

REQUEST FOR QUOTATION

APRIL 1, 2023

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2023.04.057

REQUIREMENTS: SUPPLY AND DELIVERY OF CUSTOMIZED GIVEAWAYS

PROJECT NAME: TOURISM MARKETING EDUCATION SEMINAR 2023

| Quantity | Particulars | Estimated Unit Price | Estimated Total Amount |
|----------|---|----------------------|------------------------|
| 1 LOT | <p>1 Lot Customized Giveaways:</p> <p>a) Customized mouse pad – 400 pcs. Unit Cost: Php200.00/pc. Total Cost: Php80,000.00</p> <p>b) Inflatable U-shaped air travel neck pillow with pouch / storage bag – 400 pcs. Unit Cost: PhP 280.00/set Total Cost: PhP 112,000.00</p> <p>c) Reversible conference/canvas tote bag – 360 pcs. Unit Cost: Php 300.00/pc Total Cost: Php 108,000.00</p> <p>TECHNICAL REQUIREMENTS</p> <ol style="list-style-type: none"> 1. Company Profile 2. Accomplished Statement of Compliance to the Technical Specifications <p>LEGAL REQUIREMENTS</p> <ol style="list-style-type: none"> 1. PhilGEPS Registration Certificate 2. Business/Mayor's permit 3. Income/Business Tax Return 4. Notarized Omnibus Sworn Statement 5. SEC/DTI Certificate of Registration | PhP300,000.00 | PhP300,000.00 |

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| | Attachments: <ol style="list-style-type: none"> 1. Technical Specifications 2. Statement of Compliance to the Technical Specifications Note: <ol style="list-style-type: none"> 1. All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days. | | |
| Terms | 30 days upon receipt of invoice | | |
| ABC | Approved Budget for Contract (ABC) is PhP300,000.00 inclusive of all applicable taxes | | |

Please submit your quotation and legal documents thru email at **soc_torres@tpb.gov.ph** not later than **April 14, 2022 on or before 12:00 P.M.**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.

(SGD)

ELOISA A. ROMERO

Head, Procurement and General Services Division
Administrative Department

Contact Person
Contact No.

MR. SOCRATES G. TORRES
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