


## REQUEST FOR QUOTATION


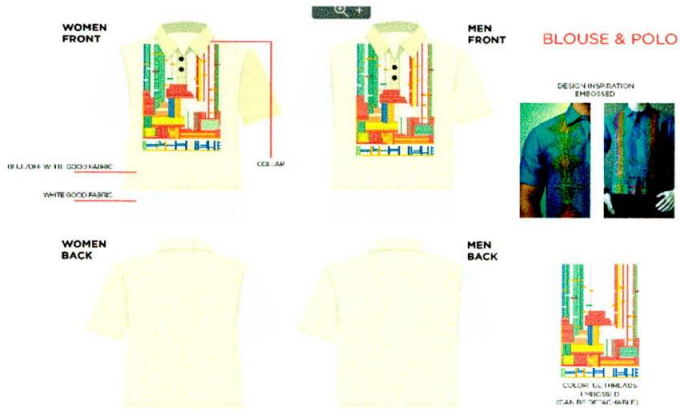
The **TOURISM PROMOTIONS BOARD** invites you to submit quotation for the item/s listed below:

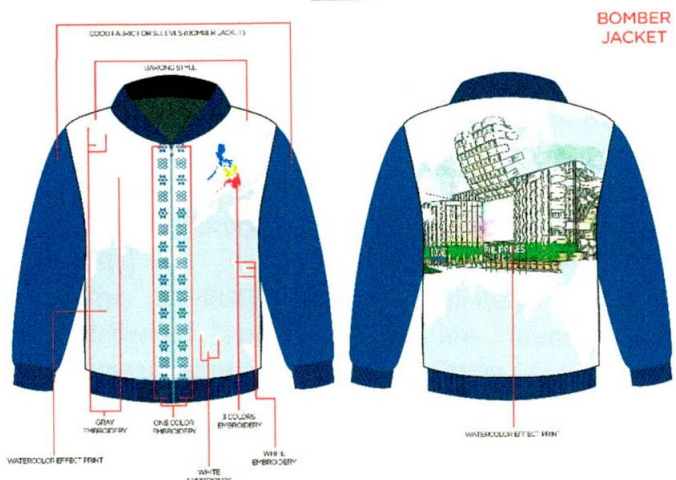
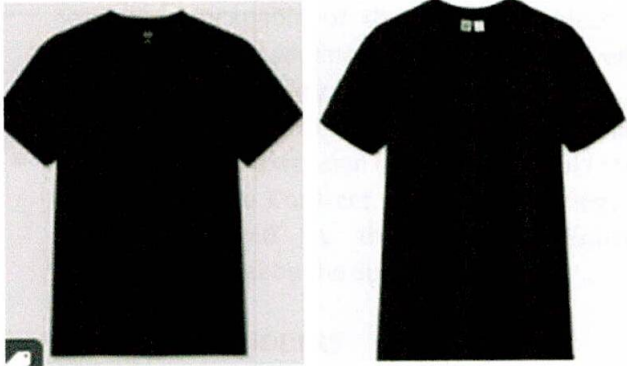
**RFQ No.** TPB RFQ 2025.03.069

**PR No.** 02.068

**Requirements:** SUPPLY AND PRODUCTION OF THEMED UNIFORM FOR PHILIPPINE EXPO SECRETARIAT RELATIVE TO PHILIPPINES' PARTICIPATION TO WORLD EXPO 2025 OSAKA, JAPAN

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
5 Lots	<p><b>Production and delivery of Philippine Expo Secretariat Themed Uniforms in accordance with the design to be provided by the Tourism Promotions Board to the winning bidder.</b></p> <p><b>Lot 1: Polo Shirt (Gray) with lock up logo of the Philippine Pavilion (81 pcs.)</b></p> <ul style="list-style-type: none"> <li>Material/Fabric: Honeycomb Cotton</li> <li>Style: Straight/Regular Cut</li> <li>Design and Printing: <ul style="list-style-type: none"> <li>Collared Polo Shirt</li> <li>Design – Actual Weave</li> <li>Logo – Embroidery</li> </ul> </li> </ul> <p style="text-align: center;">POLO SHIRT with woven logo</p>  <p><i>Assorted sizes (XS, S, M, L, XL, 2XL, 3XL- 5XL (2pcs))</i></p>	PhP1,800.00	PhP145,800.00
	<p><b>Lot 2: Polo Shirt (Maroon) with lock up logo of the Philippine Pavilion (52 pcs.)</b></p> <ul style="list-style-type: none"> <li>Material/Fabric: Honeycomb Cotton</li> <li>Style: Straight/Regular Cut</li> <li>Design and Printing: <ul style="list-style-type: none"> <li>Collared Polo Shirt</li> <li>Design – Actual Weave</li> <li>Logo - Embroidery</li> </ul> </li> </ul>	PhP1,800.00	PhP93,600.00

