

## REQUEST FOR QUOTATION

12 January 2023

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2023.01.005

**PR No.** 1.012

**REQUIREMENTS: SERVICES OF A TOUR OPERATOR FOR THE PHILIPPINE MOTORCYCLE TOURISM (PMT) – CLARK MOTORCYCLE FESTIVAL AND REPUBLIKA RIDE 2023**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p><b>SCOPE OF WORK/SERVICES:</b></p> <p><b><u>CLARK MOTORCYCLE FESTIVAL</u></b> <i>Mabalacat, Pampanga</i> 1-12 ebruary 2023 *indicative date</p> <p><b>1. HOSTED DINNER</b></p> <p>a. To provide a subsidized Hosted Dinner for Eight Hundred (800) pax @PhP500.00/pax during the Fellowship and Camaraderie Night on 11 February 2023 in Clark, Mabalacat, Pampanga</p> <p><b>2. ACCOMMODATION</b></p> <p>a. Two (2) De Luxe rooms with 2 beds b. Duration: 11-12 February 2023 (overnight) c. Inclusive of breakfast</p> <p><b>3. MEALS</b></p> <p>a. To provide meals with a maximum of Php1,500.00/day for TPB Personnel for three (2) days inclusive of breakfast/lunch/dinner, snacks on the road and beverage (soda and water).</p>	PhP700,000.00	PhP700,000.00

	<p><b>4. TRANSPORTATION</b></p> <ul style="list-style-type: none"> <li>a. One unit (1) van</li> <li>b. Duration: 11-12 February 2022</li> <li>c. 10-12 seaters</li> <li>d. Air-conditioned</li> <li>e. Preferably Toyota Grandia at least 2017 model</li> <li>f. Route: Manila-Clark-Manila and other parts of Clark</li> <li>g. Inclusive of Accommodation (if needed) and meals of driver</li> <li>h. Inclusive of toll fees, gasoline, and overtime</li> <li>i. Well uniform driver</li> <li>j. Must be fully vaccinated</li> </ul> <p><b>5. COORDINATION MEETINGS AND ON-SITE RELATED EXPENSES</b></p> <ul style="list-style-type: none"> <li>a. To provide Coordination Meeting Expenses and on-site related expenses on 11-12 February 2023 in the amount of PhP10,000.00</li> </ul> <p><b><u>REPUBLIKA RIDE 2023</u></b>  <i>Bulacan</i>  18 February 2023 *indicative date</p> <p><b>1. HOSTED DINNER</b></p> <ul style="list-style-type: none"> <li>a. To provide subsidized Hosted Breakfast for Five Hundred (500) pax with at least a maximum of Three Hundred Fifty Pesos (PhP350.00) per pax</li> </ul> <p><b>2. TRANSPORTATION</b></p> <ul style="list-style-type: none"> <li>a. One unit (1) van</li> <li>b. Duration: 18 February 2023</li> <li>c. 10-12 seaters</li> <li>d. Air-conditioned</li> <li>e. Preferably Toyota Grandia at least 2017 model</li> <li>f. Route: Manila-Malolos, Bulacan-Manila and other parts of Bulacan</li> </ul>	<p>PhP253,450.00</p>	<p>PhP253,450.00</p>
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	<p>g. Inclusive of Accommodation (if needed) and meals of driver</p> <p>h. Inclusive of toll fees, gasoline, and overtime</p> <p>i. Well uniform driver</p> <p>j. Must be fully vaccinated</p> <p><b>3. MEALS OF TPB PERSONNEL</b></p> <p>a. To provide meals with a maximum of Php1,000.00/day for TPB Personnel for two (2) days inclusive breakfast/lunch/dinner, snacks on the road and beverage (soda and water)</p> <p><b>4. COORDINATION MEETINGS AND ON-SITE RELATED EXPENSES</b></p> <p>a. To provide Coordination Meeting Expenses and on-site related expenses on 18 February 2023 in the amount of PhP10,000.00</p> <hr/> <p><b>ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS</b></p> <ol style="list-style-type: none"> <li>1. Company Profile</li> <li>2. DOT Accreditation Certificate</li> <li>3. SEC/DTI Registration Certificate</li> <li>4. Submit a list of completed projects at least three (3) projects hosting similar projects/services.</li> </ol> <p><b>LEGAL REQUIREMENTS</b></p> <ol style="list-style-type: none"> <li>1. PhilGEPS Registration Certificate</li> <li>2. Business/Mayor’s permit</li> <li>3. Income/Business Tax Return</li> <li>4. Notarized Omnibus Sworn Statement</li> </ol> <p><b>Attachments:</b></p> <ol style="list-style-type: none"> <li>1. Technical Specifications</li> <li>2. Itinerary of Travel</li> </ol>		
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	<b>Note:</b> 1. All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days.		
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is <b>PhP953,450.000</b> inclusive of all applicable taxes.		

Please submit your quotation and legal documents thru email at **genesis\_lee@tpb.gov.ph** not later than **18 January 2023 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.

**ELOISA A. ROMERO**

Head, Procurement and General Services Division  
Administrative Department

Contact Person  
Contact No.

**(MISS) GENESIS WEIYN B. LEE**  
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