

TECHNICAL SPECIFICATIONS

PRINTING OF THE TPB ANNUAL REPORT 2022

Size (H x W)	<ul style="list-style-type: none"> ▪ Folded size: 11.7 in. (H) x 8.25 in. (W) ▪ Spread size: 11.7 in. (H) x 16.53 in. (W)
Paper Stock	<ul style="list-style-type: none"> ▪ Cover: C2S 220 lbs. w/matt lamination & Spot UV ▪ Inside pages: matt coated 100 lbs.
Print	<ul style="list-style-type: none"> ▪ Print: full color (cover & inside pages; latter with bleed)
No. of Pages	<ul style="list-style-type: none"> ▪ 50 pages including the front & back covers
Packaging	<ul style="list-style-type: none"> ▪ Individual packaging within a top fold laminate envelope fit to hold the report (1 Report to 1 Envelope ratio) ▪ Packed in double-walled corrugated boxes as box space would allow
Machine/System	<ul style="list-style-type: none"> ▪ Four (4) color printing process
Process	<ul style="list-style-type: none"> ▪ Offset printing
Binding	<ul style="list-style-type: none"> ▪ Smyth-sewn/Perfect Binding/Offset
Others	<ul style="list-style-type: none"> ▪ Supplier to submit previous sample works and sample paper for use for evaluation together with the other bid documents required ▪ Client to provide file and layout
Quantity	<ul style="list-style-type: none"> ▪ 1,000 pcs Annual Report ▪ 1,000 pcs Laminate Envelope
Approved Budget	<ul style="list-style-type: none"> ▪ PhP 150,000.00 (inclusive of VAT, other government applicable tax/charges)
Delivery	<ul style="list-style-type: none"> ▪ Post issuance of NTP, two mock-up runs to be provided by the Supplier subject to TPB's final approval <ul style="list-style-type: none"> ▪ First mock-up within 4 working days from receipt of layout file from TPB for proofing at no extra cost ▪ Second mock-up 4 working days from receipt of comments and correction to the first mock-up from TPB for proofing at no extra cost ▪ Complete number of copies shall be delivered within fourteen (14) days upon final approval of the mock-up provided by the Supplier ▪ Inspection and receipt of delivered goods by the TPB Property Custodian

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