

TECHNICAL SPECIFICATIONS

PROVISION OF PHILIPPINE DELICACIES AND OTHER SUPPLIES FOR THE PHILIPPINE PARTICIPATION IN THE MEETING SHOW ASIA PACIFIC 16-17 April 2025 | The Marina Bay Sands Singapore

I. BACKGROUND

As part of the Tourism Promotions Board (TPB) Work Program for 2025, the TPB through the MICE Department will participate in The Meeting Show Asia Pacific (TMSAP).

The Meeting Show is a platform for global meeting professionals which will run for over two days, 16-17 April 2025 at the Marina Bay Sands in Singapore, featuring global destinations, venues, hotels, and other key suppliers, and invite through a hosted buyer program, senior meetings, conventions, events and incentive buyers. A unique pre-scheduled meetings platform will provide an intimate platform to do business, as well as knowledge sessions, providing a thought-provoking educational program and series of high-quality networking activities.

II. OBJECTIVE

While introducing the Philippine MICE to the hosted buyers of the TMSAPAC event, we would like, as well, to give them a taste to a few of our Philippine delicacies. As such, we would need a provider that can deliver the items indicated below.

III. SCOPE OF WORK/SERVICES

Supply and delivery of the following Philippine delicacies and other supplies to showcase Philippine products during The Meeting Show Asia Pacific:

PHILIPPINE DELICACIES	DESCRIPTION	QUANTITY	ESTIMATED AMOUNT
Dried Mango	<ul style="list-style-type: none">Individually wrapped	<ul style="list-style-type: none">170g per box/ pack12 pcs per box/ pack12 boxes/ packs	PhP1,500.00 each x 12 boxes = <u>PhP18,000.00</u>
Chocolate Coated Dried Mango	<ul style="list-style-type: none">Dried mangoes dipped in premium dark chocolateIndividually wrapped	<ul style="list-style-type: none">170g per box/ pack12 pcs per box/ pack12 boxes/ packs	PhP1,500 each x 12 boxes = <u>PhP18,000.00</u>
Mango Tamarind Balls	<ul style="list-style-type: none">Individually wrapped	<ul style="list-style-type: none">100g per box/ pack12 pcs per box/ pack9 packs	PhP110.00 each x 9 packs = <u>PhP990.00</u>

Polvoron (Classic, Cashew, Pili, Peanut and Rice Crispies Flavors)	<ul style="list-style-type: none"> • Individually wrapped 	<ul style="list-style-type: none"> • 200 grams per box • 18 pcs per box • 12 boxes • Individually wrapped 	PhP250.00 each x 12 boxes = <u>PhP3,000.00</u>
---	--	---	--

**If specific sizes / pieces per pack are unavailable, the quantity of the proposed items must be equivalent to the above.*

** Please provide sample picture of items upon submission of quotation.*

IV. PROJECT IMPLEMENTATION/SCHEDULE

Project Implementation : 16-17 April 2025
 Venue : The Marina Bay Sands

V. DELIVERY DATE AND ADDRESS

Indicative Delivery Date : 10 April 2025, Thursday
 (within office hours: 9:30AM-4:30PM)

Place of Delivery : Tourism Promotions Board
 4th Floor, Legaspi Towers 300
 Corner Roxas Boulevard & Pablo Ocampo Street
 Manila

VI. QUALIFICATION OF BIDDER

- Must be a duly registered Philippine company engaged in the supply and delivery of general merchandise.

VII. TERMS AND CONDITIONS

- All items must have a shelf life of at least six (6) months from the date of delivery.
- Total quoted price must be inclusive of all applicable taxes and fees.
- Must coordinate with end-user for the final products to be delivered.
- Any other requirements/adjustments to the projects/timeline as agreed upon by the supplier and end-user.

VIII. APPROVED BUDGET FOR THE CONTRACT (ABC)

The Approved Budget for the Contract (ABC) is **FORTY THOUSAND PESOS (PHP40,000.00)** inclusive of all applicable taxes and fees.

IX. TERMS OF PAYMENT

Send bill arrangement to the TOURISM PROMOTIONS BOARD PHILIPPINES after the full completion of requirements. One-time engagement and payment will be based on actual cost and will be paid thirty (30) days upon the receipt of the Statement of Account (SOA), or Billing addressed to:

RAQUEL RUTH A. TRIA-JOYA
Acting Head, MICE Department
Tourism Promotions Board Philippines

The supplier must have a Landbank account. Payment will be made through LBP bank deposit. In case the supplier does not have a Landbank account, the supplier will shoulder bank charges.

X. CONTRACT DURATION

The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full implementation of all deliverables.

XI. PROJECT OFFICERS CONTACT INFORMATION

TPB-MICE Department Project Officers:

- Marietta Santillan
mayette_santillan@tpb.gov.ph
- Jelline Santos
Jelline_cruz@tpb.gov.ph
- Mary Ann Caramat
maryann_caramat@tpb.gov.ph