



REQUEST FOR QUOTATION

April 15, 2024

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2024.04.110

REQUIREMENTS

: SERVICES OF A TOUR OPERATOR

PROJECT

: Site Validation of Pre and Post Tours in connection with the

Philippine Travel Exchange (PHITEX) 2024

Quantity		Particulars		Estimated Unit Price	Estimated Total Amount	
1 LOT	SCOPE OF WORL	PhP998,000.00	PhP998,000.00			
	The TPB shall pr	<u> </u>				
		provision of the following requirements:				
	GROUP	DESTINATIONS	DATES OF			
			IMPLEMENTATION			
	1	- Hop On, Hop Off Manila City Tour (half-day only)	15 May			
	2	- Cebu and Anda	20-24 May			
	3	- Iloilo and Guimaras	27-30 May			
	4	- Siargao & Bucas Grande	26-29 May			
	GROUP 1					
	Manila City T	our Site Validation	10 pax			
	GROU					
		Date: 15 May 202	4			
	DELIVERABLES	SPECIFICATION	REMARKS			
	Participants	Total number of participants: 10 pax				
	Transportation (Land)		have strong navigation skills, always in proper attire or uniform, presentable			







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	the Philippine	experienced in		_
	laws on technical	interacting with		
	safety	foreign guests.		
	requirements of			
	vehicles.			
	- Should have			
	enough umbrella			
	for all passengers			
	in case of bad			
	weather.			
	- Must include			
	driver's fee as well			
	as his food,			
	antigen tests, face masks and other			
	miscellaneous			
	SOUND ACCORDING TO A RECOVERABLE OF THE PROPERTY OF THE PROPER			
	cost, maintenance			
	cost, gasoline, lubricant, parking			
	fee, toll fee, other			
	consumable cost		ļ.	
	and other on-site			
	related expenses.			
Meals &		Notes:		
Beverages	and/or meals and	- TPB		
beveruges	beverages for 10 pax for	representative		
	the whole duration of	to finalize and		
	the trip.	confirm the		
	tile trip.	food and		
		beverages		
		ordered, based		
		on the itinerary.		
		- Ensure		
		provision of		
		dietary		
	T S			
		requirements, if		. 4
		requirements, if there is any.		
		requirements, if there is any. - Should the DOT		
		requirements, if there is any. - Should the DOT / TPB be able to secure meal		
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		requirements, if there is any Should the DOT / TPB be able to secure meal hosting, the supplier will deduct this from the final bill (to be		
Itinerary	Book, conduct,	requirements, if there is any. - Should the DOT / TPB be able to secure meal hosting, the supplier will deduct this from the final bill (to be conferred with		
Itinerary Activities,	Book, conduct, coordinate in advance	requirements, if there is any. - Should the DOT / TPB be able to secure meal hosting, the supplier will deduct this from the final bill (to be conferred with TPB)		
		requirements, if there is any. - Should the DOT / TPB be able to secure meal hosting, the supplier will deduct this from the final bill (to be conferred with TPB) Notes: - The tour		
Activities,	coordinate in advance	requirements, if there is any. - Should the DOT / TPB be able to secure meal hosting, the supplier will deduct this from the final bill (to be conferred with TPB) Notes: - The tour		
Activities, Tours,	coordinate in advance with establishments in accordance with the	requirements, if there is any. - Should the DOT / TPB be able to secure meal hosting, the supplier will deduct this from the final bill (to be conferred with TPB) Notes: - The tour operator, in		
Activities, Tours, Entrance and	coordinate in advance with establishments in	requirements, if there is any. - Should the DOT / TPB be able to secure meal hosting, the supplier will deduct this from the final bill (to be conferred with TPB) Notes: - The tour operator, in coordination		
Activities, Tours, Entrance and Environmental	coordinate in advance with establishments in accordance with the planned itinerary of the	requirements, if there is any. - Should the DOT / TPB be able to secure meal hosting, the supplier will deduct this from the final bill (to be conferred with TPB) Notes: - The tour operator, in coordination with the DOT		
Activities, Tours, Entrance and Environmental	coordinate in advance with establishments in accordance with the planned itinerary of the	requirements, if there is any. - Should the DOT / TPB be able to secure meal hosting, the supplier will deduct this from the final bill (to be conferred with TPB) Notes: - The tour operator, in coordination with the DOT Regional Office,		
Activities, Tours, Entrance and Environmental	coordinate in advance with establishments in accordance with the planned itinerary of the Manila City Tour.	requirements, if there is any. - Should the DOT / TPB be able to secure meal hosting, the supplier will deduct this from the final bill (to be conferred with TPB) Notes: - The tour operator, in coordination with the DOT Regional Office, must be able to		

