and drop-off of TPB personnel residence and participants based on the number of participants within Greater Metro Manila. 	
	Tour proper Additional one (1) van for luggage per module (inclusive of	
	driver and gas)	
	Note: Drivers must undergo a Rapid Antigen Test (COVID-19)	
	within 24 hours before the tour	
5	Comprehensive Travel Insurance with COVID-19 coverage for	
3	20 pax with 1 million medical coverage for covid-19	
6	Room Accommodation at 20 rooms with deluxe category (if	
	applicable/available) or its equivalent for three (3) nights based	
	on single occupancy with breakfast.	
7	Incentivized Lunch and Dinner with cultural and musical	
	entertainment during the three (3) dinners (Welcome Dinner,	
	Day 2 Dinner, Farewell Dinner) including am and pm snack	
	amounting to PhP2,000.00 per pax/ meal	
	Note: Lunch and Dinner all throughout the duration of the tour	
	with one (1) round of drinks or beverage	
8	Incentivized, interactive and experiential tours and activities	
	that focused on Habi (weaving), Halal, Hilot and Hilom including	
	sustainable community based-tourism sites and attractions.	
9	Tour coordinators with at least three (3) years of experience	
	(Provide TPB their curriculum vitae) (ratio 1 coordinator per 10	
	participants)	
10	Provision of itinerary booklet and Directory of Participants	
	and TPB Officials. (Content and design subject to approval of	

	TPB)	
11	Provision of Incentivized Tour Kit coming from the local community /travel necessities — tissue, wipes, 70 ml refillable sanitizer/alcohol, face masks, mints, mosquito repellent, disposable hooded emergency raincoat, face towel, folded umbrella, tour shirt with branding of destination (design subject to approval of TPB)	
12	First Aid Kit on board the tour vehicle with basic medicines (antacid for upset stomach, headache, antihistamine for allergies, diarrhea, motion sickness, fever, pain reliever, etc.)	
13	Provision of Stand-by paramedics at identified location	
14	Provision of (3) color-coded luggage tags per participants	
15	Provision of token and destination-based giveaways including 1 welcome gift and 4 pillow gifts for each guest coming from the local community and sustainable without showing tour operator's logo and subject to TPB's approval amounting to PhP2, 000 per pax.	
16	Provision of banners (for group picture) and appropriate bus signage, design/specs subject to TPB's approval	
17	Provision of 1 professional videographer and 1 professional photographer to cover the tour, 3-5 minutes clip and highlights and to provide a consolidated output stored in a USB drive to be distributed to each participant/ 3 tpb copies after the tour module and one (1) external hard drive(subject for approval of TPB)	
18	All assigned personnel of the service provider should have a negative ANTIGEN Test and or COVID-19 booster c/o of bidder (tour coordinator, tour guide, photographers, videographer, and driver)	
19	Provision of snacks on board, cold towels and drinking water inside the tumbler	
20	Services of a DOT-accredited local or Regional Tour Guide (Ratio 5 pax = 1 Tour Guide)	
21	Provision of Covid-19 Antigen test as maybe required by the LGU	
22	Provision for on-site related expenses, incidental and other miscellaneous expenses as the need arises subject to TPB's approval amounting to PhP60,000.00	
23	Project Implementation Schedule (Subject to change)	

	LOT	DESTINATIONS	DATES	i	
	3	SUBIC 4D/3N	MARC 2023	H 10-15,	
24	ADDITIONA	L REQUIREMENTS			
25	nece 2. Willi char alter and the a 3. Willi arra 4. Bidd Mer as w 5. Tour char Regi restr 6. Bidd the 7. Bidd refle requ spor from TPB 8. Subr of A	nsorship (hosted/discount in the bid amount. Thus, th based on the actual cost p mit valid Department of To ccreditation.	immedia ist be able frain, risk of tuitous ever tional cost es on a complete des completes	te/unforeseen to provide an of the typhoon, ents subject to "send-bill" the formal still be on the DOT local travel that and logistical requested be deducted erator will bill	
25	Qualification Must be a Fi	n of Bidders lipino-owned operated an	d legally re	gistered	
	Tour Operat		5 7		
	_	cy under Philippine Laws.		been in	
26	operation fo		years.		
20	I LINIVIS OF P	W HAIRIA I		j	
	1 st Tranche	Acceptance of Final Itine Confirmed Accommodat services (Tour Guides/Transportation)	·	15% of the total contract price	

I		Computation of bookings of	1 400/ - Ext	
	2 nd	Completion of booking of	40% of the	
	Tranche	domestic air-tickets and confirm	total	
		booking accommodation during	contract	
		the trip	price	
	3 rd	Full completion of deliverables	45% of the	
	Tranche	for the event with corresponding	total	
		Terminal Report, Trip Tickets and	contract	
		certification of project	price	
		completion		
	Payment wil	dders are encouraged to have a Land I be made through LBP bank deposit. s will be shouldered by the service pr	Otherwise,	
27	Submission of	of Bid:		
	-	n the Bid Proposal Lot after Lot		
		olete and separate Bid Quotation per		
28		sion of Notarized Revised Omnibu	s Sworn	
	Statement	(OSS) is supported of:		
	• Not	arized Secretary's Certificate (for	Corporate	
	Con	npany under Securities and Exchar	nge	
	Con	nmission)		
	or	,		
		arized Special Dower of Attorney	for Solo	
		arized Special Power of Attorney (
	_	prietor, under Department of Trac	le and	
	Indu	ustry)		
	The Author	rized and Designated Representat	ive in the	
		same person/name indicated/sta		
		Certificate or Special Power of A		
	-	transact, deal and bid.		
		Security and Exchange Commissi	on Certificate	
29		ticles of Incorporation ch the Certificate of Satisfactory Com	nletion for	
23	•	•	·	
	-	st Completed Contract within the last	' '	
	years from t	he date of submission and receipt of	DIUS.	
	2) For t	the statement of all ongoing governm	ent and	

