

24 February 2025

## REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit a quotation for the item/s listed below:

RFQ No. **TPB-RFQ 2025.02.049**  
 PR No. **2025.02.060**  
 Requirements: **Design and Production of Uniform for Philippine Expo Secretariat relative to Philippines' Participation to World Expo 2025, Osaka, Japan**

Quantity	Particulars	Estimated Unit Price (PhP)	Total Amount (PhP)
1 lot	<p><b>SCOPE OF WORK/SERVICES/DELIVERABLES</b></p> <p>Design and production of the Philippine Expo Secretariat Themed Uniforms in accordance with the theme for the Philippine Expo 2025 Secretariat:</p> <p><b>Design Principles</b></p> <ol style="list-style-type: none"> <li><b>Inclusivity:</b> Design a uniform that is suitable for all genders, ages, and body types.</li> <li><b>Sustainability:</b> Utilize eco-friendly materials and sustainable production methods.</li> <li><b>Filipino Craftsmanship:</b> Incorporate traditional Filipino weaves, textile techniques, and patterns.</li> <li><b>Modern Aesthetic:</b> Blend traditional elements with contemporary design.</li> <li><b>Comfort and Functionality:</b> Ensure the uniform is comfortable for long hours and practical for various tasks.</li> <li><b>Brand Identity:</b> Reflect the pavilion's brand identity and messaging.</li> </ol> <p><b>Key Design Considerations</b></p> <ol style="list-style-type: none"> <li><b>Color Palette:</b> <ol style="list-style-type: none"> <li>Draw inspiration from the vibrant colors of Philippine nature and culture.</li> <li>Consider a color palette that evokes feelings of warmth, joy, and sustainability.</li> </ol> </li> <li><b>Materials:</b> <ol style="list-style-type: none"> <li>Showcase Philippine weaves from our communities all over the Philippines -- ensure there is diversity and representation of our island groups.</li> <li>Prioritize natural, sustainable materials like organic cotton, linen, or indigenous fibers.</li> <li>Explore the use of recycled or upcycled fabrics.</li> <li>Consider breathable and moisture-wicking fabrics for comfort.</li> </ol> </li> </ol>	Php998,500.00	PhP998,500.00