	requirements and arrangements for the duration of the tour.	years relevant experience. - Bidder should submit a copy of the Curriculum Vitae (CV) of the proposed tour coordinator in their Technical Bid. - Shall work closely with the Tour Guide as well as the assigned TPB Officer on all matters required for the smooth implementation of the tour.
Incidental and Other Miscellaneous Expenses	 Provision of budget to cover expenses for food sampling, communication expenses, and other on-site related expenses. Provision of mobile Wi-Fi for the participants for the duration of the trip (if necessary). 	

GROU	P 2		15	
Cebu	and	Anda	Site	2 pax
Validation			2 ραλ	

GROUP 2 - Cebu and Anda Site Validation					
Date: 27-31 May 2024					
DELIVERABLES	SPECIFICATION		REMARKS		
Participants	Total number of participants: 2 pax				
Transportation (Air)	Domestic air tickets for two (2) persons	-	Preferred airline: Philippine Airlines		

Transport (Land)	duration of the tour - Vehicles maintained in accordance with the Philippine laws on technical safety requirements of vehicles Comply with IATF protocols /	- Driver should have strong navigation skills, always in proper attire or uniform, presentable and experienced in interacting with foreign guests.	

	windows and		
	safety belts for all		
	seats; GPS or	1	
	Waze application		191
	and charging		
	ports/units for		
	mobile phones;	1	
	with on-board	4	
	first-aid-kit; with		
	provision of wet		
	tissue, alcohol,		
	mineral water and		
	mints.		
	- Should have		
	enough umbrella for all passengers		
	in case of bad		
	weather.		
	- Must be inclusive	14	
	of overtime and		
	driver's fee, if		
	necessary.		
	- Must include		
	driver's fee as well		
	as his food,		
	antigen tests, face		
	masks and other		
	miscellaneous		
	cost, maintenance		
	cost, gasoline,		
	lubricant, parking		
	fee, toll fee, other		
	consumable cost		
	and other on-site		
	related expenses.		
Accommodation	One (1) twin occupancy		
	room		
	5 days /		
	- Duration: 5 days /		
	4 nights		
	- Category: Standard Room or		
	its equivalent (at		
	least 4 to 5-star		
	hotel/resort with		
	upscale facilities)		
	- Complimentary		
	breakfast		
	- DOT-Accredited		
	hotel/resort		
Meals &	Provision of full-board	Notes:	
Beverages	meals and beverages	- TPB	
	for 2 pax for the whole	representative	
	duration of the trip.	to finalize the order/s per	
	- AM and PM	meal based on	
	snacks	the itinerary.	

	LunchDinner Menu to be approved by TPB	- Ensure provision of dietary requirements, if there is any Should the DOT / TPB be able to secure meal hosting, the supplier will deduct this from the final bill (to be conferred with	
		TPB)	
Itinerary Activities, Tours, Entrance and Environmental Fees	Book, conduct, coordinate in advance with establishments, provide interactive / experiential tours and activities for 2 pax, in accordance with the planned itinerary. - Cover all necessary entrance and environmental fees, total dive equipment rental, among others, if needed.	Notes: - The tour operator, in coordination with the DOT Regional Office, must be able to provide alternative itinerary or activity in case of bad weather, risk of typhoon, and other force majeure and other unforeseen or fortuitous event, subject to the approval of TPB. - Final itinerary to be approved by the TPB representative.	
Health / First	Health/First Aid Kit to be	Note:	
Aid Kits	kept by the tour coordinator and/or tour guide to include at least 6 pieces of the following medicines: - Antacid for upset stomach - Paracetamol for headache and fever - Antihistamine for allergies - Loperamide for diarrhea - Meclizine hydrochloride for motion sickness	- Kits should be turned over to the TPB officer at the end of the tour.	

