

November 18, 2024

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. TPB-RFQ 2024-11-317
PR No. 11.018 (11.244)

Requirements: Supply and Delivery of Junior Executive Table

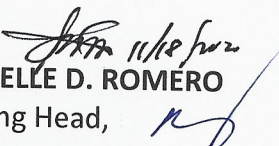
Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
1 pc	Junior Executive Table Custom Executive Table with 3-drawers Size : 700mm(D) x 1600mm(L) x 750mm(H) Material: mahogany and premium ply Duco finished design with Solihiya design in front	Php45,000.00	Php45,000.00
	LEGAL REQUIREMENT: <ol style="list-style-type: none"> PhilGEPS Certificate Mayor's Business Permit SEC/DTI Registration Certificate BIR Registration Company profile (New Supplier) Statement of Compliance to the Technical Specification (Annex "A") ATTACHMENTS: <ol style="list-style-type: none"> Statement of Compliance to the Technical Specification (Annex "A") NOTE: <ol style="list-style-type: none"> All entries must be typewritten on your company letterhead. Price Validity shall be for a period of thirty (30) calendar days. 		
Terms	30 days from receipt of Invoice		
Delivery	30 Calendar days upon receipt of NTP		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		Php45,000.00

Please submit your **quotation and legal documents** duly signed by your authorized representative to email address bhong_ducusin@tpb.gov.ph not later than **22 November 2024**

at 5:00 PM, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.


ROSELLE D. ROMERO
Acting Head,
Procurement Management Division
Finance Department

Contact person: Jose T. Ducusin, Jr
Contact number: 02 8525 -7312 / 8525 – 9318 to 27

ANNEX "A"

TECHNICAL SPECIFICATION			
Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement against each of the Individual parameters of each Specification			
Item	Description	Total Quantity	Bidder's Statement of Compliance
A.	Supply and Delivery of Junior Executive Table	1 pc	
	Junior Executive Table Custom Executive Table with 3-drawers Size : 700mm(D) x 1600mm(L) x 750mm(H) Material: mahogany and premium ply - Duco finished design with Solihiya design in front		
	DELIVERY DATE: Must be delivered within Thirty (30) calendar days upon receipt of Notice to Proceed (NTP) after which liquidated damages shall be imposed		

I hereby certify to Comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name of Representative

Date