

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of the manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data, etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification, or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

SERVICES OF A TOUR OPERATOR FOR TAIWAN’S VIP FAMILIARIZATION TOUR

ITEM NO.	SPECIFICATION	STATEMENT OF COMPLIANCE	
		“Comply” or “Not Comply”	Remarks
1	The project requires the services of a tour operator who will help and assist in the implementation of the said VIP familiarization tour, based on the rough itinerary prepared by TPB;		
2	The trip will be participated by 24 Travel Agents Association Chairperson + 3 Travel-Trade Media + 2 DOT Taiwan personnel + (3) TPB Officers;		
3	Secured sponsorship or discounted rates should be deducted from total expenses; and		
4	Itinerary and dates may be subject to change based on the availability of flights, accommodation, activities, and travel restrictions/quarantine status of the chosen destinations.		
5	INTERNATIONAL AIR TICKETS AND TAX/SURCHARGE 24 Travel Agents Association Chairperson +3 Travel Trade Media + 2 DOT Taiwan staff Taipei-Cebu-Taipei a. Taipei-Manila – 18 October 2023 b. Manila – Taipei – 23 October 2023		
6	DOMESTIC AIR TICKETS WITH 20 KILOS OF BAGGAGE PLUS 10 KILOS EXTRA BAGGAGE PER PAX Manila-Davao-Manila (32 passengers) a. Manila-Davao – 18 October 2023 b. Davao-Manila – 23 October 2023		
7	TRAVEL INSURANCE Travel insurance with coverage worth PhP 1 Million/pax		
8	VISA FEES 24 Travel Agents Association Chairperson + 3 Travel Trade Media + 2 DOT Taiwan staff		

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9	TRANSPORTATION 24 Travel Agents Association Chairperson + 3 Travel Trade Media + 2 DOT Taiwan staffs + 3 TPB Project Officers Duration: 18-23 October 2023		
10	One (1) unit Bus		
11	Air-conditioned		
12	45 - 50 seaters plus luggage and comfortable chair for a long travel		
13	2019 model or newer		
14	Inclusive of a driver, fuel, parking, overtime, toll fees, meals, and accommodation of the driver, if deemed necessary		
15	Provide pick-up and drop-off of passengers <ul style="list-style-type: none"> • Airport to hotel/resort • Hotel/resort to the airport • Boat transfers • Transport to, from, and around Davao City, Samal Island, and the environs (please refer to the attached itinerary) 		
16	Onboard comprehensive insurance		
17	Must be DOT-accredited		
18	Cold towels and bottled water on board the vehicle		
19	First aid kit during tours and on vehicles with basic medicines (antacid for upset stomach, headache, medicine for hypertension, an antihistamine for allergies, diarrhea, motion sickness, etc.)		
20	Provision of raincoats and golf umbrellas in case of rain		
21	TOUR ACTIVITIES: <i>Please refer to the attached Itinerary.</i> <ul style="list-style-type: none"> • Davao City Tour and Samal Tour 		
22	Two (2) DOT-accredited Mandarin-speaking tour guides for five (5) days for the Davao Tour and Samal Island Tour		
23	Requirements: <ol style="list-style-type: none"> a. At least three (3) years of experience b. Must be fluent and conversant in English and Mandarin c. Must have handled at least one foreign tour group or foreign diplomatic/dignitaries group d. Should have a strong sense of Philippine history, culture, art, tradition, and current events. 		
24	Required documents for tour guides: <ol style="list-style-type: none"> a. Curriculum vitae (CV) b. Proof of DOT-accreditation 		

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	Note: <u>Submit together with the bid quotation</u>		
25	Inclusion of all entrance, environmental, service charges, and other applicable fees		
26	MEALS: BUFFET LUNCH FOR 32 PAX Manila: 18 and 23 October 2023 Davao: 22 October 2023		
27	*Meals should come with one (1) round of drinks (choice of water, juice, or soft drinks) and one can or bottle of beer		
28	*Must be able to accommodate guests with dietary restrictions (i.e. vegetarian, diabetic, food allergies, etc.)		
29	MISCELLANEOUS EXPENSES (Inclusive of communication expenses, snacks on the road, boat rental, coordination meetings, supplies, and other on-site & administrative expenses worth PHP 150,000.00.)		
30	OTHER REQUIREMENTS Provision of travel kits for all the participants and officials (approximately 37 pieces)		
31	Provision of hygiene kit to include at least a small bottle of alcohol, 3D masks throughout the entire trip, wet wipes, tissue, sunscreen, and mosquito repellent lotion.		
32	Provision of materials needed as reference		
33	Provision of an itinerary booklet (with details such as activities and what to wear) and directory of the foreign embassy and TPB officials to all participants. (Content and design subject to the approval of TPB)		
34	Provision of signages/banners (Design subject to the approval of TPB)		
35	Itinerary and dates may be subject to change based on the availability of flights, accommodation, activities, and travel restrictions/quarantine status of the chosen destinations, if applicable; and		
36	Properties must observe health and safety protocols.		
37	PROJECT IMPLEMENTATION SCHEDULE Location: Davao City and Samal Island Indicative dates: 18 to 23 October 2023		
38	TERMS OF PAYMENT - Willing to provide services on a send bill arrangement based on the entire actual cost;		

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	<ul style="list-style-type: none">- Payment shall be made within 30 working days upon submission of the Statement of Account, after the conclusion of the event, so long as there are no additional documentary requirements or billing concerns;- The bidder is encouraged to have a Landbank account and/or must be willing to shoulder the bank charges; and- Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement must be based on the actual number of participants). TPB shall inform of the sponsorships two (2) weeks before the date of the event.		
39	<p>CONTRACT DURATION</p> <p>The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full implementation of all deliverables.</p>		

Name and signature of prospective bidder / Date