

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 11 January 2023

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Virtual Meeting** on **18 January 2023 (Wednesday), 1:30 - 4:30 p.m.**, via **Zoom Application**.

Below are the Zoom meeting details:

**Meeting ID : 990 3320 1025**  
**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

18 January 2023 / 1:30 – 4:30 p.m.

via Zoom Application

**AGENDA**

	<b>AGENDA ITEMS</b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>Approval of the Minutes of TPB Virtual Regular Board of Directors' Meeting held on 28 November and 21 December 2022</b>	For approval
<b>VI</b>	<b>Matters Arising from Previous Tourism Board Meetings</b>	
<b>VII</b>	<b>For Approval/Discussion</b>	
	A. Additional 100M Subsidy for TPB's Corporate Operating Budget (COB) for Fiscal Year 2023	For approval
	B. Revised Work and Financial Program for FY 2023 in consideration of the PHP100M Additional Budget for the Tourism Promotions Board	For approval
	C. Disposal of TPB Properties to Other Government Agencies as a Mode of Divestment	For approval
<b>VIII</b>	<b>For Information</b>	
	A. Annual Audit Plan	For information
	B. Audit Committee's official commendation to Mr. Jerson C. Tomoling's work accomplishments in the Internal Audit Office	For information
	C. Report on TPB's Passive Income and its Utilization	For information
<b>IX</b>	<b>Other Matters</b>	
<b>X</b>	<b>Schedule of Next Meeting - February 28, 2023 (2:30 to 5:00 pm)</b>	
<b>XI</b>	<b>Adjournment</b>	

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 7 February 2023

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Hybrid Meeting** on **28 February 2023 (Wednesday), 2:30 – 4:00 p.m.** at the **Dusit Thani D2 Hotel (Lumpini 1 and Lumpini 2 Ballroom)** in Davao City and **via Zoom Application**.

Below are the Zoom meeting details:

**Meeting ID : 990 3320 1025**  
**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

28 February 2023 / 2:30 – 4:00 p.m.

*Dusit Thani D2 Hotel (Lumpini 1 and Lumpini 2 Ballroom) and via Zoom Application*

**AGENDA**

	<b>AGENDA ITEMS</b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>Approval of the Minutes of TPB Virtual Regular Board of Directors' Meeting held on 21 December 2022</b>	For approval
<b>VI</b>	<b>For Approval/Discussion</b>	
	A. TPB Provident Fund Employer's Share	For approval
<b>VII</b>	<b>For Information</b>	
<b>VIII</b>	<b>Other Matters</b>	
<b>IX</b>	<b>Schedule of Next Meeting</b> <i>March 15, 2023 – 1:30 – 4:30 pm via Zoom Application</i>	
<b>X</b>	<b>Adjournment</b>	

## SUPPLEMENTAL NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 22 February 2023

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In view of the latest directives, please be advised that the Tourism Board shall now be convened for a **Regular Board of Directors' Hybrid Meeting** on **28 February 2023 (Tuesday), 4:30 – 6:00 p.m.** at the **Dusit Thani D2 Hotel (Lumpini 1 and Lumpini 2 Ballroom)** and **via Zoom Application**.

Below are the Zoom meeting details:

**Meeting ID : 990 3320 1025**  
**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

28 February 2023 / 4:30 – 6:00 p.m.

*Dusit Thani D2 Hotel (Lumpini 1 and Lumpini 2 Ballroom) and via Zoom Application*

**AGENDA**

	<b>AGENDA ITEMS</b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>Approval of the Minutes of TPB Virtual Regular Board of Directors' Meetings held on 28 November and 21 December 2022</b>	For approval
<b>VI</b>	<b>For Approval/Discussion</b>	
	A. TPB Provident Fund Employer's Share	For approval
	A. Transfer of TPB Office and Realignment of Funds Amounting to Php34,475,000.00	For approval
<b>VII</b>	<b>For Information</b>	
<b>VIII</b>	<b>Other Matters</b>	
<b>IX</b>	<b>Schedule of Next Meeting</b> <i>March 15, 2023 – 1:30 – 4:30 pm</i>	
<b>X</b>	<b>Adjournment</b>	

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 3 March 2023

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Meeting** on **15 March 2023 (Wednesday), 1:00 – 4:00 p.m.** at the North Ballroom, Diamond Hotel Philippines.

