

## REQUEST FOR QUOTATION

June 28, 2023

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2023.06.128  
**PR No.** 6.070

**REQUIREMENTS:** Services of Tour Operator for PMT Support for MCBBC Bike Night

**PROJECT NAME:** PHILLIPINE MOTORCYCLE TOURISM

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount				
1 LOT	<p><b>SCOPE OF WORKS AND SERVICES</b></p> <p><b>MCBBC BIKE NIGHT</b></p> <p><b>1. HOSTED DINNER</b></p> <p>To provide subsidized Hosted Dinner for five hundred (500) pax during the culminating activity on 29 July 2023 at Aquilino Pimentel International Convention Center, Cagayan De Oro with at least a maximum of Three Hundred Pesos (Php300.00) per pax</p> <p><b>INDICATIVE PROJECT IMPLEMENTATION SCHEDULE</b></p> <p><b>Note:</b> <i>Dates are subject to change based on the existing IATF Rules and Regulations and advise of TPB and concerned Riders/Motorcyle Associations.</i></p> <table><tr><th>DESTINATIONS</th><th>INDICATIVE DATES</th></tr><tr><td>MCBBC Bike Night</td><td>29 July 2023</td></tr></table>	DESTINATIONS	INDICATIVE DATES	MCBBC Bike Night	29 July 2023	PhP150,000.00	PhP150,000.00
DESTINATIONS	INDICATIVE DATES						
MCBBC Bike Night	29 July 2023						

**ADDITIONAL TECHNICAL REQUIREMENTS**

- Must be a DOT Accredited tour operator/travel agency with experience for at least five (5) years.
- Bidders must have at least three (3) years of similar experience in event or project management/event organizing.

**APPROVED BUDGET FOR THE CONTRACT (ABC)**

DESTINATIONS	ABC
MCBBC Bike Night	PhP150,000.00

**TERMS OF PAYMENT**

Send the bill to the Tourism Promotions Board after the completion of services

DESTINATIONS	AMOUNT	Remarks
MCBBC Bike Night	PhP150,000.00	Supplier will be paid once the Travel is completed

Please send billing statement to TOURISM PROMOTIONS BOARD PHILIPPINES, 4/F Legaspi Towers 300, Roxas Blvd., cor. P. Ocampo St., Malate, Manila 1104

**CONTRACT DURATION**

The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full implementation of all deliverables.

**TECHNICAL REQUIREMENTS**

1. Company Profile
2. Accomplished Statement of Compliance to the Technical Specifications

	<b>LEGAL REQUIREMENTS</b> <ol style="list-style-type: none"> <li>1. PhilGEPS Registration Certificate</li> <li>2. Business/Mayor's permit</li> <li>3. Income/Business Tax Return</li> <li>4. Notarized Omnibus Sworn Statement</li> <li>5. SEC/DTI Certificate of Registration</li> </ol> <b>Attachments:</b> <ol style="list-style-type: none"> <li>1. Technical Specifications</li> <li>2. Statement of Compliance to the Technical Specifications</li> </ol> <b>Note:</b> <ol style="list-style-type: none"> <li>1. All entries must be typewritten on your company letterhead.</li> <li>2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days.</li> </ol>		
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is PhP150,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **soc\_torres@tpb.gov.ph** not later than **July 4, 2023 on or before 5:00 P.M**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.

(SGD)

**ROSELLE D. ROMERO**

Acting Head, Procurement and General Services Division  
Administrative Department

Contact Person  
Contact No.

**MR. SOCRATES G. TORRES**  
(8) 525-9318 local 266

## STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

REQUIREMENTS: Services of Tour Operator for PMT Support for MCBBC Bike Night

Quotation No. TPB-PR.2023.06.128

[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification]

ITEM	SPECIFICATION	STATEMENT OF COMPLIANCE (COMPLY/NOT COMPLY)				
1	<p>SCOPE OF WORKS AND SERVICES</p> <p>MCBBC BIKE NIGHT</p> <p><b>1. HOSTED DINNER</b></p> <p>To provide subsidized Hosted Dinner for five hundred (500) pax during the culminating activity on 29 July 2023 at Aquilino Pimentel International Convention Center, Cagayan De Oro with at least a maximum of Three Hundred Pesos (Php300.00) per pax</p> <p><b>INDICATIVE PROJECT IMPLEMENTATION SCHEDULE</b></p> <p><b>Note:</b> <i>Dates are subject to change based on the existing IATF Rules and Regulations and advise of TPB and concerned Riders/Motorcycle Associations.</i></p>					
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6	<b>CONTRACT DURATION</b> <p>The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full implementation of all deliverables.</p>							

I hereby certify to comply and deliver all of the above requirements.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature over Printed Name  
of Authorized Representative

\_\_\_\_\_  
Date