	<p><b>3. Design Elements:</b></p> <ul style="list-style-type: none"> <li>a. <b>Filipino Tradition:</b> Incorporate elements inspired by traditional Filipino attire like the Barong for Men and Women, or indigenous fabrics.</li> <li>b. <b>Modern Minimalism:</b> Utilize clean lines and minimalist silhouettes.</li> <li>c. <b>Modular Design:</b> Consider a modular design that allows for customization and layering.</li> <li>d. <b>Nature-Inspired Motifs:</b> Incorporate subtle references to the pavilion's theme, such as woven textiles and rattan.</li> </ul> <p><b>4. Accessories:</b> Design accessories that complement the themed uniform (<i>belt for the kimono</i>)</p> <p><b>5. Themed Uniform Components</b></p> <p><b>Tops</b></p> <ul style="list-style-type: none"> <li>a. Two (2) pieces kimono with Philippine indigenous fabrics (<b><i>with different design</i></b>) for 52 personnel</li> <li>b. One (1) piece Barong for male and female – for 52 personnel</li> </ul> <p><b>Bottoms</b></p> <ul style="list-style-type: none"> <li>a. One (1) piece black pants for 52 personnel</li> <li>b. One (1) piece khaki/cream pants for 52 personnel</li> </ul> <p><b>OTHER CONSIDERATIONS:</b></p> <ul style="list-style-type: none"> <li>1. The design and the quality of the fabric must be comfortable and can stand with the weather in Japan.</li> <li>2. The ability of a fabric to withstand with ultimate force required to rupture and to resist the formation of the pills (himulmul) due to frequent washing.</li> <li>3. The fabric must retain its color or resist transfer of its colorant(s) to any adjacent material.</li> <li>4. The fabric must not shrink and/or increase (elongation) in the length or width of the fabric due to washing.</li> <li>5. The Designer shall ensure that each set of uniform shall be tailored with the highest level of workmanship.</li> <li>6. Swatches of color similar to the peg and fabric, and portfolio of uniform supplied to be submitted upon submission of quotation</li> </ul> <p><b>ADDITIONAL REQUIREMENTS</b></p> <ul style="list-style-type: none"> <li>1. <b>SIZES</b> The themed uniforms must be based on the ready to wear sizes from XS, S, M, L, XL, XXL and XXXL.</li> </ul>		
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	<p><b>2. DESIGN, PRODUCTION AND DELIVERY</b></p> <p>a. Submit at least five (5) different designs together with the quotation</p> <p>b. The production and delivery of the uniforms including design shall be delivered to the TPB on staggered basis as follows:</p> <ol style="list-style-type: none"> <li>1. 10 sets on or before 18 March 2025</li> <li>2. 3 sets on or before 24 March 2025</li> <li>3. 15 sets on or before 28 March 2025</li> <li>4. full delivery on or before 21 April 2025</li> </ol> <p>c. Winning bidder to submit sample/prototype for each design subject to the approval of the end-user, before mass production.</p> <p><b>3. CONFIDENTIALITY OF DATA/INTELLECTUAL PROPERTY</b></p> <p>All digital content, creative concept, designs, and original materials (raw and edited) formulated and designed in conjunction with this project shall be owned by TPB, with full and exclusive rights, relative to the future use thereof both in the Philippines and internationally.</p> <p>The TPB reserves the right to change, suspend, or discontinue temporarily or permanently the contract at any time should the TPB deemed the agency incapable of the project, subject to the termination guidelines issued by the Government Procurement Policy Board (GPPB).</p> <p>Any amendment or additional terms and conditions including the extension of delivery (should the need arises) to the Contract must be in writing; signed and approved by the Procuring Entity and acknowledged by the Supplier.</p> <p><b>ADDITIONAL TECHNICAL REQUIREMENTS:</b></p> <p><b>Qualification of the Bidder:</b></p> <ol style="list-style-type: none"> <li>1. Bidder must be a company duly organized under the Philippine laws.</li> <li>2. Bidder must have been in operation as a designer, supplier of uniforms/ready to wear for a period of at least 5 years.</li> </ol>		
	<p><b>LEGAL REQUIREMENTS:</b></p> <ol style="list-style-type: none"> <li>1. PhilGEPS Registration Certificate</li> <li>2. Business/Mayor's Permit</li> <li>3. Income/Business Tax Return</li> </ol>		

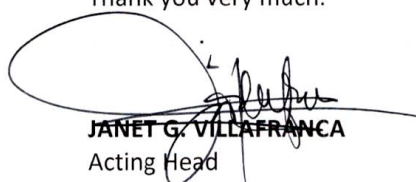
	4. Notarized Revised Omnibus Sworn Statement  <b>ATTACHMENTS:</b> 1. Statement of Compliance 2. Revised Omnibus Sworn Statement 3. Technical Specifications/ Terms of Reference  <b>NOTE:</b> 1. All entries must be typewritten in your company letterhead. 2. Price validity shall be for a period of thirty (30) calendar days.		
<b>Terms</b>	1 <sup>st</sup> Payment – 15% Upon approval of the design 2 <sup>nd</sup> Payment – 35% Upon approval of the materials to be used to produce the themed uniforms 3 <sup>rd</sup> Payment - Full payment upon complete delivery of the items.		
<b>ABC</b>	PhP998,500.00 inclusive of all applicable fees and taxes		<b>PhP998,500.00</b>

Please submit your **quotation** together with the **legal and technical documents** enumerated above to email address **bac\_sec@tpb.gov.ph/kristine\_aclan@tpb.gov.ph** not later than **28 February 2025 at 5:00 PM**.

The submission of the quotation and other documents shall be in one (1) compressed file folder. For easy identification of email, the subject shall be in this format: **Philippine Expo Secretariat Uniform\_ Company Name**.

The Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.

  
**JANET G. VILLAFRA**  
Acting Head  
Procurement Management Division

**Contact person: Kristine Heizelle B. Aclan**