

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

REQUIREMENTS: Services of Booth Contractor for Arabian Travel Market 2025

Request for Quotation No. 2025-02-059

[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification]

ITEM	SPECIFICATION	STATEMENT OF COMPLIANCE (COMPLY/NOT COMPLY)
1	<p>SCOPE OF WORK/DELIVERABLES Installation, Maintenance, and Dismantling</p> <p>1. Setup & Construction:</p> <ul style="list-style-type: none"> The pavilion must be fully installed at least one (1) day before the event opening. Coordination with event organizers for compliance with venue regulations. <p>2. On-Site Management:</p> <ul style="list-style-type: none"> Dedicated technical team for maintenance during event hours. Quick-response support for any booth-related issues. <p>3. Dismantling & Disposal:</p> <ul style="list-style-type: none"> Complete booth removal within the official breakdown period. Proper disposal/recycling of materials following venue guidelines. <p>Note: Booth design, installation, maintenance, and dismantling strictly following the ATM organizers' rules and regulations, including material handling and storage.</p>	
2	<p>Philippine Pavilion Design, Concept and Details:</p> <p>1. Theme & Branding: The booth must align with the Philippines' latest tourism campaign and branding.</p> <p>2. Floor Area: Approximately 129.5 sqm</p> <p>3. Layout & Aesthetics: Pavilion set-up with three (3) sides open Open and inviting design with designated areas for exhibitors, meetings, storage, and branding displays.</p>	

	<p>4. Sustainability: Use of eco-friendly and reusable materials where feasible.</p> <p>5. The design of the Pavilion should have a fusion of history and modern Filipino touches with focus on award-winning and sustainable tourism destinations and communities providing trade partners and visitors a total sensory experience through various trade and consumer activities lined-up for the event.</p> <p><i>Note:</i> Bidder should be flexible in terms of incorporating inputs in the overall look of the Philippine stand and be able to provide the necessary adjustments on paper (floor plan and perspectives) within 48 hours after inputs from TPB. The TPB should approve and sign the final floor plan/s, perspectives, and working drawings (including lighting, electricals, graphics, and accent plans) before implementation.</p> <p>6. General stand design theme: <i>Philippines: Award-winning destination for relaxation, exploration, and inspiration</i></p>	
3	<p>Philippine Pavilion requirements:</p> <p>1. Structure and Build</p> <p>1.1 Custom-built pavilion</p> <p>1.2 High-quality materials, stable framework, and aesthetic finishes.</p> <p>1.3 Elevated carpeted platform/floor to conceal the electrical wirings and connections;</p> <p>1.4 Furniture and fixtures should depict a modern Philippines and conform to the general theme policy direction of anchoring on responsible and sustainable tourism under the umbrella country branding campaign <i>Love the Philippines</i>.</p> <p>1.5 Sufficient power outlets (minimum of 2 sockets) and correct amp;</p> <p>2. Branding & Graphics</p> <p>2.1 Digital printing, using materials that are ecological, for backdrop visuals/overhead ceiling banners with trusses/interior decor as needed, fresh plants and flowers, sufficient lighting plan and fixtures, and other decorative elements and accessories;</p>	

	<p>3. VIP Lounge, Information Counters and Exhibitor Areas</p> <p>3.1 Two (2) Philippine Information counters with at three (3) highchairs per counter, LED screen/s, power outlet, lockable cabinets, brochure racks, Directory of Philippine Co-Exhibitors with stand, floor plan, appropriate visuals and accessories;</p> <p>3.2 Maximum of Twenty-two (22) individual counter stations with the following provisions:</p> <ul style="list-style-type: none"> • Tables with four (4) chairs or stools, whichever is appropriate, • individual electric outlet and adaptors, • individual trash bin, • lockable cabinet, • provision for installation of individual corporate names and logos. <p>3.3 One (1) main VIP Reception Lounge that can comfortably accommodate 5-6 officials/guests at one given time and should have the following: lounge chairs, center & side tables, Wi-Fi connectivity, appropriate accessories, console tables with lockable cabinets, sufficient number of electric outlets with adaptor (if needed);</p> <p>4. AV & Digital Integration</p> <p>4.1 An area equipped with hanging LED screen and other necessary technical riders that could double-up for video presentations, live animation, and media briefs/announcements on the new marketing directions and strategies of DOT and TPB relative to the promotion of the Philippines as a choice destination for leisure travel, FITs, M.I.C.E., etc;</p> <p>4.2 Sound system for presentations and background music.</p> <ul style="list-style-type: none"> • 1 mixer • 4 active speakers w/ speaker stands • 2 condenser microphones • 2 wireless microphones <p>4.3 Wi-Fi connectivity for exhibitors and guests.</p>	
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	<p>5. Other Features</p> <p>5.1 Appropriate storage area with lockable lockers (enough to accommodate personal belongings/effects of Philippine sellers/ reps), storage areas should have the following: lockable lockers, wardrobe/coat hangers, mirror, shelves for brochures to include a mini office area for the color printer with ink, bond paper, etc.</p> <p>5.2 Service kitchen cum dining area (for the Philippine delegation) which should have the following: sink with running water, hot and cold-water dispenser, coffee maker, water percolator, refrigerator, storage cabinet and shelves, trash bins with ample supply of trash bags, dining area with counters and bar stools, lockable door;</p> <p>6. Provision of Professional Fee for the creative design for mood board and sketch-up plan in the amount of Php 350,000.00 or approximately USD 6,034.48</p> <p>7. Other pertinent inclusions deemed necessary by both parties to improve the general look and function of the stand and other logistical services as needed;</p> <p><i>Note:</i></p> <ol style="list-style-type: none"> <i>1. TPB reserves the right to modify the booth design prior to final approval.</i> <i>2. The contractor must ensure compliance with the event organizer's regulations.</i> <i>3. Any delays or failure to meet the agreed timeline may result in penalties.</i> 	
4	<p>QUALIFICATIONS OF THE SERVICE PROVIDER</p> <p>The contractor must:</p> <ul style="list-style-type: none"> Be a legally registered company authorized to operate in Dubai, UAE. Have at least five (5) years of experience in exhibition booth design and construction. 	

	<ul style="list-style-type: none"> . Have completed at least three (3) similar projects in international trade fairs. (at least 100 sqm pavilion/booth design) / Submit the List of Completed similar project . Have the necessary business permits, and accreditations from the event organizer and/or the venue required for the event. 	
5	OTHER TECHNICAL AND FINANCIAL REQUIREMENTS Interested bidders must submit the following: <ol style="list-style-type: none"> 1. Company profile and track record in exhibition booth construction. 2. Business Permit or its equivalent 3. Portfolio of previous international trade fair projects. 4. Detailed breakdown of the cost of items/deliverables 	

I hereby certify to comply and deliver all of the above requirements.

Name of Company

Signature over Printed Name
of Authorized Representative

Date