

April 15, 2025

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. : TPB-RFQ 2025.04.108

PR No. : 2025.04.010

Requirements : Internet Service Provider for the End-to-End Connectivity, Installation, Testing, Activation, and Customer & Technical Support of TPB for 1 year

Quantity	Particulars	Estimated Unit Price	Total Cost (PhP)
1 lot	Internet Service Provider	PhP1,000,000.00	PhP1,000,000.00
	<p>SCOPE OF WORK / SERVICES / DELIVERABLES</p> <p>The selected ISP (Internet Service Provider) shall provide:</p> <p>A. End-to-End Connectivity</p> <ul style="list-style-type: none"> Provision of internet service from TPB premises to the ISP (Internet Service Provider) network hub. Subscription valid for one (1) year from the date of circuit acceptance. Provision of all necessary infrastructure, hardware, and services to enable full connectivity. <p>B. Installation, Testing, and Activation</p> <ul style="list-style-type: none"> Supply, installation, and configuration of all Customer Premises Equipment (CPE - Customer Premises Equipment), terminations, and cabling. Setup of redundant fiber routes with automatic failover. Acceptance testing as per prescribed methodology, requiring continuous compliance for seven (7) working days. <p>C. Customer and Technical Support</p> <ul style="list-style-type: none"> 24/7 support services. Designated customer relations manager for technical, billing, and escalation concerns. 		

	<ul style="list-style-type: none"> • Single point of contact for all ISP (Internet Service Provider)-related matters. 		
	<p>TECHNICAL REQUIREMENTS</p> <p>A. Internet Bandwidth and Reliability</p> <ul style="list-style-type: none"> • Symmetric 1 Gbps dedicated bandwidth, an auto failover set up as a redundancy via two different fiber route must be included. • Redundant fiber-optic connections with auto-failover. • 99.95% minimum uptime commitment. • At least 20 usable Public IP addresses (/29 block). • IPv6 (Internet Protocol Version 6) readiness with certificate of compliance to Metro Ethernet Forum (MEF - Metro Ethernet Forum) Carrier Ethernet (CE - Carrier Ethernet) 2.0/3.0. <p>B. Latency and Monitoring</p> <ul style="list-style-type: none"> • Average round-trip latency: <ul style="list-style-type: none"> o <20 ms from TPB (Tourism Promotions Board) to ISP (Internet Service Provider) port. o <200 ms from ISP (Internet Service Provider) to international port. • Provision of Multi Router Traffic Grapher (MRTG - Multi Router Traffic Grapher) or equivalent monitoring software with access credentials. • 24/7 remote monitoring and real-time bandwidth utilization reports. <p>C. Testing and Diagnostics</p> <ul style="list-style-type: none"> • Bit Error Rate (BER - Bit Error Rate) and Optical Time-Domain Reflectometer (OTDR - Optical Time-Domain Reflectometer) testing to validate fiber integrity. • Acceptance testing to run for 7 working days, restartable if Committed Information Rate (CIR - Committed Information Rate) or uptime fails. • CIR (Committed Information Rate) must meet or exceed stated Mbps during working hours (7:00 AM to 7:00 PM). <p>D. Equipment and Installation</p> <ul style="list-style-type: none"> • All infrastructure, cabling, media converters, routers/modems, and CPEs (Customer Premises Equipment) must be 		

	<p>provided by the ISP (Internet Service Provider).</p> <ul style="list-style-type: none"> Standby modem/router must be preconfigured and ready for use in the event of outages. Detailed work plan, installation layout, and network diagram required. 		
	<p>BIDDER QUALIFICATIONS</p> <p>The prospective ISP (Internet Service Provider) must submit the following:</p> <p>Corporate Credentials</p> <ol style="list-style-type: none"> Minimum of five (5) years experience in ISP (Internet Service Provider) deployment. Operating within Metro Manila and owning its own fiber infrastructure (certification required). Possession of a full congressional franchise to operate as a telecommunications provider, and Certificate of Registration from the National Telecommunications Commission (NTC - National Telecommunications Commission). Proof of multiple points of presence with both local and international carriers. The ISP (Internet Service Provider) must not subcontract last-mile connectivity; certification of owned fiber facility must be provided. 		
	<p>ADDITIONAL REQUIREMENTS</p> <ul style="list-style-type: none"> Diagnostic reports in case of failures must be submitted within three (3) calendar days. ISP (Internet Service Provider) must maintain all provided equipment in optimal condition. Provide an escalation list and procedure for outages. Immediate notification of any unplanned downtime. Provide seven (7) calendar days prior notice for any scheduled maintenance (subject to TPB - Tourism Promotions Board approval). 		