	private contract attached any of the following: signed Notice of
	Award, Notice to Proceed, Contract/Purchase Order.
30	The Tourism Promotions Board Philippines is evaluating
	the suppliers' performance based on these criteria:
	Quality (40%), Cost (25%), Timeliness
	(25%), and Customer Service (10%)
31	CONTRACT DURATION
	The effectivity of the Contract shall commence upon receipt by
	the bidder of the Notice To Proceed which will not be later than
	five (5) calendar days upon each issuance until the completion
	of the deliverable / services.

I hereby certify to comply	and deliver all of the above requirements.	
Name of Company	Signature over Printed Name of the authorized representative	Date

SERVICES OF A TOUR OPERATOR FOR THE DOMESTIC INVITATIONAL PROGRAM - PHILIPPINE TOURISM INFLUENCER PROGRAM

LOT 4

[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject

to the applicable laws and issuances.]

1 Lot 4:	
(6D/5N) (indicative date)	
2 ABC PhP1,460,000.00	
3 Number of participants: 20 pax per module (inclusive of TPB	
and DOT Regional Office representatives)	
Minimum pax guarantee: 10 pax per module	
4 Transportation:	
Charter bus with driver (inclusive of gas, parking fees and	
overtime fees.) and or charter bus that can accommodate 25-	
30 pax.	
Transfer-in from Manila to Isabela	
Transfer-out from Nueva Vizcaya to Manila	
Five (5) vans (2018 model or newer) with driver (inclusive of	
gas, parking fees and overtime fees.)	
 Tour Proper and other activities during the travel in the destination. 	е
1 Back-up van (2018 model or newer) with driver (inclusive of gas, parking fees and overtime fees.)	
 Pick-up and drop-off of TPB personnel residence an participants based on the number of participants within Greater Metro Manila. 	
For the whole duration of the tour proper	
Additional one (1) van for luggage per module (inclusive of	
driver and gas)	
Note: Drivers must undergo a Rapid Antigen Test (COVID-19) within 24 hours before the tour	
5 Comprehensive Travel Insurance with COVID-19 coverage for	
20 pax with 1 million medical coverage for covid-19	
6 Room Accommodation at 20 rooms with deluxe category (if	
applicable/available) or its equivalent for five (5) nights based	
on single occupancy with breakfast.	
7 Incentivized Lunch and Dinner with cultural and musical	<u> </u>
entertainment during the three (3) dinners (Welcome Dinner,	
Day 2 Dinner, Farewell Dinner) including am and pm snack	
amounting to PhP2,000.00 per pax/ meal	

	Note: Lunch and Dinner all throughout the duration of the tour	
	with one (1) round of drinks or beverage	
8	Incentivized, interactive and experiential tours and activities	
	that focused on Habi (weaving), Halal, Hilot and Hilom including	
	sustainable community based-tourism sites and attractions.	
9	Tour coordinators with at least three (3) years of experience	
	(Provide TPB their curriculum vitae) (ratio 1 coordinator per 10	
	participants)	
10	Provision of itinerary booklet and Directory of Participants and	
	TPB Officials. (Content and design subject to approval of TPB)	
11	Provision of Incentivized Tour Kit coming from the local	
	community /travel necessities - tissue, wipes, 70 ml	
	refillable sanitizer/alcohol, face masks, mints, mosquito	
	repellent, disposable hooded emergency raincoat, face	
	towel, folded umbrella, tour shirt with branding of	
12	destination (design subject to approval of TPB) First Aid Kit on board the tour vehicle with basic medicines	
12	(antacid for upset stomach, headache, antihistamine for	
	allergies, diarrhea, motion sickness, fever, pain reliever, etc.)	
13		
12	Provision of Stand-by paramedics at identified location	
14	Provision of (3) color-coded luggage tags per participants	
15	Provision of token and destination-based giveaways including 1	
	welcome gift and 4 pillow gifts for each guest coming from the	
	local community and sustainable without showing tour	
	operator's logo and subject to TPB's approval amounting to	
	PhP2, 000 per pax.	
16	Provision of banners (for group picture) and appropriate bus	
	signage, design/specs subject to TPB's approval	
17	Provision of 1 professional videographer and 1 professional	
	photographer to cover the tour, 3-5 minutes clip and highlights	
	and to provide a consolidated output stored in a USB drive to	
	be distributed to each participant/ 3 tpb copies after the tour	
	module and one (1) external hard drive(subject for approval of	
	TPB)	
18	All assigned personnel of the service provider should have a	
	negative ANTIGEN Test and or COVID-19 booster c/o of bidder	
	(tour coordinator, tour guide, photographers, videographer,	
	and driver)	
19	Provision of snacks on board, cold towels and drinking water	
	inside the tumbler	
<u> </u>	I	

