

## REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotation for the item/s listed below:

RFQ No. **TPB RFQ 2025.03.071**

PR No. **02.066**

Requirements: **SUPPLY AND DELIVERY OF FIRST AID KITS AND MEDICINES**

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)																																																			
1 Lot	<b>FIRST AID KIT</b>		<b>PhP22,500.00</b>																																																			
	- No. of kits/pouch: 12 pcs (11 Apartment Units + 1 for the Philippine Pavilion)																																																					
	<table><tr><th>Items</th><th>Quantity</th><th>Unit Price</th></tr><tr><td>Povidone-iodine (120 ml/bottle)</td><td>12</td><td>PhP250.00</td></tr><tr><td>Micropore (1.25cm/roll)</td><td>12</td><td>PhP50.00</td></tr><tr><td>Cotton balls (30g/pack)</td><td>12</td><td>PhP30.00</td></tr><tr><td>Cotton buds (100s/pack)</td><td>12</td><td>PhP35.00</td></tr><tr><td>Mupirocin cream (5g/tube)</td><td>12</td><td>PhP320.00</td></tr><tr><td>Silver sulfadiazine (5g/tube)</td><td>12</td><td>PhP350.00</td></tr><tr><td>Band aid (50/box)</td><td>12</td><td>PhP100.00</td></tr><tr><td>Gauze pads (3x3/pad)</td><td>36</td><td>PhP20.00</td></tr><tr><td>Gloves (100/box)</td><td>12</td><td>PhP680.00</td></tr></table>	Items	Quantity	Unit Price	Povidone-iodine (120 ml/bottle)	12	PhP250.00	Micropore (1.25cm/roll)	12	PhP50.00	Cotton balls (30g/pack)	12	PhP30.00	Cotton buds (100s/pack)	12	PhP35.00	Mupirocin cream (5g/tube)	12	PhP320.00	Silver sulfadiazine (5g/tube)	12	PhP350.00	Band aid (50/box)	12	PhP100.00	Gauze pads (3x3/pad)	36	PhP20.00	Gloves (100/box)	12	PhP680.00	PhP3,000.00  PhP600.00 PhP360.00 PhP420.00 PhP3,840.00 PhP4,200.00 PhP1,200.00 PhP720.00 PhP8,160.00																						
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<b>OVER-THE-COUNTER MEDICINES</b>			<b>PhP50,870.00</b>																																																			
<table><tr><th>Item</th><th>Use</th><th>Quantity</th><th>Unit Price</th></tr><tr><td>Paracetamol (500g)</td><td>Fever, pain</td><td>360</td><td>PhP8.00</td></tr><tr><td>Mefenamic Acid (500mg)</td><td>Pain</td><td>240</td><td>PhP13.00</td></tr><tr><td>Clonidine HCl (75mcg)</td><td>Elevated BP</td><td>50</td><td>PhP43.00</td></tr><tr><td>Sodium Alginate Sodium Bicarbonate Calcium Carbonate</td><td>Hyperacidity</td><td>120</td><td>PhP48.00</td></tr><tr><td>Metoclopramide HCl (10mg)</td><td>Nausea, vomiting</td><td>120</td><td>PhP23.00</td></tr><tr><td>Hyoscine N-butylbromide</td><td>Stomachache</td><td>120</td><td>PhP38.00</td></tr><tr><td>Omeprazole (40mg)</td><td>Acid reflux</td><td>120</td><td>PhP43.00</td></tr><tr><td>Bacillus Clausii</td><td>Indigestion, diarrhea</td><td>120</td><td>PhP48.00</td></tr><tr><td>Phenylephrine HCl Paracetamol</td><td>Colds</td><td>240</td><td>PhP10.00</td></tr><tr><td>Loratadine (10mg)</td><td>Allergy</td><td>120</td><td>PhP23.00</td></tr><tr><td>Betahistine (8mg)</td><td>Dizziness</td><td>120</td><td>PhP63.00</td></tr><tr><td>Multivitamins and Minerals Effervescent Tablet Orange Flavor (10s)</td><td>Multivitamins</td><td>24</td><td>PhP250.00</td></tr></table>	Item	Use	Quantity	Unit Price	Paracetamol (500g)	Fever, pain	360	PhP8.00	Mefenamic Acid (500mg)	Pain	240	PhP13.00	Clonidine HCl (75mcg)	Elevated BP	50	PhP43.00	Sodium Alginate Sodium Bicarbonate Calcium Carbonate	Hyperacidity	120	PhP48.00	Metoclopramide HCl (10mg)	Nausea, vomiting	120	PhP23.00	Hyoscine N-butylbromide	Stomachache	120	PhP38.00	Omeprazole (40mg)	Acid reflux	120	PhP43.00	Bacillus Clausii	Indigestion, diarrhea	120	PhP48.00	Phenylephrine HCl Paracetamol	Colds	240	PhP10.00	Loratadine (10mg)	Allergy	120	PhP23.00	Betahistine (8mg)	Dizziness	120	PhP63.00	Multivitamins and Minerals Effervescent Tablet Orange Flavor (10s)	Multivitamins	24	PhP250.00	PhP2,880.00  PhP3,120.00  PhP2,150.00  PhP5,760.00  PhP2,760.00  PhP4,560.00  PhP5,160.00 PhP5,760.00  PhP2,400.00  PhP2,760.00 PhP7,560.00  PhP6,000.00	
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	<b>ADDITIONAL REQUIREMENTS:</b> <ol style="list-style-type: none"> <li>Both First Aid Kit supplies and medicines should have at least two (2) years shelf life from date of delivery.</li> <li>Must be duly accredited or licensed by the Department of Health (DOH).</li> <li>Willing to provide on a "send-bill" arrangement.</li> <li>The bidder is encouraged to have a Land Bank of the Philippines (LBP) account. Should the winning bidder not have an account with LBP, bank charges to the preferred alternative bank will be shouldered by the bidder.</li> <li>The contract shall commence from the date of receipt of Notice to Proceed (NTP) with the delivery of all deliverables.</li> </ol>		
	<b>LEGAL REQUIREMENTS:</b> <ol style="list-style-type: none"> <li>Mayor's/ Business Permit</li> <li>PhilGEPS Registration Number/ Certificate</li> <li>BIR Certificate of Registration</li> <li>Notarized Omnibus Sworn Statement</li> </ol> <b>ATTACHMENTS:</b> <ol style="list-style-type: none"> <li>Technical Specifications</li> <li>Omnibus Sworn Statement sample</li> </ol> <b>NOTE:</b> <ol style="list-style-type: none"> <li>All entries must be typewritten in your company letterhead</li> <li>Price validity shall be for a period of thirty (30) calendar days</li> </ol>		
Terms	Thirty (30) calendar days upon receipt of the Invoice		
Delivery	Seven (7) days from receipt of Notice to Proceed (NTP).		
ABC	PhP73,370.00 inclusive of all applicable fees and taxes.		<b>PhP73,370.00</b>

