

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

SERVICE PROVIDER FOR THE CONDUCT OF DISASTER PREPAREDNESS SEMINAR

Bidders must state here either “**Comply**” or “**Not Comply**” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. **Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidder Bid and cross-referenced to that evidence. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.**

ITEM NO.	SPECIFICATIONS	STATEMENT OF COMPLIANCE												
SCOPE OF WORK/SERVICES/DELIVERABLES														
1	Provision of a venue with food and beverage (F&B) for 35 pax, conducive to the learning session within Manila, Pasay, Makati, or Paranaque area.													
2	Provision of Resource Person/s with at least three (3) years of relevant experience and has conducted at least five (5) sessions related to the topic.													
3	Provision of F&B for 35 pax based on the following schedule: <table border="1"> <thead> <tr> <th>Meals</th><th>Description</th><th>Time of Serving</th></tr> </thead> <tbody> <tr> <td>AM Snack</td><td>Options of pasta or sandwich</td><td>8:00 AM – 8:45 AM</td></tr> <tr> <td>Lunch</td><td>Managed buffet with three (3) viands, and rice including salad and soup and dessert with one (1) round of drinks</td><td>12:00 NN – 1:00 PM</td></tr> <tr> <td>PM Snack</td><td>Options of pasta or sandwich</td><td>3:00 PM – 3:45 PM</td></tr> </tbody> </table>	Meals	Description	Time of Serving	AM Snack	Options of pasta or sandwich	8:00 AM – 8:45 AM	Lunch	Managed buffet with three (3) viands, and rice including salad and soup and dessert with one (1) round of drinks	12:00 NN – 1:00 PM	PM Snack	Options of pasta or sandwich	3:00 PM – 3:45 PM	
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4	Provision of at least one (1) dedicated coordinator/ assistant for close coordination for before, during and after the session requirements.													
5	Provision of learning materials (printout, soft file or online) prior to the date of the session.													
6	Provision of Certificate of Completion/ Attendance to respective participants upon confirmation of the TPB Secretariat.													
7	Submission of Post Program Report with photo documentation within five (5) working days after the session													
8	Provide at least three (3) proposed venues together with the quotation													
9	Submit a customized proposal tailored to TPB’s objectives together with the quotation													
10	Submit proposed subject matter experts with their respective Curriculum Vitae based on the stated topic subject to TPB’s approval together with the quotation													
11	Qualifications: Bidder must have at least three (3) years of experience in conducting various events and activities in government and private offices.													
12	Bidder must be able to provide the following based on the stated specifications: <ul style="list-style-type: none"> - Qualified resource speaker/ subject matter expert/s with at least three (3) years of relevant experience and has conducted at least five (5) sessions related to the topic - Coordinator/ Assistant 													
13	PROJECT IMPLEMENTATION SCHEDULE 28 April 2025 (Monday) from 8:00 AM to 6:00 PM (inclusive of ingress and egress).													

Name of Company/Bidder

Signature over Printed Name
of Representative

Date