- Ibuprofen for pain reliever	
Tour Guide Provision of one (1) licensed DOT-accredited English speaking tour guide with the following qualifications: - Must be expert or familiar of the destination - Must be fluent and conversant in English - Must have an indepth knowledge of the Philippines specially Cebu and Bohol Provision of one (1) Note: - Winning bidder must submit a copy of the Curriculum Vitae and DOT Accreditation of the proposed Tour Guide within 10 calendar days upon issuance of NOA.	
Tour Should be Notes:	
Coordinator accompanied by one (1) tour coordinator from the Tour Operator to handle on-site requirements and arrangements for the duration of the tour. Bidder should submit a copy of the Curriculum Vitae (CV) of the proposed tour coordinator in their Technical Bid. Shall work closely with the Tour Guide as well as the assigned TPB Officer on all matters required for the smooth implementation of the tour. All assigned / deployed personnel by the tour operator should be fully vaccinated from COVID-19 with at least one booster shot.	
Incidental and - Provision of	
Other budget to cover expenses for	

Miscellaneous Expenses	food sampling, communication	
	expenses, porter fees, terminal fees, and other on- site related	
	expenses Provision of mobile Wi-Fi for the participants for the duration of the	
	trip (if necessary).	

GROU	P 3			
Iloilo	and	Guimaras	Site	2 pax
Valida	tion			

Group 3 - Iloilo – Guimaras Site Validation							
	Date: 27-30 May 2024						
DELIVERABLES	SPECIFICATION	REMARKS					
Participants	Total number of participants: 2 pax						
Transportation (Air)	Domestic air tickets for two (2) persons Manila-lloilo-Manila	- Preferred airline: Philippine Airlines - Inclusions: Regular economy Rebookable, reroutable, refundable Provision of 20kgs. of baggage allowance per person Inclusive of all applicable taxes and surcharges					
Transportation (Land)	One (1) van for the duration of the tour - Vehicles maintained in accordance with the Philippine laws on technical safety requirements of vehicles Comply with IATF protocols /	- Driver should have strong navigation skills, always in proper attire or uniform, presentable and experienced in interacting with foreign guests.					

guidelines on safety, capacity, and coverage; daily disinfection of vehicle; ensure cleanliness at all times. - Vehicle year model must be at least 2018 or newer; should the vehicle develop	
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- Vehicle year model must be at least 2018 or newer; should the vehicle develop	
model must be at least 2018 or newer; should the vehicle develop	
least 2018 or newer; should the vehicle develop	
newer; should the vehicle develop	
vehicle develop	
any mechanical	
fault in transit, the	
tour operator	
must have a	
replacement	
within an hour.	
- Vehicles must be	
equipped with the	
following: climate	
control or air-	
conditioning, PA	
system and dash	
cam (front and	
back); on-board	
insurance and 3 rd	
party liability	
insurance; with	
universal sliding	
windows and	
safety belts for all	
seats; GPS or	
Waze application	
and charging	
ports/units for	
mobile phones;	
with on-board	
first-aid-kit; with	
provision of wet	
tissue, alcohol,	
mineral water and	
mints.	
- Should have	
enough umbrella	
for all passengers	
in case of bad	
weather.	
- Must be inclusive	
of overtime and	
driver's fee, if	
necessary.	
- Must include	
driver's fee as well	
as his food,	
antigen tests, face	
masks and other	
miscellaneous	

	cost, maintenance		
	cost, gasoline, lubricant, parking fee, toll fee, other consumable cost and other on-site related expenses.		
Accommodation	One (1) twin occupancy room		
	 Duration: 4 days / 3 nights Category: Standard Room or its equivalent (at least 4 to 5-star hotel/resort with upscale facilities) Complimentary breakfast DOT-Accredited hotel/resort 		
Meals &	Provision of full-board	Notes:	
Beverages	meals and beverages for 2 pax for the whole duration of the trip. - AM and PM snacks - Lunch - Dinner Menu to be approved by TPB	- TPB representative to finalize the order/s per meal based on the itinerary Ensure provision of dietary requirements, if there is any Should the DOT / TPB be able to secure meal hosting, the supplier will deduct this from the final bill (to be conferred with TPB)	
Itinerary	Book, conduct,	Notes:	
Activities, Tours, Entrance and	coordinate in advance with establishments, provide interactive /	- The tour operator, in coordination	
Environmental	experiential tours and	with the DOT	
Fees	activities for 2 pax, in	Regional Office,	
	accordance with the planned itinerary.	must be able to provide alternative	
	- Cover all	itinerary or	
	necessary	activity in case	
	entrance and environmental	of bad weather, risk of typhoon,	
	CHANGINITERICAL	risk of Gphoon,	