20	Services of a DOT-accredited local or Regional Tour Guide			
	(Ratio 5 pax = 1 Tour Guide)			
21	Provision of Covid-19 Antigen test as maybe required by the			
	LGU			
22	Provision for on-site related expenses, incidental and other			
22	miscellaneous expenses as the need arises subject to TPB's			
22	approval amounting to PhP100,000.00			
23	Project Implementation Schedule (Subject to Change)			
	LOT DESTINATIONS DATES			
	4 NUEVA VIZCAYA – March 30 – April 3,			
	QUIRINO 6D/5N 2023			
24	ADDITIONAL REQUIREMENTS			
	Assistance in preparing/ securing entry documents, as			
	necessary.			
	2. Willingness to respond to immediate/unforeseen			
	changes in specifications. Must be able to provide an			
	alternative itinerary, in case of rain, risk of the typhoon,			
	and other unforeseen or fortuitous events subject to			
	the approval of TPB at no additional cost.			
	3. Willing to provide services on a "send-bill"			
	arrangement.			
	4. Bidders must adhere to the DOT Guidelines from the Memorandum Circular No. 2020-008 and 2020-011,			
	as well as the IATF Safety Guidelines and Protocols.			
	5. Tour activities and/or schedules/dates may still be			
	changed based on recommendations on the DOT Regional Office and IATF orders on local travel			
	restrictions.			
	6. Bidders must submit the list of completed projects			
	for the last three (3) years			
	7. Bidders should submit a budget bid proposal that			
	reflects the cost of tours, activities, and logistical			
	requirements. The TPB-initiated requested			
	sponsorship (hosted/discounted) will be deducted			
	from the bid amount. Thus, the tour operator will bill			
	TPB based on the actual cost per pax.			
	8. Submit valid Department of Tourism (DOT) Certificate			
25	of Accreditation. Qualification of Bidders			
2.3				
	Must be a Filipino-owned operated and legally registered			
	Travel Agency under Philipping Laws Must have been in			
	Travel Agency under Philippine Laws. Must have been in			

	operation fo	or at least three (3) years.		
26	TERMS OF P	* * *		<u></u>
20	TERIVIS OF P	ATIVIENT		
	1 st Tranche	Acceptance of Final Itinerary	15% of the total	
		Confirmed Accommodation/ Tour services (Tour Guides/Transportation)	contract price	
	2 nd	Completion of booking of	40% of the	
	Tranche	domestic air-tickets and confirm	total	
		booking accommodation during	contract	
		the trip	price	
	3 rd	Full completion of deliverables	45% of the	
	Tranche	for the event with	total	
		corresponding Terminal Report,	contract	
		Trip Tickets and certification of	price	
		project completion		
	Payment wi	idders are encouraged to have a Lar Il be made through LBP bank deposi s will be shouldered by the service	t. Otherwise,	
27	-	of Bid: In the Bid Proposal Lot after Lot plete and separate Bid Quotation pe	erlot	
28		ssion of Notarized Revised Omnib		
	Statement	(OSS) is supported of:		
	1) Not	arized Secretary's Certificate (for	r Corporate	
	Company ι	under Securities and Exchange Co	ommission) or	
	2) No	tarized Special Power of Attorne	y (for Sole	
	Proprietor,	, under Department of Trade and	I Industry)	
	The Autho	rized and Designated Represent	ative in the	
		same person/name indicated/st		
	Secretary's	s Certificate or Special Power of	Attorney to	
	enter into,	transact, deal and bid.		
		e Security and Exchange Commis rticles of Incorporation	sion Certificate	

29	Attach the Certificate of Satisfactory Completion for	
	Single Largest Completed Contract within the last three (3)	
	years from the date of submission and receipt of bids.	
	2) For the statement of all ongoing government and	
	private contract attached any of the following: signed Notice of	Ì
	Award, Notice to Proceed, Contract/Purchase Order.	
31	The Tourism Promotions Board Philippines is evaluating	
	the suppliers' performance based on these criteria:	
	Quality (40%), Cost (25%), Timeliness	
	(25%), and Customer Service (10%)	
32	CONTRACT DURATION	
	The effectivity of the Contract shall commence upon receipt by	
	the bidder of the Notice To Proceed which will not be later than	
	five (5) calendar days upon each issuance until the completion	
	of the deliverable / services.	

I hereby certify to comply	and deliver all of the above requirements.	
Name of Company	Signature over Printed Name of the authorized representative	Date

SERVICES OF A TOUR OPERATOR FOR THE DOMESTIC INVITATIONAL PROGRAM PHILIPPINE TOURISM INFLUENCER PROGRAM

LOT 5

[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.

Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is

subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

Item	Specification	Statement of Compliance (Comply or Not Comply)
1	Lot 5: ZAMBOANGA DEL NORTE AND DEL SUR April 27 – May 3, 2023 (7D/6N) (indicative date)	
2	ABC PhP2,333,000.00	
3	Number of participants: 20 pax per module (inclusive of TPB and DOT Regional Office representatives) Minimum pax guarantee: 10 pax per module	
4	Transportation: Five (5) vans (2018 model or newer) or minibus with driver (inclusive of gas, parking fees and overtime fees.) • Transfer-in and out • Pick-up and drop-off of TPB personnel residence and participants based on the number of participants within Greater Metro Manila. • Tour proper Additional one (1) van for luggage per module (inclusive of driver and gas) Note: Drivers must undergo a Rapid Antigen Test (COVID-19) within 24 hours before the tour	
5	 Provision of Domestic Air-ticket (round trip) with 20 kilos baggage allowance per pax per way (rebookable and refundable) 	
6	Comprehensive Travel Insurance with COVID-19 coverage for 20 pax with 1 million medical coverage for covid-19	
7	Room Accommodation at 20 rooms with deluxe category (if applicable/available) or its equivalent for six (6) nights based on single occupancy with breakfast.	
8	Incentivized Lunch and Dinner with cultural and musical entertainment during the three (3) dinners (Welcome Dinner, Day 2 Dinner, Farewell Dinner) including am and pm snack amounting to PhP2,000.00 per pax/ meal Note: Lunch and Dinner all throughout the duration of the tour	

	with one (1) round of drinks or beverage	
9	Incentivized, interactive and experiential tours and activities	
	that focused on Habi (weaving), Halal, Hilot and Hilom including	
	sustainable community based-tourism sites and attractions.	
10	Tour coordinators with at least three (3) years of experience	
	(Provide TPB their curriculum vitae) (ratio 1 coordinator per 10	
	participants)	
11	Provision of itinerary booklet and Directory of Participants	ies
	and TPB Officials. (Content and design subject to approval of	
	TPB)	
12	Provision of Incentivized Tour Kit coming from the local	·
	community /travel necessities - tissue, wipes, 70 ml	
	refillable sanitizer/alcohol, face masks, mints, mosquito	
	repellent, disposable hooded emergency raincoat, face	
	towel, folded umbrella, tour shirt with branding of	
	destination (design subject to approval of TPB)	
13	First Aid Kit on board the tour vehicle with basic medicines	<u> </u>
	(antacid for upset stomach, headache, antihistamine for	
	allergies, diarrhea, motion sickness, fever, pain reliever, etc.)	
14	Provision of Stand-by paramedics at identified location	
15	Provision of (3) color-coded luggage tags per participants	
16	Provision of token and destination-based giveaways including	
	1 welcome gift and 4 pillow gifts for each guest coming from	
	the local community and sustainable without showing tour	
	operator's logo and subject to TPB's approval amounting to	
	PhP2, 000 per pax.	
17	Provision of banners (for group picture) and appropriate bus	
	signage, design/specs subject to TPB's approval	
18	Provision of 1 professional videographer and 1 professional	
	photographer to cover the tour, 3-5 minutes clip and highlights	
	and to provide a consolidated output stored in a USB drive to	
	be distributed to each participant/ 3 tpb copies after the tour	
	module and one (1) external hard drive(subject for approval of	
	трв)	
19	All assigned personnel of the service provider should have a	
	negative ANTIGEN Test and or COVID-19 Antigen Test with	
	booster c/o of bidder (tour coordinator, tour guide,	
	photographers, videographer, and driver)	

20	Provision of snacks on board, cold towels and drinking water					
	inside the tu					
21	Services of a DOT-accredited local or Regional Tour Guide					
	(Ratio 5 pax = 1 Tour Guide)					
22	Provision of	Covid-19 Antigen test as maybe	required by the			
	LGU					
23	Provision fo	r on-site related expenses, incid	ental and other			
	miscellaneo	us expenses as the need arises s	ubject to TPB's			
	approval an	approval amounting to PhP100,000.00				
24	Provision o	f re-validation activity				
		n for re-validation of the tour Itir	erary for 4 days			
	with driver (inclusive of gas, parking fees and	d overtime fees.)			
		ect for TPB's approval.				
25	Three (3) ro	oms with deluxe category (if app	licable/available)			
	or its equiva	lent for three (3) nights with twi	n bed with			
	breakfast					
26	Provision of	Provision of Meals for four (4) days including Lunch and Dinner				
		to PhP1,500.00 for 5 pax (includi				
27		Tours and activities including One (1) DOT accredited Regional				
_,	Tour Guide					
28	- Round Trip Domestic Air-tickets for (2 pax)					
29	Project Imp	Project Implementation Schedule (Subject to Change)				
						
	LOT	DESTINATIONS	DATES			
		TANADANIOA DEL NODES	A			
	5	ZAMBOANGA DEL NORTE	April 27 –			
		AND DEL SUR - 7D/6N	May 3, 2023			
30	ADDITIONA	L REQUIREMENTS				
	1. Ass	Assistance in preparing/ securing entry documents, as				
	I	necessary.				
	t	2. Willingness to respond to immediate/unforeseen changes in specifications. Must be able to provide an				
		alternative itinerary, in case of rain, risk of the typhoon, and other unforeseen or fortuitous events subject to				
	l l	the approval of TPB at no additional cost . 3. Willing to provide services on a "send-bill"				
	I					
	arra					
	4. Bidders must adhere to the DOT Guidelines from the					
	Memorandum Circular No. 2020-008 and 2020-011, as well as the IATF Safety Guidelines and Protocols.					
	as \	well as the IATF Safety Guidelines	and Protocois.			