	<p style="text-align: center;"><b>POLO SHIRT</b> with woven logo</p>  <p>Assorted sizes (XS, S, M, L, XL, 2XL, 3XL- 5XL (2pcs))</p>		
	<p><b>Lot 3: Polo / Blouse with weave design (52 pcs) (39-Female/13Male) (final count to provide before mass production)</b></p> <ul style="list-style-type: none"> <li>Material/Fabric: Khaki Tri Color Concept fabric with weave accent</li> <li>Design and Printing: <ul style="list-style-type: none"> <li>Button-Down polo (male cut) and blouse (female cut)</li> <li>Full embroidery, front side of the polo (pattern = weaving)</li> </ul> </li> </ul>  <p>Assorted sizes (XS, S, M, L, XL, 2XL, 3XL- 5XL (2pcs - Male))</p>	PhP2,500.00	PhP130,000.00
	<p><b>Lot 4: Formal Barong Style Bomber Jacket / Unisex (74pcs)</b></p> <ul style="list-style-type: none"> <li>Material/Fabric: Front and Back of the Barong Jacket – Barong materials</li> <li>Sleeve – Materials/ fabric – fit with the barong (sample fabric for approval)</li> <li>Ribbed Waist Band – good elastic materials</li> <li>Ribbed Cuffs Band – good elastic materials</li> <li>Design and Printing: <ul style="list-style-type: none"> <li>Front side of the barong jacket (upper left front side) – Philippine Map Design – Embroidery</li> <li>Front side of the barong jacket (near the zipper and as indicated) – Embroidery</li> </ul> </li> </ul>	PhP6,800.00	PhP503,200.00

	<ul style="list-style-type: none"> <li>- Front side of the barong jacket (other design) – Print as watercolor drawing effect</li> <li>- Back side of the barong jacket (Pavilion Design/Others – Print as watercolor drawing effect</li> </ul>  <p>Assorted sizes (XS, S, M, L, XL, 2XL, 3XL- 5XL (2pcs - Male))</p>		
	<p><b>Lot 5: Plain Black Round Shirt (52pcs) (39 – Female/13Male) (final count to provide before mass production)</b></p> <ul style="list-style-type: none"> <li>• Material/Fabric: Cotton/Polyester/blend</li> <li>• Neckline: Classic Crew Neckline</li> <li>• Sleeve: Short Sleeve</li> <li>• Color: Plain Black</li> </ul> 	PhP1,000.00	PhP52,000.00
	<p><b>ADDITIONAL REQUIREMENTS:</b></p> <ol style="list-style-type: none"> <li><b>SUBMISSION OF BIDS</b> Please include swatches of materials upon submission of quotation.</li> <li><b>MEASUREMENT</b> The winning bidder shall get the measurement of the Philippine Expo Secretariat personnel in the TPB Office without additional cost to the TPB (S, M, L, XL, 2X, and 3XL-5XL). It shall be coordinated with the Project Officer at least three (3) days prior to the scheduled</li> </ol>		

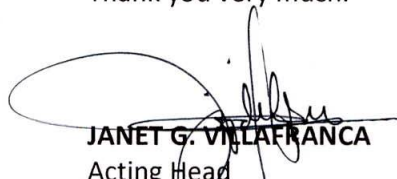
	<p>measurement for proper preparation of the gate pass and working permit.</p> <p><b>3. PRODUCTION AND DELIVERY</b></p> <ol style="list-style-type: none"> <li>Upon receipt of NOA, the Winning bidder to submit sample/prototype for each item subject to the approval of the end-user, before mass production.</li> <li>The production and delivery of the uniforms including design shall be delivered to the TPB within thirty (20) calendar days upon receipt of Notice to Proceed.</li> <li>Full delivery at the TPB Office (6th Floor Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City)</li> <li>The SUPPLIER shall immediately repair/alter delivered uniforms that are found to be unsatisfactorily finished or ill-fitting.</li> <li>Each individually packed set of prescribed uniforms for each employee.</li> </ol> <p><b>4. CONFIDENTIALITY OF DATA/INTELLECTUAL PROPERTY</b></p> <ul style="list-style-type: none"> <li>- All digital content, creative concept, designs, and original materials (raw and edited) formulated and designed in conjunction with this project shall be owned by TPB, with full and exclusive rights, relative to the future use thereof both in the Philippines and internationally.</li> <li>- The TPB reserves the right to change, suspend, or discontinue temporarily or permanently the contract at any time should the TPB deemed the agency incapable of the project, subject to the termination guidelines issued by the Government Procurement Policy Board (GPPB).</li> <li>- Any amendment or additional terms and conditions including the extension of delivery (should the need arises) to the Contract must be in writing; signed and approved by the Procuring Entity and acknowledged by the Supplier.</li> </ul> <p><b>QUALIFICATION OF BIDDERS</b></p> <ol style="list-style-type: none"> <li>Bidder must be a company duly organized under the Philippine laws.</li> <li>Bidder must have been in operation for a period of at least 5 years.</li> </ol>		
	<p><b>LEGAL REQUIREMENTS:</b></p> <ol style="list-style-type: none"> <li>Mayor's/ Business Permit</li> <li>PhilGEPS Registration Number/ Certificate</li> <li>Income/Business Tax Return</li> <li>Notarized Omnibus Sworn Statement</li> </ol> <p><b>ATTACHMENTS:</b></p> <ol style="list-style-type: none"> <li>Technical Specifications</li> <li>Statement of Compliance</li> </ol>		

