

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

SERVICES OF A TOUR OPERATOR FOR THE TPB OFFICERS OPEN WATER DIVE

COURSE

NO.	SPECIFICATION	STATEMENT OF COMPLIANCE (COMPLY/NOT COMPLY)
1.	<p><u>Indicative date: 1st Quarter 2023</u> (indicative dates: 3-5 February 2023)</p> <p><u>Number of participants:</u> 17 pax</p> <p><u>Minimum pax guarantee:</u> 10 pax</p>	
2.	<p>Dive Course Requirements:</p> <ul style="list-style-type: none"> • Provision of Licensed Diver Instructor/Master • Provision of equipment for rent and course materials (Tanks, Dive equipment) • Provision of venue for Knowledge development sessions (academics), including whiteboard, flipchart, marker, eraser, pads and pencils or pens (if necessary) • Confined water dive and open water dive classes, including conservation pass (dive pass) • Provision of boat for transfers and open water dives • Provision of LCD projector with wide screen or monitor with basic PA system with microphones during lectures • Provision of PADI license to participants who completed and passed the course requirements • Accommodation (maximum of twin sharing) • Full board meals (AM and PM snack, buffet lunch and dinner) for 3D2N • Provision of complimentary internet connection 	
3.	<p>Transportation:</p> <p>Day 01 and Day 03</p> <ul style="list-style-type: none"> • Three (3) units of a van (2018 model or newer) or two (2) coasters with driver inclusive of gas, parking fees and overtime fees for the following: • Pick-up and drop off of TPB personnel residence and participants based on the number of participants within Greater Metro Manila. 	
4.	<p>17 Comprehensive Travel Insurance with covid-19 medical coverage</p>	

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5.	Meals AM & PM Snacks, Lunch and Dinner Day 1 - 3 – 17 pax, full board	
6.	First Aid Kit on board the tour vehicle with basic medicines (antacid for upset stomach, headache, catapres, antihistamine for allergies, diarrhea, motion sickness, fever, pain reliever, etc.)	
7.	Incidental, other miscellaneous and on-site related expenses amounting to Php10,000.00 (e.g., sampling of local delicacies, electrical consumption, gasoline, water expenses and etc.)	
8.	Assigned one (1) tour coordinator including three (3) drivers, should be fully vaccinated with at least one (1) booster and shall undergo antigen test a day before the tour.	
9.	Assistance in preparing/ securing entry documents within Mabini, Batangas, as necessary.	
	Willingness to respond to immediate/unforeseen changes in specifications. Must be able to provide an alternative itinerary, in case of rain, risk of the typhoon, and other unforeseen or fortuitous events subject to the approval of TPB.	
	Willing to provide services on a “send-bill” arrangement.	
	Bidders must adhere to the DOT Guidelines from the Memorandum Circular No. 2020-008 and 2020-011, as well as the IATF Safety Guidelines and Protocols.	
	<i>Dive activities and/or schedules/dates may still be changed</i> based on recommendations on the DOT Regional Office and IATF orders on local travel restrictions.	
	Bidders should submit a budget bid proposal that reflects the cost of tours, activities, and logistical requirements. The TPB-initiated requested sponsorship (hosted/discounted) will be deducted from the bid amount. Thus, the tour operator will bill TPB <i>based on the actual cost per pax.</i>	

SIGNATURE OVER PRINTED NAME / DATE