




18 November 2024

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotation for the item/s listed below:

RFQ No. **TPB RFQ 2024-11-319**
PR No. **10.044 / 2024-10-228**
Requirements: **Supply and Delivery of Non-Monetary Incentive for the ISO 9001:2015 Recertification Audit**

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
	SCOPE OF WORK/SERVICES/DELIVERABLES		
105 pcs	Rechargeable Handheld Fan  <ul style="list-style-type: none"> Mini Portable Jet Fan with 5000 mAh battery, USB fan, five adjustable speed settings, wind speed of 6.5m/s, 12-18 hours of battery life, type-C charging port Provide sample upon submission of quotation 	PhP 1,300.00	PhP136,500.00
105 pcs	Luggage  <ul style="list-style-type: none"> 37x24x58, 22 inch expandable and water-resistant shell, hard case luggage, all magnesium aluminum alloy luggage, anti-collision suitcase with hooks, 360 degrees universal 4-wheel, polyester lining Provide sample upon submission of quotation 	PhP 5,330.00	PhP559,650.00
105 pcs	Luggage Cover  <ul style="list-style-type: none"> 22-24-inch-thick anti-scratch "Love the Philippines" luggage cover, high-elastic polyester fabric with 3 holes (wheels and lever) and zipper closure. Note: Lay-out/design will be given to the winning bidder upon issuance of NOA 	PhP 520.00	PhP54,600.00

TOURISM PROMOTIONS BOARD PHILIPPINES

6th Floor, Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City, 1300 Philippines

Tel: +63 2 8525.9318 to 27 • Fax: +63 2 8521.6165 / 8525.3314 • Email: info@tpb.gov.ph • Website: www.tpb.gov.ph

	<p>Note: All samples must be submitted to the end-user for approval before mass production.</p> <p>ADDITIONAL TECHNICAL REQUIREMENTS:</p> <ol style="list-style-type: none"> 1. Company Profile (for new bidder) 2. Accomplished Statement of Compliance to the Technical Specification Annex "A" 3. SEC/DTI Certificate of Registration <p>LEGAL REQUIREMENTS:</p> <ol style="list-style-type: none"> 1. PhilGEPS Registration Certificate 2. Business/Mayor's Permit 3. Business/ Income Tax Return Certificate 4. Notarized Revised Omnibus Sworn Statement <p>NOTE:</p> <ol style="list-style-type: none"> 1. All entries must be typewritten in your company letterhead. 2. Price validity shall be for a period of thirty (30) calendar days. 		
Delivery	Must be delivered on 27 December 2024		
Terms	30 days from receipt of Invoice		
ABC	PhP750,750.00 inclusive of all applicable fees and taxes		PhP750,750.00

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address kristine_aclan@tpb.gov.ph/ bac_sec@tpb.gov.ph not later than **22 November 2024 at 12:00 PM**, subject to the Terms and Conditions stated herein.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.



ROSELLE D. ROMERO

Acting Head

Procurement Management Division

Contact person: Kristine Heizelle B. Aclan

Quotation No. TPB-PR.2024.11.319

PR No. 10.044

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

SUPPLY AND DELIVERY OF NON-MONETARY INCENTIVE FOR THE ISO 9001:2015

Bidders must state here either **“Comply”** or **“Not Comply”** against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. **Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidder Bid and cross-referenced to that evidence. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.**

ITEM NO.	SPECIFICATIONS	STATEMENT OF COMPLIANCE
1.	SCOPE OF WORK/SERVICES/DELIVERABLES Rechargeable Handheld Fan <ul style="list-style-type: none">105 pcs at Php1,300.00 eachMini Portable Jet Fan with 5000 mAh battery, USB fan, five adjustable speed settings, wind speed of 6.5m/s, 12-18 hours of battery life, type-C charging portProvide sample upon submission of quotation	
2.	Luggage <ul style="list-style-type: none">105 pcs at Php5,330.00 each37x24x58, 22 inch expandable and water-resistant shell, hard case luggage, all magnesium aluminum alloy luggage, anti-collision suitcase with hooks, 360 degrees universal 4-wheel, polyester liningProvide sample upon submission of quotation	
3.	Luggage Cover <ul style="list-style-type: none">105 pcs at Php520.00 each22-24-inch-thick anti-scratch “Love the Philippines” luggage cover, high-elastic polyester fabric with 3 holes (wheels and lever) and zipper closure. <p><i>Note: Lay-out/design will be given to the winning bidder upon issuance of NOA</i></p>	
4.	ADDITIONAL TECHNICAL/ ELIGIBILITY REQUIREMENTS: <ol style="list-style-type: none">DTI Business Registration/SEC CertificateCompany Profile (for new bidder)Accomplished Statement of Compliance to the Technical Specification Annex “A”All samples must be submitted to the end-user for approval before mass production.	