	3. Omnibus Sworn Statement sample  <b>NOTE:</b> 1. All entries must be typewritten in your company letterhead 2. Price validity shall be for a period of thirty (30) calendar days		
Terms	<ul style="list-style-type: none"> <li>- Send a bill to the Tourism Promotions Board. Final payment will be thirty (30) working days upon completion of deliverables and receipt of invoice, billing, and/or other pertinent documents.</li> <li>- The following documents should be submitted by the winning bidder for the processing of payment: <ol style="list-style-type: none"> <li>1. Original copy of Statement of Account / Billing Statement with detailed costs for all services rendered to include relevant fee</li> <li>2. Copy of Official Receipt</li> </ol> </li> <li>- Payment will be made through an LBP bank deposit. The winning bidder is encouraged to have a Land Bank account. Otherwise, bank charges will be shouldered by the supplier.</li> </ul>		
Delivery	<ul style="list-style-type: none"> <li>- The production and delivery of the uniforms including design shall be delivered to the TPB within thirty (20) calendar days upon receipt of Notice to Proceed.</li> <li>- Full delivery at the TPB Office (6th Floor Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City)</li> </ul>		
ABC	PhP924,600.00 inclusive of all applicable fees and taxes.		<b>PhP924,600.00</b>

Please submit your **quotation and legal documents** duly signed by your authorized representative to email address [ada\\_cruz@tpb.gov.ph](mailto:ada_cruz@tpb.gov.ph)/ [bac\\_sec@tpb.gov.ph](mailto:bac_sec@tpb.gov.ph) not later than **11 March 2025, 05:00PM**, subject to the Terms and Conditions stated herein.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.



**JANET G. VILLAFRANCA**

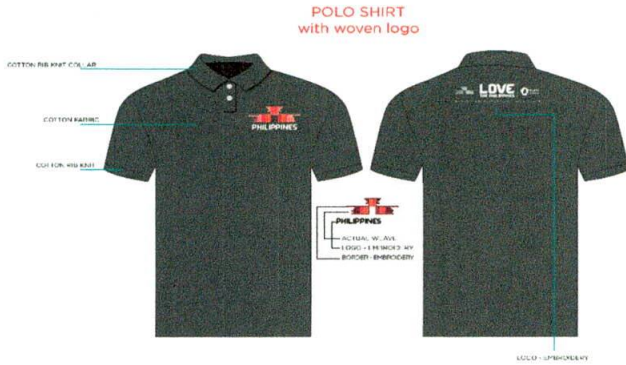
Acting Head  
Procurement Management Division

**Contact person:** Ada Cruz


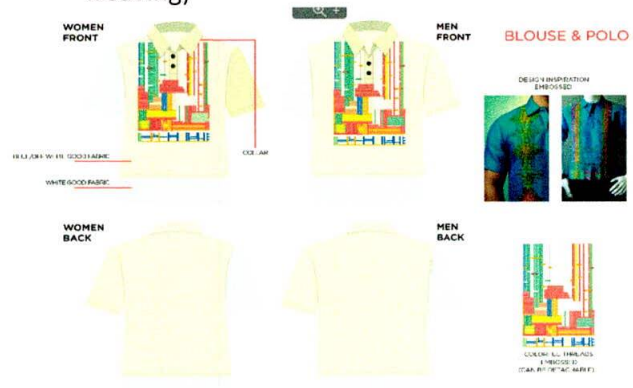
## STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

### SUPPLY AND PRODUCTION OF THEMED UNIFORM FOR PHILIPPINE EXPO SECRETARIAT RELATIVE TO PHILIPPINES' PARTICIPATION TO WORLD EXPO 2025 OSAKA, JAPAN

