

June 16, 2023

**REQUEST FOR QUOTATION**

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. **TPB-RFQ 2023-06-113**  
PR No. **6.004**

**Requirements : Supply and Delivery of Retractable ID Holder with TPB Logo**

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
100 pieces	<b>RETRACTABLE ID HOLDER WITH TPB LOGO</b>  <p><b>REQUIREMENTS:</b></p> <ol style="list-style-type: none"> <li>1. Company Profile (for new bidder)</li> <li>2. PhilGEPS Registration Certificate</li> <li>3. Business/Mayor's Permit</li> <li>4. SEC/DTI Certificate of Registration</li> <li>5. BIR Registration of Registration</li> </ol> <p><b>NOTE:</b></p> <ol style="list-style-type: none"> <li>1. All entries must be typewritten in your company letterhead.</li> <li>2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days.</li> </ol>	PhP60.00	PhP6,000.00
Terms	30 days from receipt of Invoice		
Delivery	7 days from receipt of NTP		
ABC	The Approved Budget for the Contract (ABC) is PhP6,000.00 inclusive of all applicable taxes.		<b>PhP6,000.00</b>

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address [soleil\\_fajardo@tpb.gov.ph](mailto:soleil_fajardo@tpb.gov.ph) not later than **21 June 2023 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).  
Thank you very much.

  
**ROSELLE D. ROMERO**  
16 June 2023  
Acting Head, Procurement and General Services Division

Contact person: Soleil Moon A. Fajardo  
Contact number: 02 8525 – 7312 loc. 278