

7 December 2022

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. TPB-RFQ 2022.12.500

PR No. 1.006

Requirements: **Supply and Delivery of Personal Protective items for TPB employees for 1st Quarter of 2023 (Jan-Mar)**

Quantity	Item/Description	Estimated Unit Price	Total Cost (Php)
18,000 pcs	LOT 1 3D FACEMASK DISPOSABLE Material: Adult Nonwoven elastic earloops Color: Black & White) (30pcs X 200 x Months)	Php3.00	Php54,000.00
18,000 pcs	LOT 2 Sodium Ascorbate + Zinc 30 pcs x 200 pax x 3 Months <ul style="list-style-type: none"> Film-coated tablet or capsule Each tablet should contain: Sodium Ascorbate 500 mg (Vitamin C) Zinc Sulfate Monohydrate 27.5 mg (equivalent to 10 mg elemental Zinc) 	9.00	162,000.00
200 pcs	LOT 3 ALCOHOL (70% Solution) <ul style="list-style-type: none"> Ethyl or Isopropyl Alcohol 3.8L/Gallon 	330.00	66,000.00
100 pcs	LOT 4 Zip Lock Medium <ul style="list-style-type: none"> Re-sealable plastic bag Size: 15cm X 20cm 	6.00	600.00
Terms	30 days from receipt of Invoice		
Delivery	30 days from receipt of NTP		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		Php282,600.00

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address bhong_ducusin@tpb.gov.ph not later than **14 December 2022 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.



ROSELLE D. ROMERO

Acting Head, Procurement and General Services Division

Contact person: Jose T. Ducusin, Jr
Contact number: 02 8525 -7312 / 8525 – 9318 to 27

Note: All entries must be typewritten on your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

- a. PhilGEPS Certificate
- b. Mayor's Business Permit
- c. SEC/DTI Registration Certificate
- d. BIR Registration /TIN
- e. Company profile (New Supplier)