

REQUEST FOR QUOTATION

February 24, 2025

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Request for Quotation No. 2025-02-050

REQUIREMENTS: Production and Supply of Philippine Pavilion Official Mascots in Filipiniana Inspired Outfits for the World Expo 2025 in Osaka, Japan

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p>SCOPE OF SERVICES/DELIVERABLES</p> <p>In line with the commitment to accurately represent the Philippine Tarsier as the Ambassador of the Philippine Pavilion, the design of the Philippine Pavilion Mascot was approved by the Philippine Tarsier Foundation.</p> <p>Objectives of the Mascot Design:</p> <ol style="list-style-type: none"> 1) Multicultural and international appeal with emphasis on the Japanese Audience 2) With amiable look that is still faithful to the key features of the Philippine Tarsier 3) A well-designed and throughout clothing that resonated with the materiality and overall theme of the Philippine Pavilion. <p>The Costume Company / Mascot Maker shall provide the requirements based on the specifications provided.</p> <p>Design:</p> <ol style="list-style-type: none"> 1) Create two (2) Tarsier Mascot with two (2) different outfit per mascot as per reference artwork below. 2) Work closely with TPB Expo Team and Carlo Calma Consultancy for the specifications and other important details 	PhP180,000.00	PhP180,000.00

	<p>Quality and Materials:</p> <ol style="list-style-type: none"> 1) Visual Appeal. The Tarsier Mascot artwork and design should be captured and translated accurately into a lively mascot character. 2) Comfort. The ability to easily put on and take off the costume, visibility while wearing the costume, good ventilation, and temperature control options, all contribute to the overall comfort of the mascot. The costume head should include a ventilation system designed to maximize the flow of air inside the mascot. If the mascot will be used outside in a very hot weather, cooling vests should be made available. 3) Mobility. The body should provide a good balance, and the performer should be able to move freely and easily while wearing the mascot. 4) Durability. Mascot should be made up of highest quality materials. <p>Other Requirements:</p> <ol style="list-style-type: none"> 1) Conduct measurements of the performer/s chosen by the Philippine Expo Team to wear the costume. 2) For reference, the height of the two (2) performer that will wear the mascot is 5'6 and 5'9 respectively. 3) Must be able to provide a user manual and must train the performer/s in terms of wearing, cleaning and repairing the costume. 4) Must provide appropriate packaging for the shipment of the mascot. The mascot will be ship from Manila to Osaka, Japan <p>5) Image Reference</p>		
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Pinkish ears

Heart-shaped eyes with pixel effect inspired by the wave tiles outside the Philippine pavilion

Improved smile and mouth shape

Overall, a more amiable and modern look that can appeals to both young and mature guest.

Sample Outfit of the Mascot (*Outfit is still for revisions and approval*)