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	fees, total dive	and other force	
	equipment rental,	majeure and	
	among others, if	other	
	needed.	unforeseen or	
	south and in the first outside exhibite	fortuitous	
		event, subject	
		to the approval	
		of TPB.	
		- Final itinerary to	
		be approved by	
		the TPB	
		representative.	
Health / First	Health/First Aid Kit to be	Note:	
Aid Kits	kept by the tour	- Kits should	
	coordinator and/or tour	be turned	
	guide to include at least	over to the	
	6 pieces of the following	TPB officer	
	medicines:	at the end of	
	- Antacid for upset	the tour.	
	stomach	the tour.	
	- Paracetamol for		
	A PERMITTING SERVICE SERVICE SERVICE SERVICES		
	headache and		
	fever		
	- Antihistamine for		
	allergies		
	 Loperamide for 		
	diarrhea		
	- Meclizine		
	hydrochloride for		
	motion sickness		
	- Ibuprofen for		
	pain reliever		
Tour Guide	Provision of one (1)	Note:	
Tour Gurae	licensed DOT-accredited	- Winning bidder	
	English speaking tour	must submit a	
	guide with the following	copy of the	
	qualifications:	Curriculum	
	- Must be expert or	Vitae and DOT	
	familiar of the	Accreditation of	
	destination	the proposed	
	- Must be fluent	Tour Guide	
	and conversant in	within 10	
	English	calendar days	
	- Must have an in-	upon issuance	
	depth knowledge	of NOA.	
	of the Philippines		
	particularly Iloilo		
	and Guimaras		
	and its		
	No. of the contract of the con		
	surrounding		
7	areas	Notos	
Tour	Tour should be	Notes:	
Coordinator	accompanied by one (1)	- Tour	
	tour coordinator from	Coordinator	
	the Tour Operator to	must have at	
	handle on-site	least three (3)	
	requirements and	years relevant	
		experience.	

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	arrangements for the duration of the tour.	- Bidder should submit a copy of the Curriculum Vitae (CV) of the proposed tour coordinator in their Technical Bid Shall work closely with the Tour Guide as well as the assigned TPB Officer on all matters required for the smooth implementation of the tour.
Incidental and Other Miscellaneous Expenses	 Provision of budget to cover expenses for food sampling, communication expenses, porter fees, terminal fees, and other onsite related expenses. Provision of mobile Wi-Fi for the participants for the duration of the trip (if necessary). 	

GROUP 4	
Siargao & Bucas Grande	2 pax

Group 4	Group 4 - Siargao & Bucas Grande Site Validation			
	Date: 26-29 May 202	4		
DELIVERABLES	SPECIFICATION	REMARKS		
Participants	Total number of participants: 2 pax			
Transportation (Air)	Domestic air tickets for twenty (20) persons Manila-Siargao-Manila	 Preferred airline: Philippine Airlines Inclusions: Regular economy Rebookable, reroutable, 		

