

March 26, 2025

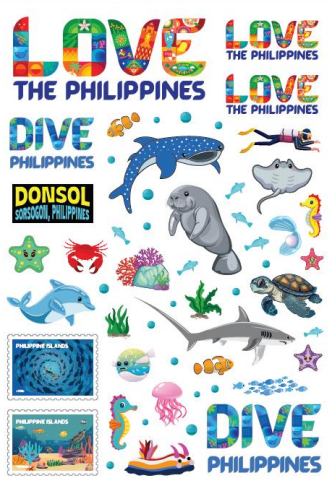
REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. : **TPB-RFQ 2025.03.093**
 PR No. : **2025.03.024**
 Requirements : **Printing, Production, and Delivery of the Philippine Icon Stickers**

Quantity	Particulars	Estimated Unit Price	Total Cost (Php)
5,000 pcs	Philippine Icon Stickers	PhP170.00	PhP850,000.00
	Specifications Size : 5.8071 x 8.2677 inches (sheet) Color : Full Color Materials : UV DTF Stickers Printing Process: UV DTF (Direct-To-Film) digital printing techniques/UV-curable ink and a strong adhesive backing Other Requirement: Distributions per sheet Set A (halo-halo) - 1,200 pcs Set B (masskara mix) - 1,200 pcs Set C (tarsier mix) - 1,200 pcs Set D (dive) - <u>1,400 pcs</u> Total - 5,000 pcs		
	Design Philippine Icon Stickers Please click https://drive.google.com/drive/folders/1u5MoMsXWi4EWEO1qyKwxs6sDawxziQZi?usp=sharing		

The image displays a variety of colorful, stylized illustrations of Philippine landmarks and culture. At the top left, there are three postage stamps: 'PHILIPPINE ISLANDS' featuring a lighthouse, 'PHILIPPINE ISLANDS' with a mountain landscape, and 'THE BRIDE OF THE SEA' showing a beach scene. Below these are two more stamps: 'PHILIPPINE ISLANDS' with a map of the Philippines and 'PHILIPPINE ISLANDS' with a mountain range. In the center, there is a large, vibrant collage. It includes the word 'LOVE' in large, multi-colored letters, 'THE PHILIPPINES' in blue, and 'LOVE LOVE THE PHILIPPINES' in red and blue. Other elements in the collage include a red jeepney, a sun, a person surfing, a map of the Philippines, a bowl of food, a flag, a monkey, a blue fish, a sun, a musical note, and a person playing a guitar. At the bottom right, there is a stamp for 'MABUHAY' with a colorful sunburst design.

	<p>Set D</p> 		
	<p>Other details:</p> <ol style="list-style-type: none"> 1. Layout to be supplied by TPB-Marcom 2. The bidder must provide a physical sample with actual design provided, as part of their bid submission. 3. Failure to submit/present a physical sample based on the above specification will be disqualified and will not be considered. 4. TPB Philippines to approve the final sample of the giveaway and its packaging prior to production. The actual sample may be submitted to TPB Philippines upon receipt of the Purchase Order (P.O.) 5. The Philippine Icon Stickers should be neatly packed in boxes, with 50 pcs. per bundle, 1000 pieces per box to prevent damage and ensure easy distribution. 6. The TPB Philippines have limited storage space in its office. Therefore, bidder must agree to store the giveaways for TPB and deliver the giveaways as needed. Both parties may agree upon lead-time of delivery. 7. The Bidder's storage space should be well ventilated to ensure that the quality of the giveaways and its packaging would be maintained. In the event that the giveaway or its packaging delivered have dents or damaged, the bidder/supplier agrees to replace it within the agreed specified time. 		
Delivery	<p>PROJECT IMPLEMENTATION SCHEDULE</p> <p>Delivery timeline:</p> <ul style="list-style-type: none"> • Full Delivery 40 calendar days upon approval of final sample 		

