

TECHNICAL SPECIFICATIONS
SUPPLY AND DELIVERY OF PHILIPPINE TRAVEL EXCHANGE (PHITEX) 2024 CORPORATE BUSINESS ATTIRE

I. BACKGROUND

PHITEX stands as the country's foremost government-organized travel trade event, with a legacy dating back to its establishment in 1996. The event attracts esteemed qualified buyers from around the globe, affording them the opportunity to engage in meaningful table-top business appointments with distinguished Philippine sellers. Moreover, it enables participants to experience the allure of various Philippine tourism destinations through pre- and post-event tours, all with the overarching goal of bolstering tourist arrivals in our beloved nation.

Travel Exchange (TRAVEX), an exclusive business-to-business appointment meeting between Philippine sellers and foreign buyers, is now happening face-to-face and virtually, simultaneously. The TRAVEX shall provide an opportunity for Foreign Buyers and Philippine Sellers to experience innovative ways of developing new business connections and update global buyers with the latest Philippine tourism offerings.

The PHITEX Educational Program began in 2016 as the PHITEX Marketing Seminars, a key event component aimed at enhancing the participants' marketing know-how and promotional skills. It precludes the PHITEX business meetings and offers talks and discussions relevant and vital to the travel and hospitality industry, including market updates, tourism trends and travel innovations.

II. OBJECTIVES

- Enhance professional image of the organization
- Reinforce brand identity
- Enhance security within workplace and at events through easier
- Foster sense of belongingness teamwork and unity among employees

III. SCOPE OF WORK AND DELIVERABLES

LOT 1: POLO SHIRTS AND BUTTON-DOWN POLO

Polo Shirt 1

Type	Polo Shirt with TPB Logo
Fabric	Blue honeycomb cotton
Design and Printing	Collared/Polo shirt <ul style="list-style-type: none">- 2 buttons- Tone-to-tone embroidery of “TPB” logo – left front side

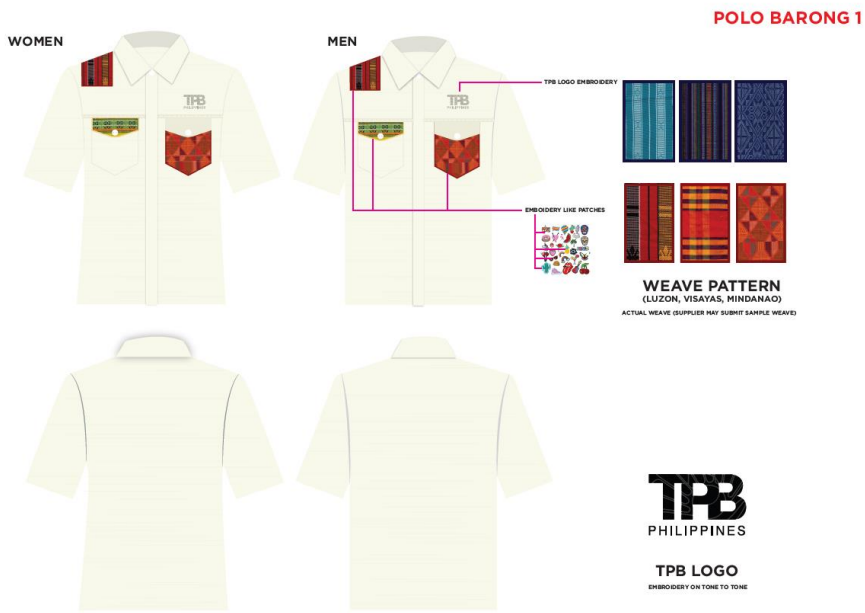
	<p style="text-align: right;">POLO SHIRT 1</p> <p>FRONT</p> <p>BACK</p> <p>PHITEX ELEMENT (POWER OF COLLABORATION) 2 SHADES OF FABRIC</p> <p>TPB PHILIPPINES</p> <p>TPB LOGO EMBROIDERY ON TONE TO TONE</p>
Sizes	Assorted sizes (XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL)
Quantity	100 pcs (TPB to provide the exact quantity per size upon receipt of NOA)
Unit Cost	PHP 1,000.00
Total Cost	PHP 100,000.00