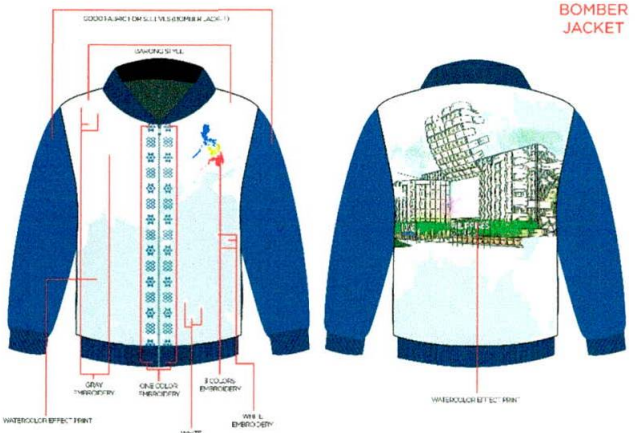
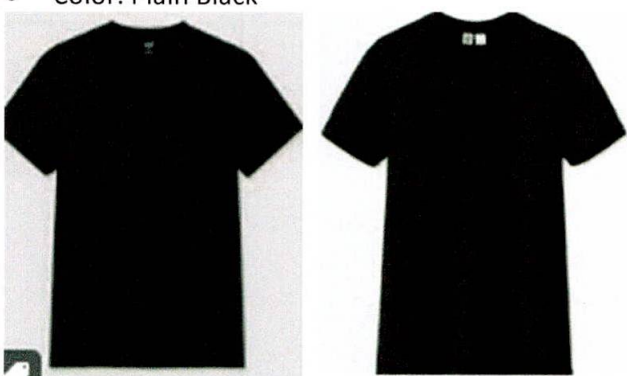
Bidders must state here either **“Comply”** or **“Not Comply”** against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. **Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidder Bid and cross-referenced to that evidence. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.**

ITEM NO.	SPECIFICATIONS	STATEMENT OF COMPLIANCE
1	<p><b>Production and delivery of Philippine Expo Secretariat Themed Uniforms in accordance with the design to be provided by the Tourism Promotions Board to the winning bidder.</b></p> <p><b>Lot 1: Polo Shirt (Gray) with lock up logo of the Philippine Pavilion (81 pcs.)</b></p> <ul style="list-style-type: none"> <li>• PhP1,800.00 per piece * 81 pcs.</li> <li>• Material/Fabric: Honeycomb Cotton</li> <li>• Style: Straight/Regular Cut</li> <li>• Design and Printing: <ul style="list-style-type: none"> <li>- Collared Polo Shirt</li> <li>- Design – Actual Weave</li> <li>- Logo – Embroidery</li> </ul> </li> </ul>  <p><i>Assorted sizes (XS, S, M, L, XL, 2XL, 3XL- 5XL (2pcs))</i></p>	
2	<p><b>Lot 2: Polo Shirt (Maroon) with lock up logo of the Philippine Pavilion (52 pcs.)</b></p> <ul style="list-style-type: none"> <li>• PhP1,800.00 per piece * 52 pcs.</li> <li>• Material/Fabric: Honeycomb Cotton</li> <li>• Style: Straight/Regular Cut</li> <li>• Design and Printing: <ul style="list-style-type: none"> <li>- Collared Polo Shirt</li> <li>- Design – Actual Weave</li> <li>- Logo - Embroidery</li> </ul> </li> </ul>	

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

	<p>POLO SHIRT with woven logo</p>  <p>Assorted sizes (XS, S, M, L, XL, 2XL, 3XL- 5XL (2pcs))</p>	
3	<p><b>Lot 3: Polo / Blouse with weave design (52 pcs) (39-Female/13Male) (final count to provide before mass production)</b></p> <ul style="list-style-type: none"><li>• PhP2,500.00 per piece * 52 pcs.</li><li>• Material/Fabric: Khaki Tri Color Concept fabric with weave accent</li><li>• Design and Printing:<ul style="list-style-type: none"><li>- Button-Down polo (male cut) and blouse (female cut)</li><li>- Full embroidery, front side of the polo (pattern = weaving)</li></ul></li></ul>  <p>Assorted sizes (XS, S, M, L, XL, 2XL, 3XL- 5XL (2pcs - Male))</p>	
4	<p><b>Lot 4: Formal Barong Style Bomber Jacket / Unisex (74pcs)</b></p> <ul style="list-style-type: none"><li>• PhP6,800.00 per piece * 74 pcs.</li><li>• Material/Fabric: Front and Back of the Barong Jacket – Barong materials</li><li>• Sleeve – Materials/ fabric – fit with the barong (sample fabric for approval)</li><li>• Ribbed Waist Band – good elastic materials</li><li>• Ribbed Cuffs Band – good elastic materials</li><li>• Design and Printing:<ul style="list-style-type: none"><li>- Front side of the barong jacket (upper left front side) – Philippine Map Design – Embroidery</li><li>- Front side of the barong jacket (near the zipper and as indicated) – Embroidery</li></ul></li></ul>	

## STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

	<ul style="list-style-type: none"> <li>- Front side of the barong jacket (other design) – Print as watercolor drawing effect</li> <li>- Back side of the barong jacket (Pavilion Design/Others – Print as watercolor drawing effect</li> </ul>  <p><i>Assorted sizes (XS, S, M, L, XL, 2XL, 3XL- 5XL (2pcs - Male))</i></p>	
5	<p><b>Lot 5: Plain Black Round Shirt (52pcs) (39 – Female/13Male) (final count to provide before mass production)</b></p> <ul style="list-style-type: none"> <li>• PhP1,000.00 per piece * 52 pcs.</li> <li>• Material/Fabric: Cotton/Polyester/blend</li> <li>• Neckline: Classic Crew Neckline</li> <li>• Sleeve: Short Sleeve</li> <li>• Color: Plain Black</li> </ul> 	
6	<p><b>ADDITIONAL REQUIREMENTS:</b></p> <p><b>1. SUBMISSION OF BIDS</b></p> <p>Please include swatches of materials upon submission of quotation.</p>	
7	<p><b>2. MEASUREMENT</b></p> <p>The winning bidder shall get the measurement of the Philippine Expo Secretariat personnel in the TPB Office without additional cost to the TPB (S, M, L, XL, 2X, and 3XL-5XL). It shall be coordinated with the Project Officer at least three (3) days prior to the scheduled measurement for proper preparation of the gate pass and working permit.</p>	

## STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

8	<b>3. PRODUCTION AND DELIVERY</b> <ol style="list-style-type: none"> <li>a. Upon receipt of NOA, the Winning bidder to submit sample/prototype for each item subject to the approval of the end-user, before mass production.</li> <li>b. The production and delivery of the uniforms including design shall be delivered to the TPB within thirty (20) calendar days upon receipt of Notice to Proceed.</li> <li>c. Full delivery at the TPB Office (6th Floor Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City)</li> <li>d. The SUPPLIER shall immediately repair/alter delivered uniforms that are found to be unsatisfactorily finished or ill-fitting.</li> <li>e. Each individually packed set of prescribed uniforms for each employee.</li> </ol>	
9	<b>4. CONFIDENTIALITY OF DATA/ INTELLECTUAL PROPERTY</b> <ul style="list-style-type: none"> <li>- All digital content, creative concept, designs, and original materials (raw and edited) formulated and designed in conjunction with this project shall be owned by TPB, with full and exclusive rights, relative to the future use thereof both in the Philippines and internationally.</li> <li>- The TPB reserves the right to change, suspend, or discontinue temporarily or permanently the contract at any time should the TPB deemed the agency incapable of the project, subject to the termination guidelines issued by the Government Procurement Policy Board (GPPB).</li> <li>- Any amendment or additional terms and conditions including the extension of delivery (should the need arises) to the Contract must be in writing; signed and approved by the Procuring Entity and acknowledged by the Supplier.</li> </ul>	
10	<b>QUALIFICATION OF BIDDERS</b> <ol style="list-style-type: none"> <li>1. Bidder must be a company duly organized under the Philippine laws.</li> <li>2. Bidder must have been in operation for a period of at least 5 years.</li> </ol>	
11	<b>CONTRACT DURATION</b> <p>The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full delivery of the requirements.</p>	

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name  
of Representative

\_\_\_\_\_  
Date

## **TECHNICAL SPECIFICATIONS**

### **PRODUCTION OF THEMED UNIFORM FOR PHILIPPINE EXPO SECRETARIAT RELATIVE TO PHILIPPINES' PARTICIPATION TO WORLD EXPO 2025 OSAKA, JAPAN**

#### **I. BACKGROUND OF THE PROJECT**

The Philippine government will participate in Expo 2025 Osaka in Yumeshima, Osaka, Japan, from 13 April to 13 October 2025. With the theme, Designing Future Society for Our Lives, Expo 2025 Osaka provides an unrivaled platform for the Philippines to connect businesses, build a global identity, establish a meaningful face-to-face connection with counterpart stakeholders, showcase national tourist attractions, offer tourism products and services and benefit from new and sustainable solutions being presented by participating countries. Accordingly, the Philippines' participation will revolve around the thematic concept of "Weaving the Filipino Identity".

The "Woven" Pavilion boasts an interactive live performance facade showcasing traditional dance and crafts, a World Expo first for the Philippines that embodies the Filipino spirit of creativity and connection. Celebrating diversity, the facade also features 212 handwoven textiles from the largest collaboration of weavers in one project. Each piece tells a unique story reflecting each community's rich heritage, tradition, and art.