Attached is the agenda for the Honorable Board Members' reference.

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

15 March 2023 / 1:00 – 4:00 p.m.

**AGENDA**

	<b>AGENDA ITEMS</b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>For Approval/Discussion</b>	
	A. Revision of the Manual of Signing Authority	For approval
<b>VI</b>	<b>For Information</b>	
	A. TPB Accomplishment Report (February 2023)	
<b>VII</b>	<b>Other Matters</b>	
<b>VIII</b>	<b>Schedule of Next Meeting</b> <i>April 19, 2023, 1:30pm – 4:30 pm</i>	
<b>IX</b>	<b>Adjournment</b>	



## NOTICE OF MEETING

FOR : **THE TPB BOARD OF DIRECTORS**

**MA. ESPERANZA CHRISTINA GARCIA-FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR-NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 20 April 2023

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Virtual Meeting** on **26 April 2023 (Wednesday), 11:00 a.m. to 1:00 p.m., via Zoom Application.**

Below are the Zoom meeting details:

**Meeting ID : 990 3320 1025**  
**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

26 April 2023 / 11:00 a.m. – 1:00 p.m.

Via Zoom Application

**AGENDA**

	<b>AGENDA ITEMS</b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>For Approval/Discussion</b>	
	A. 2024 Budget Proposal	For approval
<b>VI</b>	<b>For Information</b>	
	A. 1 <sup>st</sup> Quarter Accomplishments vis-à-vis 2023 Performance Scorecard	For information
<b>VII</b>	<b>Other Matters</b>	
<b>VIII</b>	<b>Schedule of Next Meeting</b> <i>17 May 2023, 1:30 p.m. - 4:30 p.m.</i>	
<b>IX</b>	<b>Adjournment</b>	

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 11 May 2023

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Virtual Meeting on 17 May 2023 (Wednesday), 1:30 p.m. to 4:30 p.m., via Zoom Application.**

Below are the Zoom meeting details:

**Meeting ID : 990 3320 1025**  
**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

17 May 2023 / 1:30 – 4:30 p.m.

Via Zoom Application

**AGENDA**

	<b>AGENDA ITEMS</b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>Approval of the Minutes of the Regular Board of Directors' Meeting held on 18 January 2023</b>	For approval
<b>VI</b>	<b>Matters Arising from Previous Tourism Board Meetings</b> 1. Itemized monitoring of the budget utilization 2. Breakdown of international promotions programs on a per market/ region basis	
<b>VII</b>	<b>For Approval/Discussion</b>	
	A. Proposed Investment of the TPB's Authorized Capitalization	For approval
<b>VIII</b>	<b>For Information</b>	
	A. 2022 Annual Accomplishment Report	For information
<b>IX</b>	<b>Other Matters</b>	
<b>X</b>	<b>Schedule of Next Meeting</b> <i>21 June 2023, 1:30 pm - 4:30 pm</i>	
<b>XI</b>	<b>Adjournment</b>	

## NOTICE OF MEETING

FOR : **THE TPB BOARD OF DIRECTORS**

**MA. ESPERANZA CHRISTINA GARCIA FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 16 June 2023

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Meeting** on **21 June 2023 (Wednesday), 1:30 p.m. to 4:30 p.m.** at the Century Park Hotel Manila, 599 P. Ocampo Street, 1004, Malate, Manila.

Attached is the agenda for the Honorable Board Members' reference.