1st Tranche Confirmed Accommodation/Tour Services (Tour Guide/Transportation) including draft tour Itinerary during the re-validation trip. 2nd Tranche Acceptance of Final Itinerary Completion of booking of domestic air-tickets and confirm booking accommodation during the trip 3rd Tranche Full completion of deliverables for the event with corresponding Terminal Report, Trip Tickets and certification of project completion	31 Qualif Must I Tour C Travel operat	changed based Regional Office restrictions. Bidders must sub the last three (3) Bidders should s reflects the cost requirements. sponsorship (hos from the bid amo TPB based on the Submit valid Depa of Accreditation. ication of Bidders be a Filipino-owned Operator/ Agency under Philip	on recommendations and IATF orders of omit List of complete years ubmit a budget bid of tours, activities, The TPB-initiated sted/discounted) will ount. Thus, the tour op actual cost per pax. The artment of Tourism (Deprine Laws. Must have east three (3) years.	on the DOT n local travel ed projects for proposal that and logistical requested be deducted perator will bill eOT) Certificate
Completion of booking of domestic air-tickets and confirm booking accommodation during the trip 3rd Tranche Full completion of deliverables for the event with corresponding Terminal Report, Trip Tickets and certification of project total contract price	1 st Tr	Tanche Confirmed Accommo (Tour Guid including d during the	dation/Tour Services le/Transportation) draft tour Itinerary re-validation trip.	total contract price
for the event with corresponding Terminal contract Report, Trip Tickets and certification of project	2 nd Ti	Completio domestic a confirm be accommo	n of booking of air-tickets and boking	total contract
 	3 rd Tr	for the even correspon Report, Tr certification	ent with ding Terminal ip Tickets and on of project	total contract

	Payment will be made through LBP bank deposit. Otherwise,	_	
	bank charges will be shouldered by the service provider		
33	bank charges will be shouldered by the service provider	_	
33	Submission of Bid:		
	TPB will open the Bid Proposal Lot after Lot		
24	Submit complete and separate Bid Quotation per Lot.		
34	For Submission of Notarized Revised Omnibus Sworn		
	Statement (OSS) is supported of:		
	Notarized Secretary's Certificate (for Corporate		
	Company under Securities and Exchange		
	Commission)		
	or		
	Notarized Special Power of Attorney (for Sole		
	Proprietor, under Department of Trade and		
	Industry)		
	The Authorized and Designated Representative in the		
	OSS is the same person/name indicated/stated in the		
	Secretary's Certificate or Special Power of Attorney to		
	enter into, transact, deal and bid to TPB.		
	Submit the Security and Exchange Commission Certificate		
	with the Articles of Incorporation		
35	1) Attach the Certificate of Satisfactory Completion for		
	Single Largest Completed Contract within the last three (3)		
	years from the date of submission and receipt of bids.		
	2) For the statement of all ongoing government and		
	private contract attached any of the following: signed Notice of		
	Award, Notice to Proceed, Contract/Purchase Order.		
36	The Tourism Promotions Board Philippines is evaluating		
	the suppliers' performance based on these criteria:		
	Quality (40%), Cost (25%), Timeliness		
	(25%), and Customer Service (10%)		
37	CONTRACT DURATION		
	The effectivity of the Contract shall commence upon receipt by		
	the bidder of the Notice To Proceed which will not be later than		
	five (5) calendar days upon each issuance until the completion		

of the	deliverable / services.	
I hereby certify to co	mply and deliver all of the above requirements.	
Name of Company	Signature over Printed Name of the authorized representative	 Date

SERVICES OF A TOUR OPERATOR FOR THE DOMESTIC INVITATIONAL PROGRAM - PHILIPPINE TOURISM INFLUENCER PROGRAM

LOT 6

[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.

Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

ltem	Specification	Statement of Compliance (Comply or Not Comply)
1	Lot 6: CEBU-BOHOL May 25-31, 2023 (7D/6N) (indicative date)	
2	ABC PhP 2,114,004.00	

