

8 May 2023

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. **TPB-RFQ 2023.05.078**

PR No. **5.003 (5.436)**

Requirements : Corrective Maintenance Services of Air-conditioning units at the CORPLAN, International Promotions Department (IPD), and Domestic Promotions Department (DPD)

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
1 lot	<p>Corrective Maintenance Services of Air-conditioning units:</p> <ul style="list-style-type: none"> - 1 unit “SAMSUNG” 3TR Ceiling Cassette Air-con at CORPLAN Scope of Works: <ol style="list-style-type: none"> 1. Replace new Indoor PCB 2. Replace new Drain pump motor ABC: Php20,000.00 - 1 unit “CARRIER ” 5TR Ceiling Mounted Air-con at International Promotions Department (IPD) Scope of Works: <ol style="list-style-type: none"> 1. Check-up leakages 2. Flushing, Leaktest & repair of System 3. Vacuuming & recharging of refrigerant 4. Test run & turnover of unit ABC: Php8,000.00 - 1 unit “SAMSUNG” 3HP Ceiling Cassette Air-con at Domestic Promotions Department (DPD) (ACU# 2) Scope of Works: <ol style="list-style-type: none"> 1. Replace new Indoor PCB ABC: Php12,000.00 - 1 unit “SAMSUNG” 3HP Ceiling Cassette Air-con at Domestic Promotions Department (DPD) (ACU# 1) Scope of Works: 	Php44,500.00	Php44,500.00

	<p>1. Replace new Indoor Coil ABC: Php4,500.00</p> <p>Warrant: 30 days on workmanship</p> <p>LEGAL REQUIREMENT:</p> <ol style="list-style-type: none"> PhilGEPS Certificate Mayor's Business Permit SEC/DTI Registration Certificate BIR Registration /TIN Statement of Compliance to the Technical Specification (Annex "A") <p>ATTACHMENTS:</p> <ol style="list-style-type: none"> Statement of Compliance to the Technical Specification (Annex "A") <p>NOTE:</p> <ol style="list-style-type: none"> All entries must be typewritten on your company letterhead. Price Validity shall be for a period of thirty (30) calendar days. 		
Terms	30 days from receipt of Invoice		
Delivery	7 days from receipt of NTP		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		Php44,500.00

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address bhong_ducusin@tpb.gov.ph not later than **12 May 2023 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.



ELOISA A. ROMERO

Chief, Procurement and General Services Division

Contact person: Jose T. Ducusin, Jr

Contact number: 02 8525 -7312 / 8525 – 9318 to 27

TOURISM PROMOTIONS BOARD PHILIPPINES

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TECHNICAL SPECIFICATION			
Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement against each of the Individual parameters of each Specification			
Item	Description	Total Quantity	Bidder's Statement of Compliance
A.	Corrective Maintenance Services of Air-conditioning units at the CORPLAN, International Promotions Department (IPD), and Domestic Promotions Department (DPD)	1 lot	
	"SAMSUNG" 3TR Ceiling Cassette Air-con at CORPLAN Scope of Works: 1. Replace new Indoor PCB 2. Replace new Drain pump motor ABC: Php20,000.00	1 unit	
	"CARRIER" 5TR Ceiling Mounted Air-con at International Promotion Department (IPD) Scope of Works: 1. Check-up leakages 2. Flushing, Leaktest & repair of System 3. Vacuuming & recharging of refrigerant 4. Test run & turnover of unit ABC: Php8,000.00	1 unit	
	"SAMSUNG" 3HP Ceiling Cassette Air-con at Domestic Promotions Department (DPD) (ACU# 2) Scope of Works: 1. Replace new Indoor PCB ABC: Php12,000.00	1 unit	
	"SAMSUNG" 3HP Ceiling Cassette Air-con at Domestic Promotions Department (DPD) (ACU# 1) Scope of Works: 1. Replace new Indoor Coil ABC: Php4,500.00		

	Warrant: 30 days on workmanship		
	DELIVERY DATE: Must be delivered within Seven (7) calendar days upon receipt of Notice to Proceed (NTP) after which liquidated damages shall be imposed.		
	<u>SCHEDULE OF REQUIREMENTS</u>		
	PAYMENT SCHEDULE Payment will be on a send-bill arrangement to be settled within thirty (30) calendar days upon receipt of the billing statement. Payments will be made through a Landbank of the Philippines (LPB) deposit. In case the supplier does not have an LBP account, bank charges will be shouldered by the supplier		
	<u>TERMS OF PAYMENT</u>		
	1. Please send the billing statement to the TOURISM PROMOTIONS BOARD PHILIPPINES after the completion of services. 2. The supplier must have a Land bank account. Payment will be made through an LBP bank deposit. In case the supplier does not have a Land bank account, bank charges will be shouldered by the supplier.		

I hereby certify to Comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name of
Representative

Date