

26 February 2024

REQUEST FOR QUOTATION (RFQ)

The **TOURISM PROMOTIONS BOARD** invites you to submit a quotation for the item/s listed below:

RFQ No. **TPB-PR 2024.02.066**

Requirements: Production, Supply, and Delivery of Promotional Giveaways for Regional Travel Fair 2024

Quantity	Particulars	Estimated Unit Price (PhP)	Estimated Total Amount (PhP)
1,000 pcs	Lot 1 – Jute Bags	300.00	300,000.00
1,500 pcs	Lot 2 – Bag Tag	52.00	78,000.00
844 pcs	Lot 3 – T-Shirts	500.00	422,000.00
	Legal Documents <ul style="list-style-type: none"> ▪ PhilGEPS Registration Certificate ▪ Business/Income Tax Return Certificate ▪ Mayor's Permit ▪ Omnibus Sworn Statement Attachments: <ol style="list-style-type: none"> 1. Annex A_Terms of Reference 2. Annex B_Statement of Compliance 3. Annex C_Design 4. Revised Omnibus Sworn Statement Notes: <ul style="list-style-type: none"> ▪ All entries must be typewritten in your company letterhead. ▪ Price Validity shall be for a period of <u>thirty (30)</u> calendar days. ▪ Bidders may bid for one, any, or all of the lots and the award of contract shall be on a per lot basis ▪ Bid for each lot shall be submitted in a separate envelope 		
Terms	As stated		
Delivery	As stated		
ABC	PhP800,000.00, inclusive of applicable taxes		

Please submit the **quotation, duly signed by the authorized representative** together with the **legal documents** enumerated above in a **sealed envelope** to the address below not later than **05 March 2024, until 5:00pm:**

BAC Secretariat
Procurement and General Services Division
Tourism Promotions Board
4/F Legaspi Towers 300, Roxas Boulevard Manila

The Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.



Acting Head 27 February 2024

Procurement and General Services Division
Administrative Department

Contact Details: janet_villafranca@tpb.gov.ph / 85259318 loc. 270