Mr. Marvin David M. Velayo of the Legal Department & Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [david\\_velayo@tpb.gov.ph](mailto:david_velayo@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

21 June 2023 / 1:30 – 4:30 p.m.

Century Park Hotel Manila

**AGENDA**

	<b>AGENDA ITEMS</b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>Approval of the Minutes of the Regular Board of Directors' Meetings held on 28 February 2023, 15 March 2023, 26 April 2023, and 17 May 2023</b>	For approval
<b>VI</b>	<b>Matters Arising from Previous Tourism Board Meetings</b> 1. Budget Utilization Monitoring 2. Review of Remittances to DOT Foreign Offices	
<b>VII</b>	<b>For Approval/Discussion</b>	
	A. Approval for the Special Budget Request for the Philippines' participation in the World Expo 2025 Osaka; and the Approval of the Revised COB of TPB for FY 2023	For approval
	B. Authorization of the procurement of the next three-year contract for security and janitorial services; and Issuance of the Certificate of Budget Inclusion for PAPs with Multi-Year Duration - Security and Janitorial Services	For approval
<b>VIII</b>	<b>For Information</b>	
	A. 2023 PAPs	For information
	B. MICE Report	For information
<b>IX</b>	<b>Other Matters</b>	
	A. Updates on Organizational Matters	For information
<b>X</b>	<b>Schedule of Next Meeting - 19 July 2023, 1:30 pm - 4:30 pm</b>	
<b>XI</b>	<b>Adjournment</b>	

**NOTICE OF MEETING**

**FOR : THE TPB BOARD OF DIRECTORS**

**MA. ESPERANZA CHRISTINA GARCIA FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

**DATE : 7 July 2023**

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Please be advised that the Tourism Board shall be convened for a **Special Board of Directors' Meeting** on **11 July 2023 (Tuesday), 1:30 p.m. to 3:30 p.m., via Zoom Application.**

Below are the Zoom meeting details:

**Meeting ID : 990 3320 1025**  
**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Mr. Marvin David M. Velayo of the Legal Department & Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [david\\_velayo@tpb.gov.ph](mailto:david_velayo@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB SPECIAL BOARD OF DIRECTORS' MEETING**

7 July 2023 / 1:30 – 3:30 p.m.

Via Zoom Application

	<b><u>AGENDA</u></b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>For Approval/Discussion</b>	
	A. Approval for the Reprogramming of the TPB Corporate Operating Budget and Work Program for FY 2023 Relative to the Philippines' Participation in the World Expo 2025 Osaka	For approval / discussion
<b>VI</b>	<b>Other Matters</b>	
<b>VII</b>	<b>Schedule of Next Meeting – 19 July 2023, 1:30 pm - 4:30 pm</b>	
<b>VIII</b>	<b>Adjournment</b>	



**NOTICE OF MEETING**

**FOR : THE TPB BOARD OF DIRECTORS**

**MA. ESPERANZA CHRISTINA GARCIA FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

**DATE : 12 July 2023**

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Meeting** on **19 July 2023 (Wednesday), 1:30 p.m. to 4:30 p.m., via Zoom Application.**

Below are the Zoom meeting details:

**Meeting ID : 990 3320 1025**  
**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Mr. Marvin David M. Velayo of the Legal Department & Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [david\\_velayo@tpb.gov.ph](mailto:david_velayo@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NIBSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

19 July 2023 / 1:30 – 4:30 p.m.

Via Zoom Application

	<b><u>AGENDA</u></b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>Approval of the Minutes of the Regular Board of Directors' Meetings held on 21 June 2023</b>	For approval
<b>VI</b>	<b>Matters Arising from Previous Tourism Board Meetings</b> 1. Budget Utilization Monitoring	
<b>VII</b>	<b>For Approval/Discussion</b>	
	A. Request for Approval (i) Multi-Year Contractual Authority (MYCA) for Security and Janitorial Services Covering 2024-2027; and (ii) Certificate of Budget Inclusion	For approval
<b>VIII</b>	<b>Other Matters</b>	
<b>IX</b>	<b>Schedule of Next Meeting – 16 August 2023, 1:30 pm - 4:30 pm, at the Century Park Hotel Manila</b>	
<b>X</b>	<b>Adjournment</b>	