2	Normalis of a settle in a to 20 years and the first transfer of TOP	
3	Number of participants: 20 pax per module (inclusive of TPB	
	and DOT Regional Office representatives)	
	Minimum pax guarantee: 10 pax per module	
4	Transportation:	
	Five (5) vans (2018 model or newer) or minibus with driver	
	(inclusive of gas, parking fees and overtime fees.)	
	Transfer-in and out	
	Pick-up and drop-off of TPB personnel residence and	
	participants based on the number of participants within Greater Metro Manila.	
	Tour proper	
	Additional one (1) van for luggage per module (inclusive of	
	driver and gas)	
	Note: Drivers must undergo a Rapid Antigen Test (COVID-19)	
	within 24 hours before the tour	
5	Provision of Domestic Air-ticket (round trip) with 20 kilos	
	baggage allowance per pax per way (rebookable and	
	refundable)	
6	Comprehensive Travel Insurance with COVID-19 coverage for	
	20 pax with 1 Million medical coverage for covid-19	
7	Room Accommodation at 20 rooms with deluxe category (if	
	applicable/available) or its equivalent for six (6) nights based on	
	single occupancy with breakfast.	
8	Incentivized Lunch and Dinner with cultural and musical	
	entertainment during the three (3) dinners (Welcome Dinner,	
	Day 2 Dinner, Farewell Dinner) including am and pm snack	
	amounting to PhP2,000.00 per pax/ meal	
	Note: Lunch and Dinner all throughout the duration of the tour	
	with one (1) round of drinks or beverage	
9	Incentivized, interactive and experiential tours and activities	
	that focused on Habi (weaving), Halal, Hilot and Hilom including	
	sustainable community based-tourism sites and attractions.	
10	Tour coordinators with at least three (3) years of experience	
	(Provide TPB their curriculum vitae) (ratio 1 coordinator per 10	
	participants)	
11	Provision of itinerary booklet and Directory of Participants	•
	and TPB Officials. (Content and design subject to approval of	
	TPB)	
12	Provision of Incentivized Tour Kit coming from the local	
	community /travel necessities – tissue, wipes, 70 ml	
	refillable sanitizer/alcohol, face masks, mints, mosquito	
	repellent, disposable hooded emergency raincoat, face	

	towel, folded umbrella, tour shirt with branding of destination (design subject to approval of TPB)	
13	First Aid Kit on board the tour vehicle with basic medicines	
	(antacid for upset stomach, headache, antihistamine for	
	allergies, diarrhea, motion sickness, fever, pain reliever, etc.)	
14	Provision of Stand-by paramedics at identified location	
15	Provision of (3) color-coded luggage tags per participants	
16	Provision of token and destination-based giveaways including	
	1 welcome gift and 4 pillow gifts for each guest coming from	
	the local community and sustainable without showing tour	
	operator's logo and subject to TPB's approval amounting to	
	PhP2, 000 per pax.	
17	Provision of banners (for group picture) and appropriate bus	•
	signage, design/specs subject to TPB's approval	
18	Provision of 1 professional videographer and 1 professional	
10	photographer to cover the tour, 3-5 minutes clip and highlights	
	and to provide a consolidated output stored in a USB drive to	
	be distributed to each participant/ 3 tpb copies after the tour	
	module and one (1) external hard drive(subject for approval of	
	TPB)	
19	All assigned personnel of the service provider should have a	
1.5	negative ANTIGEN Test and or COVID-19 booster c/o of bidder	
	(tour coordinator, tour guide, photographers, videographer,	
	and driver)	
20	,	
20	Provision of snacks on board, cold towels and drinking water inside the tumbler	
21	Services of a DOT-accredited local or Regional Tour Guide	
21	(Ratio 5 pax = 1 Tour Guide)	
22	Provision of antigen test as maybe required by the LGU	
23	Provision for on-site related expenses, incidental and other	
	miscellaneous expenses as the need arises subject to TPB's	
	approval amounting to PhP100,000.00	
24	Provision of re-validation activity	
	- One (1) van for re-validation of the tour Itinerary for 4 days	
	with driver (inclusive of gas, parking fees and overtime fees.)	
	date is subject for TPB's approval.	
25	- Three (3) rooms with deluxe category (if applicable/available)	

	breakfast			
26	- Provision of Meals for four (4) days including Lunch and Dinner amounting to PhP1,500.00 for 5 pax (TPB/DOT/LGU)			
27	Tours and a	ctivities including One (1) DOT a	ccredited Regional	
28	Domestic Ai	r-ticket for 2 pax (TPB)		
29	Project Imp	lementation Schedule (Subject	to change)	
	LOT	DESTINATIONS	DATES	
	6	CEBU-BOHOL - 7D/6N	May 25-31, 2023	
30	ADDITIONA	L REQUIREMENTS	<u> </u>	
21	necce 2. Will chain alte and the 3. Will arra 4. Bido Mer as w 5. Tou chain Reg rest 6. Bido the 7. Bido refle requ spor	istance in preparing/ securing elessary. lingness to respond to iminges in specifications. Must be rnative itinerary, in case of raing other unforeseen or fortuitous approval of TPB at no additionating to provide services of ingement. Iders must adhere to the DOT Genorandum Circular No. 2020-0 (vell as the IATF Safety Guideline or activities and/or schedules/onged based on recommendational Office and IATF order circtions. Iders must submit the list completes three (3) years ders should submit a budget ects the cost of tours, activitions in the bid amount. Thus, the tour based on the actual cost per permit valid Department of Tourism accreditation.	mediate/unforeseen able to provide an risk of the typhoon, is events subject to al cost. In a "send-bill" ruidelines from the 208 and 2020-011, is and Protocols. It is and Protocols. It is on local travel believed projects for bid proposal that ties, and logistical ated requested will be deducted ar operator will bill ox.	
31	Qualification of Bidders			-
	_	ilipino-owned operated and leg	ally registered	