Final outfit will be submitted to the winning bidder prior to production

	<p>6) Head: use lightweight material in fabric finished.</p> <p>7) Body/arms & legs: Foam body with reinforced inner surface with insulator</p> <p>8) Shoes: Foam shoes with soft skin leatherette cover & leather sole skin with fabric finish</p> <p>9) Fabric/s can be faux fur/fleece, poly/cotton twills and heavy-duty spandex, foam fabric, EVA Foam or any approve equivalent or material appropriate for mascot skin</p> <p>10) All specifications provided must be followed by the suppliers or approved equivalent must be submitted before commencing works.</p> <p>Schedule of Approval / Delivery of Mascots</p> <ol style="list-style-type: none"> 1) March 3-20, 2025 Approval of material sample, purchasing of materials, fabrication and delivery 2) March 21, 2025 100% work completed for the 1st Mascot 3) April 10, 2025 100% work completed for the 2nd Mascot <p>Delivery Address: Tourism Promotions Board 6th Floor, Five E-Com Center Harbor Drive, Mall of Asia Complex Pasay City</p> <p>Qualification of the Bidders:</p> <ol style="list-style-type: none"> 1) Must be operated and legally registered Costume Company / Mascot Maker in the Philippines. 2) Must have a track record of providing mascot and costumes and services for 5 years or more 3) Must submit legal documents (Business Permit, PhilGEPS Membership, ITR and Omnibus Sworn Statement) <p>Approved Budget for the Contract (ABC) The budget for the mascot requirements will be charged to the World Expo 2025 Budget for COB 2025 with an</p>		
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<p>Approved Budget for the Contract of One Hundred Eighty Thousand Pesos (Php180,000.00) inclusive of all applicable taxes and fees.</p> <p>The winning bidder shall be determined based on Single Calculated Responsive Quotation (SCRQ) or Lowest Calculated Responsive Quotation (LCRQ)</p> <p>Term of Payment</p> <p>Invoice and payment must be issued/payable to the Tourism Promotions Board</p> <p>Payment schedule will be as follows:</p> <table><tr><td>1st Payment (15%) of the ABC</td><td>Processing of payment upon submission of drawings with mascot sizing per body parts based on the users body measurement</td></tr><tr><td>2nd Payment (35%) of the ABC</td><td>Processing of payment upon submission of material swatches for approval</td></tr><tr><td>3rd Payment (50%) of the ABC</td><td>Processing of payment upon complete delivery of the two (2) mascots and upon submission of invoice/billing statement</td></tr></table>	1st Payment (15%) of the ABC	Processing of payment upon submission of drawings with mascot sizing per body parts based on the users body measurement	2nd Payment (35%) of the ABC	Processing of payment upon submission of material swatches for approval	3rd Payment (50%) of the ABC	Processing of payment upon complete delivery of the two (2) mascots and upon submission of invoice/billing statement		
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<p>CONTRACT DURATION</p> <p>The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full implementation of all deliverables.</p> <p>TECHNICAL REQUIREMENTS</p> <ol style="list-style-type: none">1. Company Profile2. Accomplished Statement of Compliance to the Technical Specifications <p>LEGAL REQUIREMENTS</p> <ol style="list-style-type: none">1. PhilGEPS Registration Certificate2. Business/Mayor’s permit3. Income/Business Tax Return/Tax Clearance4. Notarized Omnibus Sworn Statement5. SEC/DTI Certificate of Registration <p>Attachments:</p> <ol style="list-style-type: none">1. Statement of Compliance to the Technical Specifications <p>Note:</p>								

	1. All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days.		
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is PhP180,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **soc_torres@tpb.gov.ph** not later than **March 3, 2025 on or before 5:00 P.M.**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.


JANET G. VILLAFRANCA
Acting Head, Procurement Management Division
Finance Department *SOC*

Contact Person
Contact No.

MR. SOCRATES G. TORRES
(8) 525-9318 local 266

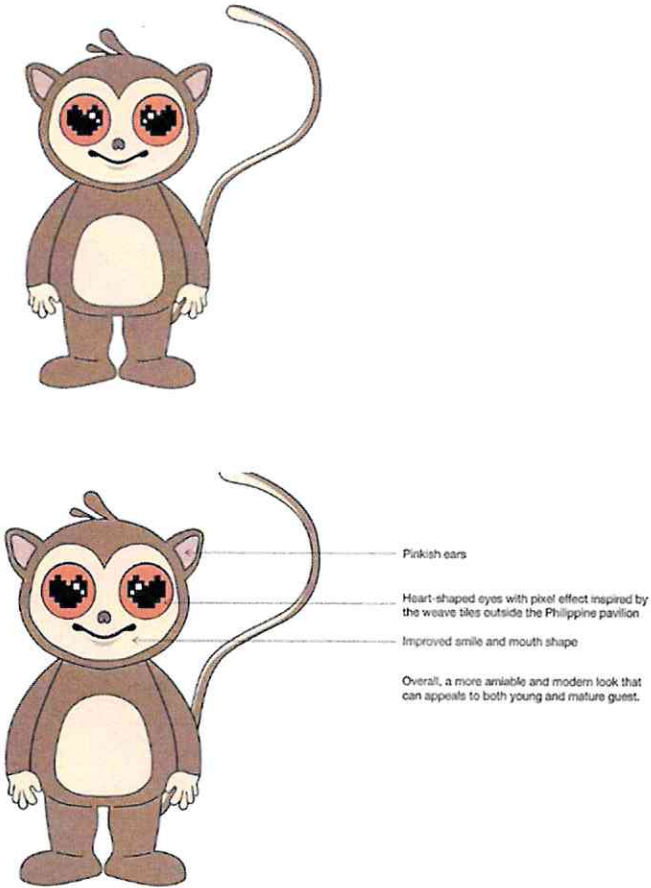
STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS