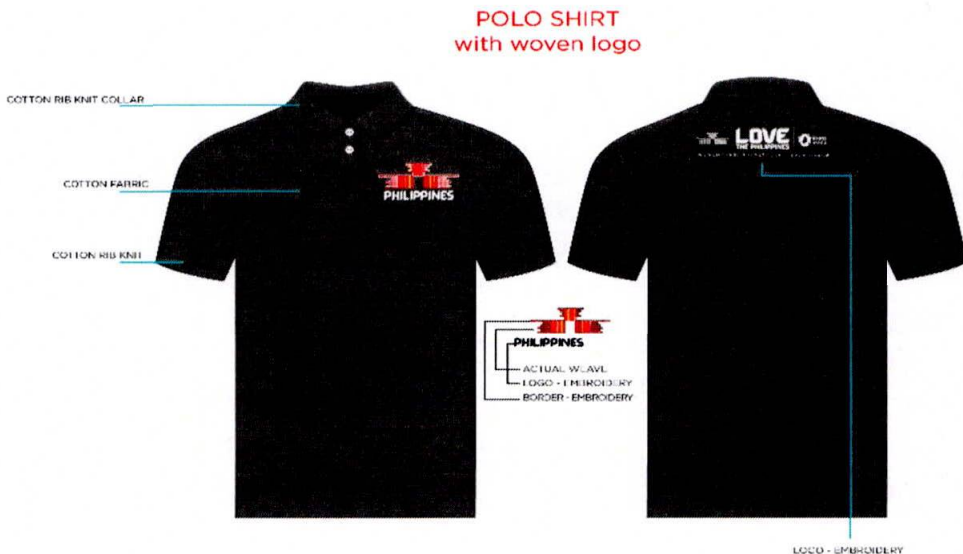
#### **II. OBJECTIVE**

To produce and execute the design made for the themed uniform for the Philippine Expo Secretariat that will align with the Philippine Pavilion theme "Nature, Culture, and Community: Woven Together for a Better Future."

#### **III. SCOPE OF WORKS**

Production and delivery of Philippine Expo Secretariat Themed Uniforms in accordance with the design to be provided by the Tourism Promotions Board to the winning bidder.

1. Polo Shirt (Unisex)
2. Polo for Male and Female
3. Formal Barong Style Bomber Jacket
4. Plain Black Round Neck Shirt (Male)
5. Plain Black Round Neck Blouse (Female)

Particulars	Design
<b>Lot 1 - Polo Shirt (Gray) with lock up logo of the Philippine Pavilion (81 pcs.)</b>	
Unit Price – Php 1,800.00/pc	
Total Price – Php 145,800.00	
<p>Material/Fabric: Honey Comb Cotton</p> <p>Style: Straight/Regular Cut</p> <p>Design and Printing:</p> <p>Collared Polo Shirt</p> <p>Design – Actual Weave</p> <p>Logo - Embroidery</p> <p><i>Assorted sizes (XS, S, M, L, XL, 2XL, 3XL- 5XL (2pcs) )</i></p>	
 <p>The diagram illustrates a black polo shirt with a woven logo. The front view shows a cotton rib knit collar, cotton fabric, and a cotton rib knit sleeve. The back view shows a woven logo with the text 'LOVE' and 'PHILIPPINES'. A legend indicates that the logo is an actual weave, the text is embroidered, and the border is also embroidered.</p>	
<b>Lot 2 - Polo Shirt (Maroon) with lock up logo of the Philippine Pavilion (52 pcs.)</b>	
Unit Price – Php 1,800.00/pc	
Total Price – Php 93,600.00	
<p>Material/Fabric: Honey Comb Cotton</p> <p>Style: Straight/Regular Cut</p> <p>Design and Printing:</p> <p>Collared Polo Shirt</p> <p>Design – Actual Weave</p> <p>Logo - Embroidery</p> <p><i>Assorted sizes (XS, S, M, L, XL, 2XL, 3XL- 5XL (2pcs) )</i></p>	



**Lot 3 - Polo / Blouse with weave design (52 pcs) (39-Female/13Male) (final count to provide before mass production)**

Unit Price – Php 2,500.00/pc

Total Price – Php 130,000.00

Material/Fabric:

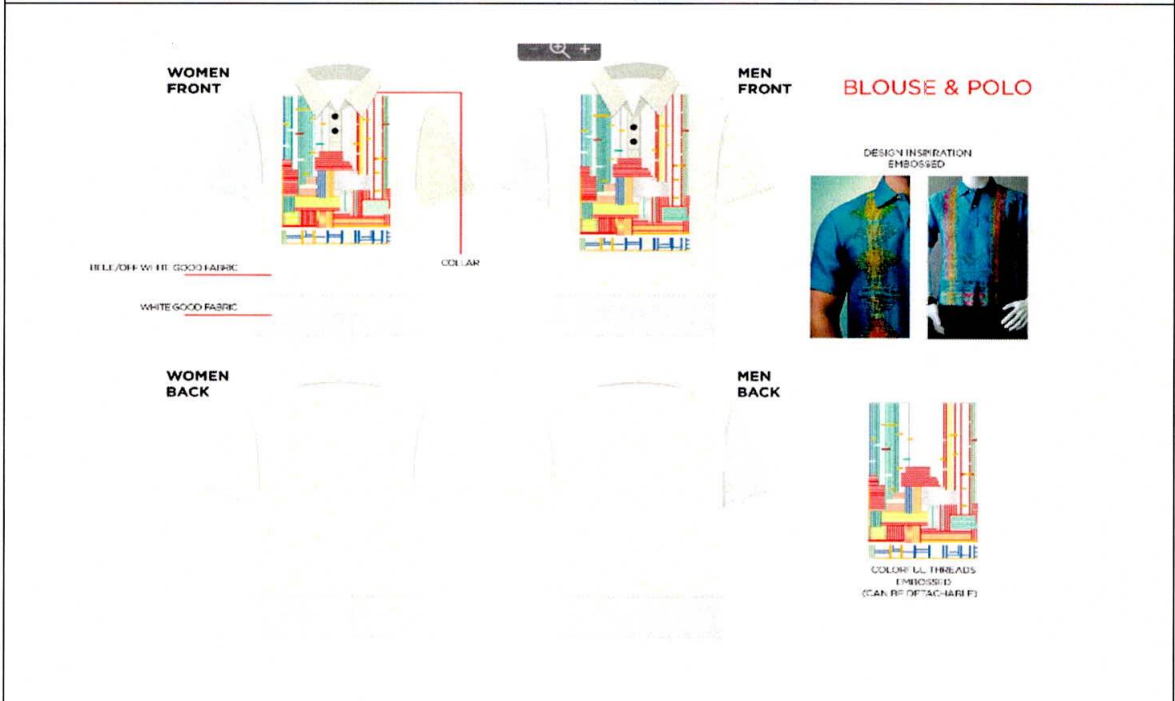
Khaki Tri Color Concept fabric with weave accent

Design and Printing:

Button-Down polo (male cut) and blouse (female cut)

Full embroidery, front side of the polo (pattern = weaving)

*Assorted sizes (XS, S, M, L, XL, 2XL, 3XL- 5XL (2pcs - Male) )*



**Lot 4 – Formal Barong Style Bomber Jacket / Unisex (74pcs)**

Unit Price – Php 6,800.00/pc

Total Price – Php 503,200.00

**Material/Fabric:**

Front and Back of the Barong Jacket – Barong materials

Sleeve – Materials/ fabric – fit with the barong (sample fabric for approval)

Ribbed Waist Band – good elastic materials

Ribbed Cuffs Band – good elastic materials

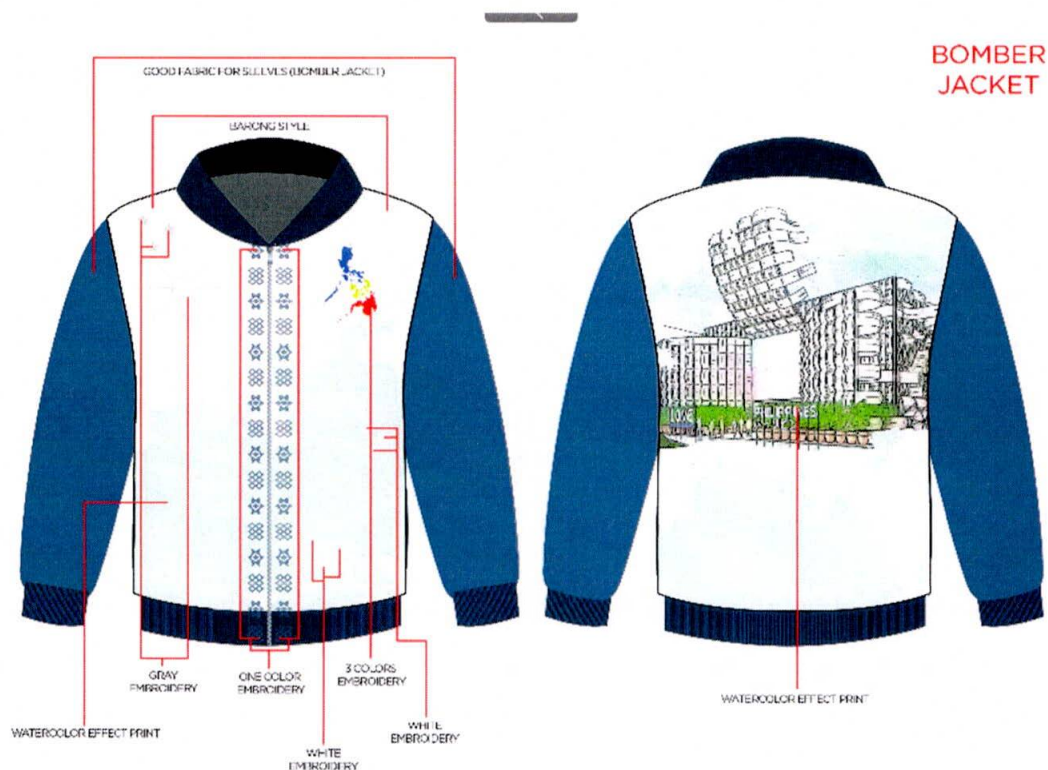
**Design and Printing:**

Front side of the barong jacket (upper left front side) – Philippine Map Design – Embroidery