	Tour Operator/		
	Travel Agency under Philippine Laws. Must have been in		
	operation for at	least three (3) years.	
32	TERMS OF PAYIN	IENT	
	1st Tranche	Confirmed	15% of
	1 Tranche	Accommodation/Tour	the total
		Services (Tour	contract
		Guide/Transportation)	price
		including draft tour Itinerary	price
		during the re-validation trip.	
	2 nd Tranche	Acceptance of Final Itinerary	40% of
			the total
		Completion of booking of	contract
		domestic air-tickets and	price
		confirm booking	
		accommodation during the	
		trip	
	3 rd Tranche	Full completion of	45% of
		deliverables for the event	the total
		with corresponding Terminal	contract
		Report, Trip Tickets and	price
		certification of project	
		completion	
	N1 - 4 771 1-1-1-1		1
		s are encouraged to have a Landb made through LBP bank deposit. (
	· ·	I be shouldered by the service pro	
33	Submission of Bi	· · · · · · · · · · · · · · · · · · ·	-
	TPB will open the	e Bid Proposal Lot after Lot	
	Submit complete and separate Bid Quotation per Lot.		
34		of Notarized Revised Omnibus	Sworn
	Statement (OSS) is supported of:		
	Notarize	ed Secretary's Certificate (for C	orporate
		ny under Securities and Exchang	•
	Commis	·	J-
	or	,	
	<u> </u>		

	Notarized Special Power of Attorney (for Sole
	Proprietor, under Department of Trade and
	Industry)
	The Authorized and Designated Representative in the
	OSS is the same person/name indicated/stated in the
	Secretary's Certificate or Special Power of Attorney to
	enter into, transact, deal and bid.
	Submit the Security and Exchange Commission Certificate with the Articles of Incorporation
35	Each and every page of the Bid Proposal, including the
	Schedule of Prices, shall be signed by the duly authorized
	representative/s of the Bidder.
36	1) Attach the Certificate of Satisfactory Completion for
	Single Largest Completed Contract within the last three (3)
	years from the date of submission and receipt of bids.
	2) For the statement of all ongoing government and
	private contract attached any of the following: signed Notice of
	Award, Notice to Proceed, Contract/Purchase Order.
37	The Tourism Promotions Board Philippines is evaluating
	the suppliers' performance based on these criteria:
	Quality (40%), Cost (25%), Timeliness
	(25%), and Customer Service (10%)
38	CONTRACT DURATION
	The effectivity of the Contract shall commence upon receipt by
	the bidder of the Notice To Proceed which will not be later than
	five (5) calendar days upon each issuance until the completion
	of the deliverable / services.

I hereby certify to comply and deliver all of the above requirements.				
Name of Company	Signature over Printed Name of the authorized representative	 Date		

SERVICES OF A TOUR OPERATOR FOR THE DOMESTIC INVITATIONAL PROGRAM - PHILIPPINE TOURISM INFLUENCER PROGRAM

LOT 8

[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.

Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

Item	Specification	Statement of Compliance (Comply or Not Comply)
1	Lot 8:	
	BARMM June 5-11, 2023 (7D/6N) (indicative date)	
2	ABC PhP1,881,000.00	
3	Number of participants: 26 pax per module (inclusive of TPB/	
	BARMM DOT Regional Office/ Military Escorts)	
	Minimum pax guarantee: 10 pax per module	
4	Transportation:	
	Six (6) vans (2018 model or newer) or minibus with driver	
	(inclusive of gas, parking fees and overtime fees.)	
	Transfer-in and out	
	Pick-up and drop-off of TPB personnel residence and	

	participants based on the number of participants within	
	Greater Metro Manila.	
	Tour proper Additional one (1) year for luggage per module (inclusive of	
	Additional one (1) van for luggage per module (inclusive of	
	driver and gas)	
	Alata Dairen and and a Barid Aution Test (COVID 10)	
	Note: Drivers must undergo a Rapid Antigen Test (COVID-19)	
_	within 24 hours before the tour	
5	Provision of Domestic Air-ticket with 1 direct flight and 1	
	multiple city with 20 kilos additional baggage allowance per pax	
	per way (rebookable and refundable)	
6	Comprehensive Travel Insurance with COVID-19 coverage for	
	20 pax with 1 Million medical coverage for covid-19	
7	Room Accommodation at 25 rooms with deluxe category (if	
	applicable/available) or its equivalent for six (6) nights based on	
	single occupancy with breakfast.	
8	Incentivized Lunch and Dinner with cultural and musical	
	entertainment during the three (3) dinners (Welcome Dinner,	
	Day 2 Dinner, Farewell Dinner) including am and pm snack	
	amounting to PhP2,000.00 per pax/ meal	
	Note: Lunch and Dinner all throughout the duration of the tour	
	with one (1) round of drinks or beverage	
9	Incentivized, interactive and experiential tours and activities	
	that focused on Habi (weaving), Halal, Hilot and Hilom including	
	sustainable community based-tourism sites and attractions.	
10	Tour coordinators with at least three (3) years of experience	
	(Provide TPB their curriculum vitae) (ratio 1 coordinator per	
	10 participants)	
11	Provision of itinerary booklet and Directory of Participants	
	and TPB Officials. (Content and design subject to approval of	
	TPB)	
12	Provision of Incentivized Tour Kit coming from the local	
	community /travel necessities – tissue, wipes, 70 ml refillable	
	sanitizer/alcohol, face masks, mints, mosquito repellent,	
	disposable hooded emergency raincoat, face towel, folded	
	umbrella, tour shirt with branding of destination (design subject	
	to approval of TPB)	
13	First Aid Kit on board the tour vehicle with basic medicines	
	(antacid for upset stomach, headache, antihistamine for	
	allergies, diarrhea, motion sickness, fever, pain reliever, etc.)	
14	Provision of Stand-by paramedics at identified location	
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15	Provision of	(3) color-coded luggage ta	gs per participants			
16	Provision of 1 welcome g the local cor operator's lo PhP2, 000 pe	ng				
17	Provision of banners (for group picture) and appropriate bus signage, design/specs subject to TPB's approval					
18	Provision of 1 professional videographer and 1 professional photographer to cover the tour, 3-5 minutes clip and highlights and to provide a consolidated output stored in a USB drive to be distributed to each participant/ 3 tpb copies after the tour module and one (1) external hard drive(subject for approval of TPB)					
19	All assigned personnel of the service provider should have a negative ANTIGEN Test and or COVID-19 Antigen Test with booster c/o of bidder (tour coordinator, tour guide, photographers, videographer, and driver)					
20	Provision of snacks on board, cold towels and drinking water inside the tumbler					
21	Services of a DOT-accredited local or Regional Tour Guide (Ratio 5 pax = 1 Tour Guide)					
22	Provision of Covid-19 Antigen test as maybe required by the LGU					
23	Provision for on-site related expenses, incidental and other miscellaneous expenses as the need arises subject to TPB's approval amounting to PhP100,000.00					
24	Project Imp					
	LOT 8	DESTINATIONS BARMM (7D/6N)	June 5-11,	-		
			2023			
25	1. Assistance in preparing/ securing entry documents, as necessary. 2. Willingness to respond to immediate/unforeseen changes in specifications. Must be able to provide an alternative itinerary, in case of rain, risk of the typhoon, and other unforeseen or fortuitous events subject to					

