

REQUEST FOR QUOTATION

February 2, 2023

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2023.01.013
PR No. 1.024

REQUIREMENTS: **Services of a Production Company to Provide Entertainers at the Philippine Stand in the Internationale Tourismus Borse (ITB) Berlin 2023**

| Quantity | Particulars | Estimated Unit Price | Estimated Total Amount |
|----------|--|----------------------|------------------------|
| 1 LOT | <p>TECHNICAL REQUIREMENTS</p> <ol style="list-style-type: none"> 1. Company Profile 2. Accomplished Statement of Compliance to the Technical Specifications <p>LEGAL REQUIREMENTS</p> <ol style="list-style-type: none"> 1. PhilGEPS Registration Certificate 2. Business/Mayor's permit 3. BIR Certificate of Registration 4. Notarized Omnibus Sworn Statement 5. SEC/DTI Certificate of Registration <p>Attachments:</p> <ol style="list-style-type: none"> 1. Technical Specifications 2. Statement of Compliance to the Technical Specifications <p>Note:</p> <ol style="list-style-type: none"> 1. All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days. | PhP943,100.00 | PhP943,100.00 |
| Terms | 30 days upon receipt of invoice | | |

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|-----|---|--|--|
| ABC | Approved Budget for Contract (ABC) is PhP943,100.00 inclusive of all applicable taxes | | |
|-----|---|--|--|

Please submit your quotation and legal documents thru email at **soc_torres@tpb.gov.ph** not later than **February 10, 2023 on or before 12:00 P.M.**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.



ELOISA A. ROMERO

Head, Procurement and General Services Division
Administrative Department

Contact Person
Contact No.

MR. SOCRATES G. TORRES
(8) 525-9318 local 266

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

PROJECT: Services of a Production Company to Provide Entertainers at the Philippine Stand in the Internationale Tourismus Borse (ITB) Berlin 2023 (PR No. 1.024)

Quotation No. TPB-PR.2023.01.013

[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification]

| ITEM | SPECIFICATION | STATEMENT OF COMPLIANCE (COMPLY/NOT COMPLY) |
|------|--|---|
| 1 | <p>A. Provision of live performances by three (3) entertainers, preferably the following artists:</p> <ul style="list-style-type: none"> • Poppert Bernadas • Jake Juleous Gacang • Princess Virtudazo <p>Note: should they be not available, supplier can propose artists of similar caliber, subject to TPB’s approval</p> | |
| 2 | <p>B. Manage the performances of the above all throughout the 3-day event, including but not limited to the Philippine cocktail reception, date-TBA</p> | |
| 3 | <p>C. Provide the following expenses for the group:</p> <ul style="list-style-type: none"> • Honorarium/talent fees; • Necessary performances attire (must be at least Barong/Filipina or with accent of Philippine traditional weave of the featured animated/weavers (Yakan, Tinalak); • International and domestic (if necessary) air tickets including Traveling Insurance with COVID-19 coverage and other airline related expenses; • Daily per diems at least USD70/day/pax (in Germany); • VISA fees; and • Accommodations in Manila (if necessary) <p>Note: Proposed departure at Manila of the entertainers is on 05 March 2023</p> | |
| 4 | <p>D. Provide a proposed repertoire for the performance;</p> | |

| | | |
|---|--|--|
| 5 | E. Assists and oversee the overall arrangements of the entertainer for the duration of their stay in Berlin, Germany; | |
| 6 | F. Secure necessary travelling documents of the animator/weavers/entertainers for VISA processing purposes; | |
| 7 | G. Monitor and coordinate all necessary arrangements and requirements of the animator/weavers/entertainers travel to Berlin, Germany; and | |
| 8 | H. Secure additional baggage allowance for the equipment/samples of the animators/weavers/entertainers. | |
| 9 | Qualification of Bidders 1. Preferably a DOT-accredited establishment (if applicable) 2. Must be duly registered with the Philippine Government Electronic Procurement System (PhilGEPS); 3. Must have been in operation as Production Company for at least three (3) years; and 4. Must allow send-bill arrangement | |
| 10 | Budget Requirement Total budget allocation for this project is Nine Hundred Forty-three Thousand One Hundred Pesos (943,100.00) inclusive of all applicable taxes chargeable against the approved COB budget for SIPP 2023 | |
| 11 | Payment Procedure The payment should be made by the Tourism Promotions Board via send bill arrangement, 30 day upon receipt of Statement of Account (SOA) | |
| Contact Information Mr. Michael M. Malonda Market Specialist III, EAMI Division Tel. No. 8 525 9318 loc. 287 E-mail: Michael_malonda@tpb.gov.ph | | |

I hereby certify to comply and deliver all of the above requirements.

Name of Company

Signature over Printed Name
of Authorized Representative

Date