

24 February 2025

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotation for the item/s listed below:

RFQ No. TPB RFQ 2025.02.053
PR No. 02.061
Requirements: SUPPLY AND DELIVERY OF 1ST QUARTER 2025 OFFICE SUPPLIES (TONERS)

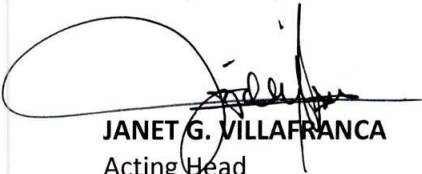
Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
4 Lots	Lot 1: HP Toner 416A		
	• HP Toner 416A black (W2040) - 30 cartridges	PhP5,000.00	PhP615,000.00
	• HP Toner 416A cyan (W2041) - 25 cartridges	PhP6,200.00	
	• HP Toner 416A yellow (W2042) - 25 cartridges	PhP6,200.00	
	• HP Toner 416A magenta (W2043) - 25 cartridges	PhP6,200.00	
	Lot 2: Kyocera Toner TK5234		
	• Kyocera Toner TK-5234K black - 10 cartridges	PhP3,800.00	PhP197,000.00
	• Kyocera Toner TK-5234C cyan - 10 cartridges	PhP5,300.00	
	• Kyocera Toner TK-5234Y yellow - 10 cartridges	PhP5,300.00	
	• Kyocera Toner TK-5234M magenta - 10 cartridges	PhP5,300.00	
	Lot 3: HP toner 658A		
	• HP toner 658A cyan (W2001A) - 2 cartridges	PhP17,000.00	PhP102,000.00
	• HP toner 658A yellow (W2002A) - 2 cartridges	PhP17,000.00	
	• HP toner 658A magenta (W2003A) - 2 cartridges	PhP17,000.00	
	Lot 4: HP toner 410A		
	• HP toner 410A black (CF410A) - 6 cartridges	PhP4,440.80	PhP77,188.80
	• HP toner 410A cyan (CF411A) - 3 cartridges	PhP5,616.00	
	• HP toner 410A yellow (CF412A) - 3 cartridges	PhP5,616.00	
	• HP toner 410A magenta (CF413A) - 3 cartridges	PhP5,616.00	
	Legal Requirements:		
	1. Mayor's/ Business Permit		
	2. PhilGEPS Registration Number/ Certificate		

Terms	Thirty (30) working days from the receipt of invoice/ billing.		
Delivery	Thirty (30) calendar days upon receipt of NTP.		
ABC	PhP991,188.80 inclusive of all applicable fees and taxes.		PhP991,188.80

Please submit your **quotation and legal documents** duly signed by your authorized representative to email address ada_cruz@tpb.gov.ph/ bac_sec@tpb.gov.ph not later than **06 March 2025, 05:00PM**, subject to the Terms and Conditions stated herein.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.



JANET G. VILLAFRANCA
Acting Head
Procurement Management Division

Contact person: Ada Cruz