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26	the approval of TPB at no additional cost. 3. Willing to provide services on a "send-bill" arrangement. 4. Bidders must adhere to the DOT Guidelines from the Memorandum Circular No. 2020-008 and 2020-011, as well as the IATF Safety Guidelines and Protocols. 5. Tour activities and/or schedules/dates may still be changed based on recommendations on the DOT Regional Office and IATF orders on local travel restrictions. 6. Bidders must submit the list of completed projects for the last three (3) years 7. Bidders should submit a budget bid proposal that reflects the cost of tours, activities, and logistical requirements. The TPB-initiated requested sponsorship (hosted/discounted) will be deducted from the bid amount. Thus, the tour operator will bill TPB based on the actual cost per pax. 8. Submit valid Department of Tourism (DOT) Certificate of Accreditation. Qualification of Bidders Must be a Filipino-owned operated and legally registered Tour Operator/					
	Travel Agend	een in				
	operation fo					
27	TERMS OF P		_			
	1 st Tranche	Acceptance of Final Itinerary Confirmed Accommodation/ Tour services (Tour Guides/Transportation)	15% of the total contract price			
	2 nd Tranche	Completion of booking of domestic air-tickets and confirm booking accommodation during the trip	40% of the total contract price			
	3 rd Tranche	Full completion of deliverables for the event with corresponding Terminal Report, Trip Tickets and certification of project completion	45% of the total contract price			

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Note: The bidders are encouraged to have a Landbank account. Payment will be made through LBP bank deposit. Otherwise, bank charges will be shouldered by the service provider. 28 Submission of Bid: TPB will open the Bid Proposal Lot after Lot Submit complete and separate Bid Quotation per Lot. 29 For Submission of Notarized Revised Omnibus Sworn Statement (OSS) is supported of: • Notarized Secretary's Certificate (for Corporate Company under Securities and Exchange Commission) or • Notarized Special Power of Attorney (for Sole Proprietor, under Department of Trade and
TPB will open the Bid Proposal Lot after Lot Submit complete and separate Bid Quotation per Lot. Por Submission of Notarized Revised Omnibus Sworn Statement (OSS) is supported of: Notarized Secretary's Certificate (for Corporate Company under Securities and Exchange Commission) or Notarized Special Power of Attorney (for Sole
Notarized Secretary's Certificate (for Corporate Company under Securities and Exchange Commission) or Notarized Special Power of Attorney (for Sole
Company under Securities and Exchange Commission) or • Notarized Special Power of Attorney (for Sole
Industry)
The Authorized and Designated Representative in the OSS is the same person/name indicated/stated in the Secretary's Certificate or Special Power of Attorney to enter into, transact, deal and bid.
Submit the Security and Exchange Commission Certificate with the Articles of Incorporation
30 1) Attach the Certificate of Satisfactory Completion for Single Largest Completed Contract within the last three (3) years from the date of submission and receipt of bids.
2) For the statement of all ongoing government and private contract attached any of the following: signed Notice of Award, Notice to Proceed, Contract/Purchase Order.
The Tourism Promotions Board Philippines is evaluating the suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)
32 CONTRACT DURATION The effectivity of the Contract shall commence upon receipt by

	five (5) cale	of the Notice To Proceed which will not be later ndar days upon each issuance until the complet erable / services.	
I hereby ce	ertify to comp	ly and deliver all of the above requirements	·.
Name of C	ompany	Signature over Printed Name of the authorized representative	Date