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

5.	PROJECT IMPLEMENTATION Must be delivered on 27 December 2024	
6.	CONTRACT DURATION One-time engagement and shall commence from the issuance of Notice to Proceed (NTP) until full and complete delivery of requirements.	

Name of Company/Bidder

Signature over Printed Name
of Representative

Date

TECHNICAL SPECIFICATIONS

SUPPLY AND DELIVERY OF NON-MONETARY INCENTIVE FOR THE ISO 9001:2015 RECERTIFICATION AUDIT

I. BACKGROUND:

Pursuant to CSC MC No. 06, s. 2022 and CSC-Approved TPB PRAISE, the TPB provides non-monetary incentives to recognize, acknowledge, and reward productive, creative, innovative, and ethical behavior of employees. It is designed to encourage creativity, innovativeness, efficiency, integrity and productivity in the public service by recognizing and rewarding officials and employees, individually or in groups including but not limited to suggestions, inventions, superior accomplishments and other efforts which contribute to the efficiency, economy and improvement in government operations, or for other extraordinary acts or services in the public interest.

II. OBJECTIVES

To provide non-monetary incentives to its qualified employees for the successful ISO 9001:2015 Recertification Audit conducted last 08 August 2024.



III. SCOPE OF WORK AND SERVICES

Supply and delivery of the following:

Lot No.	Quantity	Item	Description	Amount
1	105	Rechargeable Handheld Fan Peg: 	Mini Portable Jet Fan with 5000 mAh battery, USB fan, five adjustable speed settings, wind speed of 6.5m/s, 12-18 hours of battery life, type-C charging port	P136,500.00

TECHNICAL SPECIFICATIONS

NON-MONETARY INCENTIVE FOR THE ISO 9001:2015 RECERTIFICATION AUDIT

			*Provide sample upon submission of quotation	
2	105	<p>Luggage</p> <p>Peg:</p> 	<p>37x24x58, 22 inch expandable and water-resistant shell, hard case luggage, all magnesium aluminum alloy luggage, anti-collision suitcase with hooks, 360 degrees universal 4-wheel, polyester lining</p> <p>* Provide sample upon submission of quotation</p>	P559,650.00
3	105	<p>Luggage Cover</p> <p>Peg:</p> 	<p>22-24 inch thick anti-scratch "Love the Philippines" luggage cover, high-elastic polyester fabric with 3 holes (wheels and lever) and zipper closure.</p> <p>*Lay-out/design will be given to the winning bidder upon issuance of NOA</p>	P54,600.00
			TOTAL AMOUNT	P750,750.00

All samples must be submitted to the end-user for approval before mass production.

IV. PROJECT IMPLEMENTATION SCHEDULE

Delivery Date : 27 December 2024

V. APPROVED BUDGET FOR THE CONTRACT (ABC)

**SEVEN HUNDRED FIFTY THOUSAND SEVEN HUNDRED FIFTY PESOS
(P750,750.00)** inclusive of all applicable taxes and fees.

VI. TERMS OF PAYMENT

Payment will be on a send-bill arrangement, thirty (30) days upon receipt of Statement of Account/Billing. Supplier is encouraged to have a Landbank account. Payment will be made through LBP bank deposit. In case the supplier does not have a Landbank account, bank charges will be shouldered by the supplier.

VII. CONTRACT DURATION

One-time engagement and shall commence from the issuance of Notice to Proceed (NTP) until full and complete delivery of requirements.

VIII. PROJECT OFFICER'S CONTACT INFORMATION

ROSSANDRA AMYTHERA Q. CAYAGO

Email: amy_cayago@tpb.gov.ph

Cellphone No.: 0968-8560832

HAZEL F. SILVA

Email: hazel_francisco@tpb.gov.ph

Cellphone No.: 0969-5626228

LYKA R. RAGOT

Email: lyka_ragot@tpb.gov.ph

Cellphone No.: 0908-7026051

Direct Line: 8-524-5739 / Trunkline: 8-525-9318 local 207