Provision of 20kgs. of baggage allowance per person inclusive of all applicable taxes and surcharges		T	Dec delega	T	
Transportation (Land) Transportation (Land) One (1) van for the duration of the tour - Vehicles maintained in accordance with the Philippine laws on technical safety requirements of vehicles Comply with IATF protocols / guidelines on safety, capacity, and coverage; daily disinfection of vehicle; ensure cleaniness at all times Vehicle year model must be at least 2018 or newer; should the vehicle develop any mechanical fault in transit, the tour operator must have a replacement within an hour Vehicles must be equipped with the following; climate control or air-conditioning, PA system and dash cam (front and back); on-board insurance and 3rd party liability insurance: with universal sliding windows and safety belts for all seats; GPS or Waze application and charging ports/units for			Provision of		
allowance per person inclusive of all applicable taxes and surcharges		,	1		
Transportation (Land) One (1) van for the duration of the tour - Vehicles maintained in accordance with the Philippine laws on technical safety requirements of vehicles on safety. - Comply with IATF protocols / guidelines on safety, capacity, and coverage; daily disinfection of vehicle ensure cleanliness at all times. - Vehicle year model must be at least 2018 or newer should the vehicle develop any mechanical fault in transit, the tour operator must have a replacement within an hour. - Vehicle must be equipped with the following: climate control or air-conditioning, PA system and dash cam (front and back): on-board insurance and 3rd party liability insurance; with universal sliding windows and safety belts for all seats; GPS or Waze application and charging ports/units for					
Transportation (Land) One (1) van for the duration of the tour duration of the tour - Vehicles maintained in accordance with the Philippine laws on technical safety requirements of vehicles. - Comply with LAT protocols / guidelines on safety, capacity, and coverage; daily disinfection of vehicle; ensure cleanliness at all times. - Vehicle year model must be at least 2018 or newer; should the vehicle develop any mechanical fault in transit, the tour operator must have a replacement within an hour. - Vehicle must be equipped with the following; climate control or air-conditioning. PA system and dash cam (front and back); on-board insurance and 3rd party liability insurance; with universal sliding windows and safety belts for all seats; GPS or Waze application and charging ports/units for					
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Accommodation Meals & Beverages	maintenance cost, gasoline, lubricant, parking fee, toll fee, other consumable cost and other on-site related expenses. One (1) twin occupancy room - Duration: 4 days / 3 nights - Category: Standard Room or its equivalent (at least 4 to 5-star hotel/resort with upscale facilities) - Complimentary breakfast - DOT-Accredited hotel/resort Provision of full-board meals and beverages for 2 pax for the whole duration of the trip. - AM and PM snacks	Notes: - TPB representative to finalize the order/s per meal based on the itinerary Ensure provision	
	with on-board first-aid-kit; with provision of wet tissue, alcohol, mineral water and mints. - Should have enough umbrella for all passengers in case of bad weather. - Maximum of fifteen (15) hours per day inclusive of overtime and driver's fee. - Must include driver's fee as well as his food, antigen tests, face masks and other miscellaneous cost,		

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Itinerary Activities, Tours, Entrance and Environmental Fees	Book, conduct, coordinate in advance with establishments, provide interactive / experiential tours and activities for 2 pax, in accordance with the planned itinerary. - Cover all necessary entrance and	- Should the DOT / TPB be able to secure meal hosting, the supplier will deduct this from the final bill (to be conferred with TPB) Notes: - The tour operator, in coordination with the DOT Regional Office, must be able to provide alternative itinerary or activity in case of bad weather, risk		
	environmental fees, total dive equipment rental, among others, if needed.	of typhoon, and other force majeure and other unforeseen or fortuitous event, subject to the approval of TPB. Final itinerary to be approved by the TPB representative.		
Tour Kits	Health/First Aid Kit to be kept by the tour coordinator and/or tour guide to include at least 6 pieces of the following medicines: - Antacid for upset stomach - Paracetamol for headache and fever - Antihistamine for allergies - Loperamide for diarrhea - Meclizine hydrochloride for motion sickness - Ibuprofen for pain reliever	Note: - Kits should be turned over to the TPB officer at the end of the tour.		
Tour Guide	Provision of one (1) licensed DOT-accredited English speaking tour guide with the following qualifications:	Note: - Winning bidder must submit a copy of the Curriculum Vitae		

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Tour Coordinator	 Must be expert or familiar of the destination Must be fluent and conversant in English Must have an indepth knowledge of the Philippines specially Siargao and the CARAGA Region Tour should be accompanied by one (1) tour coordinator from the Tour Operator to handle on-site requirements and arrangements for the duration of the tour. 	and DOT Accreditation of the proposed Tour Guide within 10 calendar days upon issuance of NOA. Notes: - Tour Coordinator must have at least three (3) years relevant experience Bidder should submit a copy of the Curriculum Vitae (CV) of the proposed tour coordinator in their Technical Bid Shall work closely with the Tour Guide as well as the assigned TPB Officer on all matters required for the smooth implementation		
Incidental and Other Miscellaneous Expenses	- Provision of budget to cover expenses for food sampling, communication expenses, porter fees, terminal fees, and other onsite related expenses Provision of mobile Wi-Fi for the participants for the duration of the trip (if necessary).	of the tour.		

