

## REQUEST FOR QUOTATION

June 28, 2023

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2023.06.126

**PR No.** 6.067

**REQUIREMENTS:** Services of Tour Operator for PMT Support for Siquijor Loop Motocamping

**PROJECT NAME:** PHILLIPINE MOTORCYCLE TOURISM

| Quantity                  | Particulars   | Estimated Unit Price | Estimated Total Amount |                           |              |               |               |
|---------------------------|---|----------------------|------------------------|---------------------------|--------------|---------------|---------------|
| 1 LOT                     | <p><b>SCOPE OF WORKS AND SERVICES</b></p> <p><b>SIQUIJOR LOOP MOTOCAMPING</b></p> <p><b>1. HOSTED DINNER</b></p> <p>To provide subsidized Hosted Dinner for five hundred (500) pax during the culminating activity on 22 July 2023 at the Governor’s Ground, Siquijor with at least a maximum of Four Hundred Pesos (Php400.00) per pax</p> <p><b>INDICATIVE PROJECT IMPLEMENTATION SCHEDULE</b></p> <p><b>Note:</b> <i>Dates are subject to change based on the existing IATF Rules and Regulations and advise of TPB and concerned Riders/Motorcycle Associations.</i></p> <table><tr><th>DESTINATIONS</th><th>INDICATIVE DATES</th></tr><tr><td>Siquijor Loop Motocamping</td><td>22 July 2023</td></tr></table> | DESTINATIONS         | INDICATIVE DATES       | Siquijor Loop Motocamping | 22 July 2023 | PhP200,000.00 | PhP200,000.00 |
| DESTINATIONS              | INDICATIVE DATES  |                      |                        |                           |              |               |               |
| Siquijor Loop Motocamping | 22 July 2023  |                      |                        |                           |              |               |               |

**ADDITIONAL TECHNICAL REQUIREMENTS**

- Must be a DOT Accredited tour operator/travel agency with experience for at least five (5) years.
- Bidders must have at least three (3) years of similar experience in event or project management/event organizing.

**APPROVED BUDGET FOR THE CONTRACT (ABC)**

| DESTINATIONS              | ABC           |
|---------------------------|---------------|
| Siquijor Loop Motocamping | PhP200,000.00 |

**TERMS OF PAYMENT**

Send the bill to the Tourism Promotions Board after the completion of services

| DESTINATIONS              | AMOUNT        | Remarks  |
|---------------------------|---------------|--|
| Siquijor Loop Motocamping | PhP200,000.00 | Supplier will be paid once the Travel is completed |

Please send billing statement to TOURISM PROMOTIONS BOARD PHILIPPINES, 4/F Legaspi Towers 300, Roxas Blvd., cor. P. Ocampo St., Malate, Manila 1104

**CONTRACT DURATION**

The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full implementation of all deliverables.

**TECHNICAL REQUIREMENTS**

1. Company Profile

|       |   |  |  |
|-------|---|--|--|
|       | 2. Accomplished Statement of Compliance to the Technical Specifications<br><b>LEGAL REQUIREMENTS</b><br>1. PhilGEPS Registration Certificate<br>2. Business/Mayor's permit<br>3. Income/Business Tax Return<br>4. Notarized Omnibus Sworn Statement<br>5. SEC/DTI Certificate of Registration<br><b>Attachments:</b><br>1. Technical Specifications<br>2. Statement of Compliance to the Technical Specifications<br><b>Note:</b><br>1. All entries must be typewritten on your company letterhead.<br>2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days. |  |  |
| Terms | 30 days upon receipt of invoice   |  |  |
| ABC   | Approved Budget for Contract (ABC) is PhP200,000.00 inclusive of all applicable taxes   |  |  |

Please submit your quotation and legal documents thru email at **soc\_torres@tpb.gov.ph** not later than **July 4, 2023 on or before 5:00 P.M.**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.

  
**ROSELLE D. ROMERO**  
Acting Head, Procurement and General Services Division  
Administrative Department

Contact Person  
Contact No.