Polo Shirt 2


Type	Polo Shirt with TPB Logo and weave accent
Fabric	Red honeycomb cotton
Design and Printing	<p>Collared/Polo shirt</p> <ul style="list-style-type: none"> - 2 buttons - Tone-to-tone embroidery of “TPB” logo – left front side <p>FRONT</p> <p>BACK</p> <p>WEAVE PATTERN (LUZON, VISAYAS, MINDANAO) ACTUAL WEAVE WITH BORDER THREAD WEAVE ON RED AND BLUE SHADES</p> <p>TPB PHILIPPINES</p> <p>TPB LOGO EMBROIDERY ON TONE TO TONE</p>
Sizes	Assorted sizes (XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL)
Quantity	100 pcs (TPB to provide the exact quantity per size upon receipt of NOA)
Unit Cost	PHP 1,650.00

Total Cost	PHP 165,000.00
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Button-Down Polo


Type	Polo / Blouse with weave accent
Fabric	Khaki Tri Color Concept fabric with weave accent
Design and Printing	<ul style="list-style-type: none"> - Button-Down polo (male cut) and blouse (female cut) - Tone-to-tone embroidery of "TPB" logo – left front side - Weave pattern (Luzon, Visayas and Mindanao) 
Sizes	Assorted sizes (XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL)
Quantity	100 pcs (TPB to provide the exact quantity per size upon receipt of NOA)
Unit Cost	PHP 1,850.00
Total Cost	PHP 185,000.00

LOT 2: PHILIPPINE MAP PIN WITH MAGNETIC LOCK

Type	Philippine map pin with magnetic lock
Size	6.1cm x 4.0cm
Material	Metal Pin Gold Plated
Design and Printing	
Quantity	250 pcs
Unit Cost	450.00

Total Cost	112,500.00
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LOT 3: BLAZER

Type	Blazer
Fabric	Polyester/ Woven
Design and Printing	<ul style="list-style-type: none"> - Fitted jacket in woven fabric with lapels and a single button fastening at the front. - Jetted front pockets and a single back vent. - One inner pocket on left chest area. Lined. - Colors: Black/Navy Blue/Gray 
Sizes	Assorted sizes (XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL)
Quantity	100 pcs (TPB to provide the exact quantity per size upon receipt of NOA)
Unit Cost	PHP 2,400.00
Total Cost	PHP 240,000.00

Other Requirements (Lots 1 – 3):

1. Upon receipt of NOA, the bidder must submit the final sample subject for TPB's approval prior to mass production.
2. Full delivery on or before 30 August 2024 at the TPB Office (6th Floor Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City)

IV. ADDITIONAL TECHNICAL REQUIREMENTS

1. Please submit an actual sample material of past works, designs, and swatches similar to the requirement. Failure to submit/present samples will not be considered and will be disqualified.

V. APPROVED BUDGET FOR THE CONTRACT

The Approved Budget for the Contract (ABC) is **EIGHT HUNDRED TWO THOUSAND FIVE HUNDRED PESOS ONLY (Php802,500.00)** inclusive of all applicable taxes and fees.

VI. TERMS OF PAYMENT

Send a bill to the Tourism Promotions Board. Final payment will be thirty (30) working days upon completion of deliverables and receipt of invoice, billing, and/or other pertinent documents.

The following documents should be submitted by the winning bidder for the processing of payment:

1. Original copy of Statement of Account / Billing Statement with detailed costs for all services rendered to include relevant fee
2. Copy of Official Receipt

Payment will be made through an LBP bank deposit. The winning bidder is encouraged to have a Land Bank account. Otherwise, bank charges will be shouldered by the supplier.

VII. CONTRACT DURATION

The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full delivery of the requirements.

VIII. PROJECT OFFICERS CONTACT INFORMATION

For particulars, please contact:

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