GENERAL INCLUSIONS / OTHER TERMS AND CONDITIONS

- 1. Willingness to respond to immediate/unforeseen changes in specifications.
- 2. Processing of payment shall be initiated upon certification by the end-user of satisfactory completion of services and issuance of billing statements accompanied by supporting documents by the supplier. Payment must be made following the prevailing accounting and auditing rules and regulations.

PROJECT IMPLEMENTATION SCHEDULE

Tour operator to provide the mentioned services from the following indicative schedule based on the attached itinerary.

OTHER ELIGIBILITY REQUIREMENTS

- 1. Must be Filipino-owned, operated, and legally registered tour services company under Philippine laws;
- 2. Must be accredited with the Department of Tourism (DOT) (TPB to consider if their DOT certification has an ongoing application for renewal);
- 3. Must be engaged in the business as a travel and tour operator for at least five (5) years from the date of the opening of bids with experience and expertise in inbound (domestic) travel, providing logistical requirements, tour operator services for tours, events, and the likes with foreign participants;
- 4. Must have experience in organizing and coordinating travel arrangements and have handled at least two (2) similar and/or related arrangements.

APPROVED BUDGET FOR THE CONTRACT (ABC)

The total ABC for the project lots is NINE HUNDRED NINETY EIGHT THOUSAND PESOS (PhP 998,000.00) with breakdown below, is inclusive of all taxes and fees, provided that the amount of the bid does not exceed the above-mentioned approved budget.

Note: TPB-initiated sponsorship requests (hosted/discounted) shall be deducted from the actual billing amount. Thus, the tour operator will bill TPB based on the actual cost per passenger.

TERMS OF PAYMENT

PARTICULARS / MILESTONES	TERMS OF PAYMENT
After the successful implementation of the Site Validation Tours (upon receipt of the final SOA and other required supporting documents needed for payment processing).	100% of the total contract price
TOTAL CONTRACT PRICE	100% (inclusive of service charge and all applicable taxes)

Please send the billing statement to the TOURISM PROMOTIONS BOARD PHILIPPINES after the completion of services.

MARIVIC M. SEVILLA

Acting Head, International Promotions Department 4F Legaspi Towers 300, Roxas Blvd., Manila 1004

The supplier is encouraged to have a Landbank account. Payment will be made through LBP bank deposit. In case the supplier does not have a Landbank account, bank charges will be shouldered by the supplier.

CONTRACT DURATION

The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full implementation of all deliverables.

PROJECT OFFICER CONTACT INFORMATION

NAME: Ms. Micaela B. Ochoa

CONTACT: 02 8 525 9318 loc. 293 EMAIL: micaela_ochoa@tpb.gov.ph

NAME: Mr. Billy John N. Casabuena
CONTACT: 02 8 525 9318 loc. 293
EMAIL: billy casabuena@tpb.gov.ph

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	Attachments:		
	 Statement of Compliance to the Technical 		
	Specifications		
	2. Technical Specification and Itinerary		
	SUBMIT TECHNICAL REQUIREMENTS		
	Accomplished Statement of Compliance to the		
	Technical Specifications		
	2. Company Profile		
	SUBMIT LEGAL REQUIREMENTS		
	1. Updated Business/Mayor's permit		
	2. PhilGEPS Registration Certificate		
	3. Income/Business Tax Return		
	4. Notarized Omnibus Sworn Statement		
	5. DTI / SEC Registration		
	1. Price Validity shall be for a period of thirty (30)		
	calendar days.		
Terms	30 days upon receipt of invoice		
400	Approved Budget for Contract (ABC) is PhP998,000.00		
ABC	inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **soc_torres@tpb.gov.ph** not later than **25 April 2024 on or before 5:00 P.M.** subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.

JANET G. VILLAFRANCA 4.14.24

Officer-In-Charge, Procurement and General Services Division

Administrative Department

Contact Person

MR. SOCRATES G. TORRES

Contact No.

(8) 525-9318 local 266