**MR. SOCRATES G. TORRES**  
(8) 525-9318 local 266

### STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

REQUIREMENTS: Services of Tour Operator for PMT Support for Siquijor Loop Motocamping

Quotation No. TPB-PR.2023.06.126

[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification]

| ITEM                      | SPECIFICATION   | STATEMENT OF COMPLIANCE (COMPLY/NOT COMPLY) |                  |                           |              |  |
|---------------------------|---|---|------------------|---------------------------|--------------|--|
| 1                         | <p><b>SCOPE OF WORKS AND SERVICES</b></p> <p><b>SIQUIJOR LOOP MOTOCAMPING</b></p> <p><b>1. HOSTED DINNER</b></p> <p>To provide subsidized Hosted Dinner for five hundred (500) pax during the culminating activity on 22 July 2023 at the Governor’s Ground, Siquijor with at least a maximum of Four Hundred Pesos (Php400.00) per pax</p> <p><b>INDICATIVE PROJECT IMPLEMENTATION SCHEDULE</b></p> <p><b>Note:</b> <i>Dates are subject to change based on the existing IATF Rules and Regulations and advise of TPB and concerned Riders/Motorcyle Associations.</i></p> |   |                  |                           |              |  |
| 2                         | <table><tr><td>DESTINATIONS</td><td>INDICATIVE DATES</td></tr><tr><td>Siquijor Loop Motocamping</td><td>22 July 2023</td></tr></table>  | DESTINATIONS                                | INDICATIVE DATES | Siquijor Loop Motocamping | 22 July 2023 |  |
| DESTINATIONS              | INDICATIVE DATES  |   |                  |                           |              |  |
| Siquijor Loop Motocamping | 22 July 2023  |   |                  |                           |              |  |
| 3                         | <p><b>ADDITIONAL TECHNICAL REQUIREMENTS</b></p>   |   |                  |                           |              |  |

|                           |   |  |        |                           |                           |               |  |  |
|---------------------------|---|--|--------|---------------------------|---------------------------|---------------|--|--|
|                           | <ul style="list-style-type: none"> <li>• Must be a DOT Accredited tour operator/travel agency with experience for at least five (5) years.</li> <li>• Bidders must have at least three (3) years of similar experience in event or project management/event organizing.</li> </ul>  |  |        |                           |                           |               |  |  |
| 4                         | <b>APPROVED BUDGET FOR THE CONTRACT (ABC)</b> <table border="1"> <tr> <td>DESTINATIONS</td><td>ABC</td></tr> <tr> <td>Siquijor Loop Motocamping</td><td>PhP200,000.00</td></tr> </table>  | DESTINATIONS                                       | ABC    | Siquijor Loop Motocamping | PhP200,000.00             |               |  |  |
| DESTINATIONS              | ABC   |  |        |                           |                           |               |  |  |
| Siquijor Loop Motocamping | PhP200,000.00   |  |        |                           |                           |               |  |  |
| 5                         | <b>TERMS OF PAYMENT</b> <p>Send the bill to the Tourism Promotions Board after the completion of services</p> <table border="1"> <tr> <td>DESTINATIONS</td><td>AMOUNT</td><td>Remarks</td></tr> <tr> <td>Siquijor Loop Motocamping</td><td>PhP200,000.00</td><td>Supplier will be paid once the Travel is completed</td></tr> </table> <p>Please send billing statement to TOURISM PROMOTIONS BOARD PHILIPPINES, 4/F Legaspi Towers 300, Roxas Blvd., cor. P. Ocampo St., Malate, Manila 1104</p> | DESTINATIONS                                       | AMOUNT | Remarks                   | Siquijor Loop Motocamping | PhP200,000.00 | Supplier will be paid once the Travel is completed |  |
| DESTINATIONS              | AMOUNT  | Remarks  |        |                           |                           |               |  |  |
| Siquijor Loop Motocamping | PhP200,000.00   | Supplier will be paid once the Travel is completed |        |                           |                           |               |  |  |
| 6                         | <b>CONTRACT DURATION</b> <p>The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full implementation of all deliverables.</p>  |  |        |                           |                           |               |  |  |

I hereby certify to comply and deliver all of the above requirements.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature over Printed Name  
of Authorized Representative

\_\_\_\_\_  
Date