

## REQUEST FOR QUOTATION

01 June 2023

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2023.06.105

**PR No.** 5.039

**REQUIREMENTS: SERVICES OF A TOUR OPERATOR FOR THE 1<sup>ST</sup> VISMIN TOURISM CONGRESS & TRAVEL SALE**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p><b>SCOPE OF WORK/SERVICES:</b></p> <p><b>A.) Airfare Ticket</b></p> <p>Date : 13 July 2023</p> <p>Airport of Origin : Zamboanga City</p> <p>Destination : Cebu City</p> <p>ETD : 1450H</p> <p>ETA : 1605H</p> <p>Number of pax : 1 pax</p> <p>Date : 14 July 2023</p> <p>Airport of Origin : Cebu City</p> <p>Destination : Manila</p> <p>ETD : 1755H</p> <p>ETA : 1930H</p> <p>Number of Pax : 1 pax</p> <p>-Regular economy, rebookable and reroutable Domestic airline ticket</p> <p>-20kg baggage allowance via Philippine Airlines.</p> <p>-Travel insurance inclusive of covid-19 coverage</p> <p>-Provision of covid-19 Rapid Antigen Test upon arrival to Cebu and Manila</p> <p><b>B.) Accommodation</b></p> <p>-One (1) single room, overnight stay inclusive of breakfast</p> <p>-Preferably in the official venue of the event, Waterfront Hotel Cebu City Hotel &amp; Casino</p>	PhP60,000.00	PhP60,000.00

### TOURISM PROMOTIONS BOARD PHILIPPINES

	<b>ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS</b> <ol style="list-style-type: none"> <li>1. Company Profile</li> <li>2. SEC/DTI Registration Certificate</li> <li>3. DOT Accreditation Certificate</li> </ol> <b>LEGAL REQUIREMENTS</b> <ol style="list-style-type: none"> <li>1. PhilGEPS Registration Certificate</li> <li>2. Business/Mayor's permit</li> <li>3. Income/Business Tax Return</li> <li>4. Notarized Omnibus Sworn Statement</li> </ol> <b>Attachments:</b> <ol style="list-style-type: none"> <li>1. Technical Specifications</li> </ol> <b>Note:</b> <ol style="list-style-type: none"> <li>1. All entries must be typewritten on your company letterhead.</li> <li>2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days.</li> </ol>		
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is PhP60,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis\_lee@tpb.gov.ph** not later than **07 June 2023 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative, and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.



**ROSELLE D. ROMERO**

Acting Head, Procurement and General Services Division  
Administrative Department

Contact Person  
Contact No.

**(MISS) GENESIS WEIYN B. LEE**  
(8) 525-7312 local 266

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