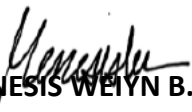
	PROJECT OFFICER CONTACT INFORMATION Primary Krisandra A. Cheung Tel: +63 2 8523 8960 Email: krisandra_cheung@tpb.gov.ph Shirley C. Espadero Tel: +63 2 8523 8960 Email: shirley espadero@tpb.gov.ph		
	ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS a. Company profile (New Supplier only) b. SEC/DTI Registration Certificate LEGAL REQUIREMENTS: a. PhilGEPS Certificate b. Mayor's Business Permit (2025) c. BIR Registration /Income/Business Tax Return/TAX Clearance d. Statement of Compliance to the Technical Specification (Annex "A") e. Omnibus Sworn Statement (Annex "B") ATTACHMENTS: a. Statement of Compliance to the Technical Specification (Annex "A") b. Omnibus Sworn Statement (Annex "B")		
	NOTE: 1. Quotation - All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of thirty (30) calendar days.		
Terms	TERMS OF PAYMENT <ul style="list-style-type: none"> • Payment will be processed upon completion of the delivery • Payment will be on a send-bill arrangement to the Tourism Promotions Board (TPB). • TPB does fund transfers through the Land bank of the Philippines. If the supplier does not have a Landbank account, fund transfers may still be done but bank charge must be borne by the supplier. 		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		Php850,000.00

Please submit your **quotation** together with the **legal and technical documents** duly signed by your authorized representative enumerated above **in a sealed envelope** to the address below not later than **02 April 2025 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.


BAC Secretariat
Procurement Management Division
Tourism Promotions Board Philippines
6th Floor, Five E-Com Center, Harbord Drive, Mall of Asia Complex, Pasay City


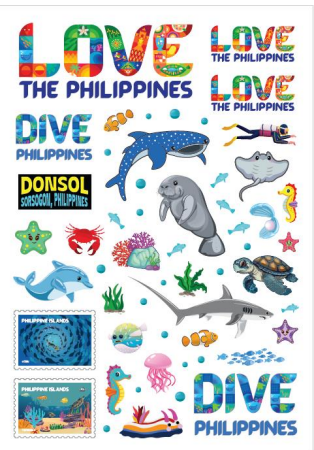
The Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.


GENESIS WEIYN B. LEE
Officer-in-Charge,
Procurement Management Division
Finance Department

Contact person: **Jose T. Ducusin, Jr.**

<u>TECHNICAL SPECIFICATION</u>			
Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement against each of the Individual parameters of each Specification			
Item	Description	Total Quantity	Bidder's Statement of Compliance (comply /not comply)
A.	Philippine Icon Stickers Quantity : 5,000 pcs Unit Price : PhP170.00 ABC : PhP850,000.00		
	Specifications Size : 5.8071 x 8.2677 inches (sheet) Color : Full Color Materials : UV DTF Stickers Printing Process: UV DTF (Direct-To-Film) digital printing techniques/UV-curable ink and a strong adhesive backing Other Requirement: Distributions per sheet Set A (halo-halo) - 1,200 pcs Set B (masskara mix) - 1,200 pcs Set C (tarsier mix) - 1,200 pcs Set D (dive) - <u>1,400 pcs</u> Total - 5,000 pcs		
	Design Please click https://drive.google.com/drive/folders/1AKlipp7lkfFauCNzMd06gV5pJgP_7MW4?usp=sharing Set A 		

	<p>Set B</p>  <p>Set C</p>  <p>Set D</p> 		
	<p>Other details:</p> <ol style="list-style-type: none"> 1. Layout to be supplied by TPB-Marcom 2. The bidder must provide a physical sample with actual design provided, as part of their bid submission. 		

	<p>3. Failure to submit/present a physical sample based on the above specification will be disqualified and will not be considered.</p> <p>4. TPB Philippines to approve the final sample of the giveaway and its packaging prior to production. The actual sample may be submitted to TPB Philippines upon receipt of the Purchase Order (P.O.)</p> <p>5. The Philippine Icon Stickers should be neatly packed in boxes, with 50 pcs. per bundle, 1000 pieces per box to prevent damage and ensure easy distribution.</p> <p>6. The TPB Philippines have limited storage space in its office. Therefore, bidder must agree to store the giveaways for TPB and deliver the giveaways as needed. Both parties may agree upon lead-time of delivery.</p> <p>7. The Bidder's storage space should be well ventilated to ensure that the quality of the giveaways and its packaging would be maintained. In the event that the giveaway or its packaging delivered have dents or damaged, the bidder/supplier agrees to replace it within the agreed specified time.</p>		
	<p>PROJECT IMPLEMENTATION SCHEDULE</p> <p>Delivery timeline:</p> <ul style="list-style-type: none"> • Full Delivery 40 calendar days upon approval of final sample 		

I hereby certify to Comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name of
Representative

Date

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
- Carefully examining all of the Bidding Documents;
 - Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]
Affiant

Jurat

[Format shall be based on the latest Rules on Notarial Practice]