REQUIREMENTS: Production and Supply of Philippine Pavilion Official Mascots in Filipiniana Inspired Outfits for the World Expo 2025 in Osaka, Japan

Request for Quotation No. 2025-02-050

[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification]

ITEM	SPECIFICATION	STATEMENT OF COMPLIANCE (COMPLY/NOT COMPLY)
1	<p>SCOPE OF SERVICES/DELIVERABLES</p> <p>In line with the commitment to accurately represent the Philippine Tarsier as the Ambassador of the Philippine Pavilion, the design of the Philippine Pavilion Mascot was approved by the Philippine Tarsier Foundation.</p>	
2	<p>Objectives of the Mascot Design:</p> <ol style="list-style-type: none"> 1) Multicultural and international appeal with emphasis on the Japanese Audience 2) With amiable look that is still faithful to the key features of the Philippine Tarsier 3) A well-designed and throughout clothing that resonated with the materiality and overall theme of the Philippine Pavilion. 	
3	<p>The Costume Company / Mascot Maker shall provide the requirements based on the specifications provided.</p> <p>Design:</p> <ol style="list-style-type: none"> 1) Create two (2) Tarsier Mascot with two (2) different outfit per mascot as per reference artwork below. 2) Work closely with TPB Expo Team and Carlo Calma Consultancy for the specifications and other important details 	
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	<p>flow of air inside the mascot. If the mascot will be used outside in a very hot weather, cooling vests should be made available.</p> <p>3) Mobility. The body should provide a good balance, and the performer should be able to move freely and easily while wearing the mascot.</p> <p>4) Durability. Mascot should be made up of highest quality materials.</p>	
5	<p>Other Requirements:</p> <p>1) Conduct measurements of the performer/s chosen by the Philippine Expo Team to wear the costume.</p> <p>2) For reference, the height of the two (2) performer that will wear the mascot is 5'6 and 5'9 respectively.</p> <p>3) Must be able to provide a user manual and must train the performer/s in terms of wearing, cleaning and repairing the costume.</p> <p>4) Must provide appropriate packaging for the shipment of the mascot. The mascot will be ship from Manila to Osaka, Japan</p>	
6	<p>3) Image Reference</p>  <p>Sample Outfit of the Mascot (Outfit is still for revisions and approval)</p>	

	 <p>Final outfit will be submitted to the winning bidder prior to production</p>	
7	<p>6) Head: use lightweight material in fabric finished.</p> <p>7) Body/arms & legs: Foam body with reinforced inner surface with insulator</p> <p>8) Shoes: Foam shoes with soft skin leatherette cover & leather sole skin with fabric finish</p> <p>9) Fabric/s can be faux fur/fleece, poly/cotton twills and heavy-duty spandex, foam fabric, EVA Foam or any approve equivalent or material appropriate for mascot skin</p> <p>10) All specifications provided must be followed by the suppliers or approved equivalent must be submitted before commencing works.</p>	
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12	<p>CONTRACT DURATION</p> <p>The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full implementation of all deliverables.</p>							

I hereby certify to comply and deliver all of the above requirements.

Name of Company

Signature over Printed Name
of Authorized Representative

Date