**SUPPLEMENTAL NOTICE OF MEETING**

**FOR : THE TPB BOARD OF DIRECTORS**

**MA. ESPERANZA CHRISTINA GARCIA FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

**DATE : 18 July 2023**

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Meeting** on **19 July 2023 (Wednesday), 1:30 p.m. to 4:30 p.m., via Zoom Application.**

Below are the Zoom meeting details:

**Meeting ID : 990 3320 1025**  
**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Mr. Marvin David M. Velayo of the Legal Department & Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, he may be reached through the following email addresses [david\\_velayo@tpb.gov.ph](mailto:david_velayo@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

19 July 2023 / 1:30 – 4:30 p.m.

Via Zoom Application

	<b><u>AGENDA</u></b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>Approval of the Minutes of the Regular Board of Directors' Meetings held on 21 June 2023</b>	For approval
<b>VI</b>	<b>Matters Arising from Previous Tourism Board Meetings</b> 1. Budget Utilization Monitoring	
<b>VII</b>	<b>For Approval/Discussion</b>	
	A. Request for Approval (i) Multi-Year Contractual Authority for Security and Janitorial Services Covering 2024-2027; and (ii) Certificate of Budget Inclusion	For approval
	B. Request for Approval Multi-Year Contractual Authority and Certificate of Budget Inclusion for the Services of the ISO Certification Body	For approval
<b>VIII</b>	<b>Other Matters</b>	
<b>IX</b>	<b>Schedule of Next Meeting – 16 August 2023, 1:30 pm - 4:30 pm, at the Century Park Hotel Manila</b>	
<b>X</b>	<b>Adjournment</b>	

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 10 August 2023

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Meeting on 16 August 2023 (Wednesday), 1:30 p.m. to 4:30 p.m., at the Kachina Room, Century Park Hotel Manila, 599 P. Ocampo Street, 1004, Malate, Manila.**

Attached is the agenda for the Honorable Board Members' reference.

Mr. Marvin David M. Velayo of the Legal Department & Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, he may be reached through the following email addresses [david\\_velayo@tpb.gov.ph](mailto:david_velayo@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

16 August 2023 / 1:30 – 4:30 p.m.

Kachina Room, Century Park Hotel Manila

	<b><u>AGENDA</u></b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>Approval of the Minutes of the Special Board of Directors' Meeting held on 11 July 2023 and the Regular Board of Directors' Meeting held on 19 July 2023</b>	For approval
<b>VI</b>	<b>Matters Arising from Previous Tourism Board Meetings</b> 1. Budget Utilization Monitoring	
<b>VII</b>	<b>For Approval/Discussion</b>	
	A. Proposed Corporate Operating Budget for Fiscal Year 2024	For approval
	B. TPB Work and Financial Plan for CY 2024	For approval
	C. Tourism Promotion Board's Revised Competency Framework	For approval
	D. 1. Revised Proposal for the Creation of the Procurement Management Division in the TPB under the Finance Department; 2. Renaming and Re-staffing of the Existing Procurement and General Services Division; and 3. Proposed staffing pattern and job descriptions	For approval
	E. Declaration of Dividends to the National Government	For approval
	F. Designation of ICRS Representatives and Compliance Officer	For approval
<b>VIII</b>	<b>Other Matters</b>	
<b>IX</b>	<b>Schedule of Next Meeting – 20 September 2023, 1:30 pm - 4:30 pm, Venue TBC</b>	
<b>X</b>	<b>Adjournment</b>	

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 14 September 2023

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Meeting on 21 September 2023 (Thursday), 3:30 p.m. to 6:00 p.m., at the Sulayman 1 & 2, bai Hotel, Ouano Ave, corner C.D.Seno, Mandaue City, Cebu.**

Attached is the agenda for the Honorable Board Members' reference.

Mr. Benjamin Jose G. Gutierrez of the Legal Department will be coordinating with your office regarding this matter. Should there be a need, he may be reached through the following email addresses [benjo\\_gutierrez@tpb.gov.ph](mailto:benjo_gutierrez@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).