Please submit your **quotation and legal documents** duly signed by your authorized representative to email address [ada\\_cruz@tpb.gov.ph](mailto:ada_cruz@tpb.gov.ph)/ [bac\\_sec@tpb.gov.ph](mailto:bac_sec@tpb.gov.ph) not later than **11 March 2025, 05:00PM**, subject to the Terms and Conditions stated herein.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.

  
**JANET G. VILLAFRANCA**  
 Acting Head  
 Procurement Management Division

**Contact person:** Ada Cruz

**Omnibus Sworn Statement (Revised)**  
***[shall be submitted with the Bid]***

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REPUBLIC OF THE PHILIPPINES)  
 CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*  
*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];  
*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];
2. *[Select one, delete the other:]*  
*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;  
*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*  
*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;  
*[If a partnership or cooperative:]* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;  
*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
- Carefully examining all of the Bidding Documents;
  - Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

**WORLD EXPO 2025 OSAKA**

13 April - 13 October 2025

Yumeshima, Osaka, Japan

**Supply and Delivery of First Aid Kits and Medicines****FIRST AID KIT**

Items	Quantity	Estimated Unit Price	Total Amount (PhP)
Povidone-iodine (120 ml/bottle)	12	250.00	3,000.00
Micropore (1.25 cm/roll)	12	50.00	600.00
Cotton balls (30g/pack)	12	30.00	360.00
Cotton buds (100s/pack)	12	35.00	420.00
Mupirocin cream (5g/tube)	12	320.00	3,840.00
Silver sulfadiazine (5g/tube)	12	350.00	4,200.00
Band Aid (50/box)	12	100.00	1,200.00
Gauze pads (3x3/pad)	36	20.00	720.00
Gloves (100/box)	12	680.00	8,160.00
<b>Total amount</b>			<b>22,500.00</b>

**Note : Each kit/pouch must contain each of the items listed above****No. of kits/pouch : 12 pcs. (11 Apartment Units + 1 for the Philippine Pavilion)****OVER-THE-COUNTER MEDICINES**

Item	Use	Quantity	Estimated Unit Price (Php)	Total Amount (Php)
Paracetamol (500mg)	Fever, pain	360	8.00	2,880.00
Mefenamic Acid (500mg)	Pain	240	13.00	3,120.00
Clonidine HCl (75mcg)	Elevated BP	50	43.00	2,150.00
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Phenylephrine HCl Paracetamol	Colds	240	10.00	2,400.00
Loratadine (10mg)	Allergy	120	23.00	2,760.00
Betahistine (8mg)	Dizziness	120	63.00	7,560.00
Multivitamins and Minerals Effervescent Tablet Orange Flavor (10s)	Multivitamins	24	250.00	6,000.00
<b>TOTAL AMOUNT</b>				<b>50,870.00</b>

<b>TOTAL AMOUNT:</b>	<b>73,370.00</b>
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**Requirements:**

- Both First Aid Kit supplies and medicines should have at least two (2) years shelf life from date of delivery.

Delivery Terms : Seven (7) days from receipt of Notice to Proceed (NTP)

Payment Terms : Thirty (30) calendar days upon receipt of the Invoice

**Other requirements:**

- Must be duly accredited or licensed by the Department of Health (DOH)
- Willing to provide on a "send-bill" arrangement.
- The bidder is encouraged to have a Land Bank of the Philippines (LBP) account. Should the winning bidder not have an account with LPB, bank charges to the preferred alternate bank will be shouldered by the bidder.
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