Front side of the barong jacket (near the zipper and as indicated) - Embroidery

Front side of the barong jacket (other design) – Print as watercolor drawing effect

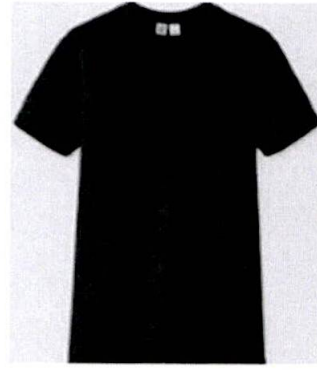
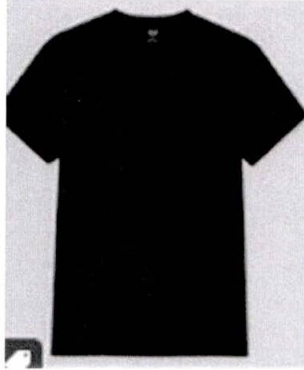
Back side of the barong jacket (Pavilion Design/Others – Print as watercolor drawing effect

*Assorted sizes (XS, S, M, L, XL, 2XL, 3XL- 5XL (2pcs - Male) )***Lot 5 - Plain Black Round Shirt (52pcs) (39 – Female/13Male) (final count to provide before mass production)**

Unit Price – Php 1,000.00/pc

Total Price – Php 52,000.00

Material/Fabric: Cotton/Polyester/blend  
Neckline: Classic Crew Neckline  
Sleeve: Short Sleeve  
Color : Plain Black



#### **IV. ADDITIONAL REQUIREMENTS**

##### **1. SUBMISSION OF BIDS**

Please include swatches of materials upon submission of quotation.

##### **2. MEASUREMENT**

The winning bidder shall get the measurement of the Philippine Expo Secretariat personnel in the TPB Office without additional cost to the TPB (S, M, L, XL, 2X, and 3XL-5XL). It shall be coordinated with the Project Officer at least three (3) days prior to the scheduled measurement for proper preparation of the gate pass and working permit.

##### **3. PRODUCTION AND DELIVERY**

- a. Upon receipt of NOA, the Winning bidder to submit sample/prototype for each item subject to the approval of the end-user, before mass production.
- b. The production and delivery of the uniforms including design shall be delivered to the TPB within thirty (20) calendar days upon receipt of Notice to Proceed.
- c. Full delivery at the TPB Office (6th Floor Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City)
- d. The SUPPLIER shall immediately repair/alter delivered uniforms that are found to be unsatisfactorily finished or ill-fitting.
- e. Each individually packed set of prescribed uniforms for each employee.

#### **4. CONFIDENTIALITY OF DATA/INTELLECTUAL PROPERTY**

All digital content, creative concept, designs, and original materials (raw and edited) formulated and designed in conjunction with this project shall be owned by TPB, with full and exclusive rights, relative to the future use thereof both in the Philippines and internationally.

The TPB reserves the right to change, suspend, or discontinue temporarily or permanently the contract at any time should the TPB deemed the agency incapable of the project, subject to the termination guidelines issued by the Government Procurement Policy Board (GPPB).

Any amendment or additional terms and conditions including the extension of delivery (should the need arises) to the Contract must be in writing; signed and approved by the Procuring Entity and acknowledged by the Supplier.

#### **V. QUALIFICATION OF BIDDERS**

1. Bidder must be a company duly organized under the Philippine laws.
2. Bidder must have been in operation for a period of at least 5 years.

#### **VI. APPROVED BUDGET FOR THE CONTRACT**

The approved budget of the contract is **NINE HUNDRED TWENTY-FOUR THOUSAND SIX HUNDRED PESOS AND 00/100 ONLY (PhP 924,600.00)** inclusive of all applicable taxes.

#### **VII. TERMS OF PAYMENT**

Send a bill to the Tourism Promotions Board. Final payment will be thirty (30) working days upon completion of deliverables and receipt of invoice, billing, and/or other pertinent documents.

The following documents should be submitted by the winning bidder for the processing of payment:

1. Original copy of Statement of Account / Billing Statement with detailed costs for all services rendered to include relevant fee
2. Copy of Official Receipt

Payment will be made through an LBP bank deposit. The winning bidder is encouraged to have a Land Bank account. Otherwise, bank charges will be shouldered by the supplier.

## **VIII. CONTRACT DURATION**

The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full delivery of the requirements.

## **IX. PROJECT OFFICERS CONTACT INFORMATION**

For particulars, please contact:

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