  
**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**  
21 September 2023 / 3:30 – 6:00 p.m.  
Sulayman 1 & 2, bai Hotel  
Ouano Ave, corner C.D.Seno, Mandaue City, Cebu

	<b><u>AGENDA</u></b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>Approval of the Minutes of the Regular Board of Directors' Meeting held on 16 August 2023</b>	For approval
<b>VI</b>	<b>Matters Arising from Previous Tourism Board Meetings</b> 1. Budget Utilization Monitoring	
<b>VII</b>	<b>For Approval/Discussion</b>	
	A. Proposed TPB 2024 Strategy Map and Proposed TPB 2024 Performance Evaluation Scorecard	For approval
<b>VIII</b>	<b>For Information</b>	
	A. TPB Accomplishment Report (June to September 2023)	For information
<b>VIII</b>	<b>Other Matters</b>	
<b>IX</b>	<b>Schedule of Next Meeting – 25 October 2023 (Wednesday), 1:30 pm - 4:30 pm</b>	
<b>X</b>	<b>Adjournment</b>	



## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 18 October 2023

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Virtual Meeting** on **25 October 2023 (Wednesday), 1:30 - 4:30 p.m., via Zoom Application.**

Below are the Zoom meeting details:

**Link :** <https://zoom.us/j/99033201025?pwd=ZWNIY2ZRcnZCeXRXVlJubnhDWmZVUT09>

**Meeting ID :** 990 3320 1025

**Password :** TPBBOD

Attached is the agenda for the Honorable Board Members' reference.

Mr. Marvin David M. Velayo of the Legal Department will be coordinating with your office regarding this matter. Should there be a need, he may be reached through the following email addresses [david\\_velayo@tpb.gov.ph](mailto:david_velayo@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

25 October 2023 / 1:30 – 4:30 p.m.

Via Zoom Application

	<b><u>AGENDA</u></b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>Approval of the Minutes of the Regular Board of Directors' Meeting held on 21 September 2023</b>	For approval
<b>VI</b>	<b>For Approval/Discussion</b>	
	A. Endorsement of the Remuneration and Nomination Committee: Appointment of the TPB Corporate Secretary	For approval
<b>VII</b>	<b>For Information</b>	
	A. Proposed TPB 2024 Strategy Map and Proposed TPB 2024 Performance Evaluation Scorecard	
	B. Budget Utilization Monitoring	
	C. Performance Evaluation Scorecard Updates	
<b>VIII</b>	<b>Other Matters</b>	
	A. Reconfirmation of the TPB Chief Operating Officer	For discussion / approval
	B. Updating of TPB's Revised Competency-Based Framework and Baseline Profiles per Position	For information
<b>IX</b>	<b>Schedule of Next Meeting – 29 November 2023 (Wednesday), 1:30 pm - 4:30 pm</b>	
<b>X</b>	<b>Adjournment</b>	

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 22 November 2023

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Virtual Meeting** on **29 November 2023 (Wednesday), 1:30 - 4:30 p.m.**, via Zoom Application.

Below are the Zoom meeting details:

Link : <https://zoom.us/j/99033201025?pwd=ZWNIY2ZRcnZCeXRXVlJubnhDWmZVUT09>

Meeting ID : 990 3320 1025

Password : TPBBOD

Attached is the agenda for the Honorable Board Members' reference.

Mr. Marvin David M. Velayo of the Legal Department will be coordinating with your office regarding this matter. Should there be a need, he may be reached through the following email addresses [david\\_velayo@tpb.gov.ph](mailto:david_velayo@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).

  
**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Board Secretary V

# TPB REGULAR BOARD OF DIRECTORS' MEETING

29 November 2023 / 1:30 – 4:30 p.m.

Via Zoom Application

	<b><u>AGENDA</u></b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>Approval of the Minutes of the Regular Board of Directors' Meeting held on 25 October 2023</b>	For approval
<b>VI</b>	<b>Matters Arising from Previous Tourism Board Meetings</b> 1. Use of the Special Contingency Fund	
<b>VII</b>	<b>For Approval/Discussion</b>	
	A. 1.Revised Corporate Operating Budget for Fiscal Year 2023 2.Revised Work and Financial Plan for Fiscal Year 2023	For approval
	B. Information Systems Strategic Plan (ISSP) for 2023 to 2025	For approval
	C. Renewal of the Directors and Officers' Liability Insurance for FY 2024	For approval
<b>VIII</b>	<b>For Information</b>	
	A. Budget Utilization Monitoring Report	For information
	B. Performance Evaluation Scorecard Updates	For information
	C. TPB Accomplishment Report (October – November 2023)	For information
	D. 2022 Performance Evaluation Scorecard Rating	For information
	E. World Expo Osaka Updates	For information
<b>VIII</b>	<b>Other Matters</b>	
<b>IX</b>	<b>Schedule of Next Meeting – 20 December 2023 (Wednesday), 1:30 pm - 4:30 pm</b>	
<b>X</b>	<b>Adjournment</b>	

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 14 December 2023

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Please be advised that the Tourism Board shall be convened for a **Hybrid Regular Board of Directors' Meeting** on **20 December 2023 (Wednesday), 10:00 am - 2:00 p.m., at the Kachina Room, Century Park Hotel Manila, 599 P. Ocampo Street, 1004, Malate, Manila, and via Zoom** with the meeting details as follows:

**Link** : <https://zoom.us/j/99033201025?pwd=ZWNIY2ZRcnZCeXRXVlJubnhDWmZVUT09>  
**Meeting ID** : 990 3320 1025  
**Password** : TPBBOD

Attached is the agenda for the Honorable Board Members' reference.

Mr. Benjamin Jose Gutierrez of the Legal Department will be coordinating with your office regarding this matter. Should there be a need, he may be reached through the following email addresses [benjo\\_gutierrez@tpb.gov.ph](mailto:benjo_gutierrez@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).

  
**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Board Secretary V

# TPB REGULAR BOARD OF DIRECTORS' MEETING

20 December 2023 / 10:00 a.m. – 2:00 p.m.

Kachina Room, Century Park Hotel Manila

and via Zoom

	<b><u>AGENDA</u></b>	<b>BOARD'S ACTION</b>
<b>I</b>	<b>Call to Order</b>	
<b>II</b>	<b>Invocation</b>	
<b>III</b>	<b>Determination of Quorum</b>	
<b>IV</b>	<b>Approval of the Agenda</b>	
<b>V</b>	<b>Approval of the Minutes of the Regular Board of Directors' Meeting held on 29 November 2023</b>	For approval
<b>VI</b>	<b>Matters Arising from Previous Tourism Board Meetings</b> <ol style="list-style-type: none"> <li>1. Submission of Documents Concerning the Budget Utilization Monitoring</li> <li>2. Use of the Special Contingency Fund</li> <li>3. Update on the Funds Realigned within the COO's Signing Authority</li> </ol>	For discussion
<b>VII</b>	<b>For Approval/Discussion</b>	
	<b>A. For the Business Development Committee's Presentation:</b> Enhanced TPB Membership Program	For approval
	<b>B. For the Governance Committee's Presentation:</b> Revised TPB Whistleblowing Policy	For approval
	<b>C. For the Governance Committee's Presentation:</b> <ol style="list-style-type: none"> <li>1. Consolidation of the Governance Committee and Risk Remedial and Management Committee</li> <li>2. Reorganization of Board Committees</li> </ol>	For approval
<b>VIII</b>	<b>For Information</b>	
	A. Budget Utilization Monitoring Report	For information
	B. Performance Evaluation Scorecard Updates	For information
	C. TPB Accomplishment Report (December 2023)	For information
	D. World Expo Osaka Updates	For information
	E. Update on the Information Systems Strategic Plan (ISSP)	For information
<b>IX</b>	<b>Other Matters</b>	
	A. <ol style="list-style-type: none"><li>1. Update on the Final Savings as of 19 December 2023; and</li><li>2. Plan to Use the Savings</li></ol>	
<b>X</b>	<b>Schedule of Next Meeting</b> <i>31 January 2024 (Wednesday), 1:30 pm - 4:30 pm</i>	
<b>XI</b>	<b>Adjournment</b>	