	<ul style="list-style-type: none"> • 24/7 customer support hotline must be available. • Immediate deployment of service units for defective hardware. • Note: As this connectivity is intended for redundancy, the current ISP (Internet Service Provider) is not allowed to join the bid. 		
	PROJECT IMPLEMENTATION SCHEDULE <ul style="list-style-type: none"> • Installation and provisioning must be completed within 10 to 15 calendar days from issuance of the Notice to Proceed (NTP - Notice to Proceed). 		
	PROJECT OFFICER CONTACT INFORMATION Primary Edison Genelazo Email: edison_genelazo@tpb.gov.ph Alternate Ian Q. Santos Email: ian_santos@tpb.gov.ph		
	ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS <ol style="list-style-type: none"> a. Company profile (New Supplier only) b. SEC/DTI Registration Certificate c. Statement of Compliance to the Technical Specification (Annex "A") LEGAL REQUIREMENTS: <ol style="list-style-type: none"> a. PhilGEPS Certificate b. Mayor's Business Permit (2025) c. BIR Registration /Income/Business Tax Return/TAX Clearance d. Omnibus Sworn Statement (Annex "B") ATTACHMENTS: <ol style="list-style-type: none"> a. Statement of Compliance to the Technical Specification (Annex "A") b. Omnibus Sworn Statement (Annex "B") 		
	NOTE: <ol style="list-style-type: none"> 1. Quotation - All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of thirty (30) calendar days. 		
Terms	TERMS OF PAYMENT TERMS OF PAYMENT A. Schedule		

	<ul style="list-style-type: none"> • 90% payable within thirty (30) days upon submission of: <ul style="list-style-type: none"> ○ Billing statement ○ Complete supporting documents ○ Successful user acceptance of the service • 10% retention payable one (1) year after circuit acceptance, provided no issues remain unresolved. <p>B. Mode</p> <ul style="list-style-type: none"> • Via Land Bank of the Philippines (LBP - Land Bank of the Philippines). • For non-LBP (Land Bank of the Philippines) accounts, bank charges shall be shouldered by the provider. 		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		PhP1,000,000.00 0

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address b_hong_ducusin@tpb.gov.ph / bac_sec@tpb.gov.ph not later than **25 April 2025 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.


JANET G. VILLAFRANCA
 Acting Head, Procurement Management Division
 Finance Department

Contact person: Jose T. Ducusin, Jr.

TECHNICAL SPECIFICATION			
Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement against each of the Individual parameters of each Specification			
Item	Description	Total Quantity	Bidder's Statement of Compliance (comply /not comply)
A.	Internet Service Provider for the End-to-End Connectivity, Installation, Testing, Activation, and Customer & Technical Support of TPB for 1 year Quantity : 1 lot ABC : PhP1,000,000.00		
	SCOPE OF WORK / SERVICES / DELIVERABLES The selected ISP (Internet Service Provider) shall provide: A. End-to-End Connectivity <ul style="list-style-type: none"> • Provision of internet service from TPB premises to the ISP (Internet Service Provider) network hub. • Subscription valid for one (1) year from the date of circuit acceptance. • Provision of all necessary infrastructure, hardware, and services to enable full connectivity. B. Installation, Testing, and Activation <ul style="list-style-type: none"> • Supply, installation, and configuration of all Customer Premises Equipment (CPE - Customer Premises Equipment), terminations, and cabling. • Setup of redundant fiber routes with automatic failover. • Acceptance testing as per prescribed methodology, requiring continuous compliance for seven (7) working days. C. Customer and Technical Support <ul style="list-style-type: none"> • 24/7 support services. • Designated customer relations manager for technical, billing, and escalation concerns. Single point of contact for all ISP (Internet Service Provider)-related matters.		
	TECHNICAL REQUIREMENTS A. Internet Bandwidth and Reliability		

	<ul style="list-style-type: none"> • Symmetric 1 Gbps dedicated bandwidth, an auto failover set up as a redundancy via two different fiber route must be included. • Redundant fiber-optic connections with auto-failover. • 99.95% minimum uptime commitment. • At least 20 usable Public IP addresses (/29 block). • IPv6 (Internet Protocol Version 6) readiness with certificate of compliance to Metro Ethernet Forum (MEF - Metro Ethernet Forum) Carrier Ethernet (CE - Carrier Ethernet) 2.0/3.0. <p>B. Latency and Monitoring</p> <ul style="list-style-type: none"> • Average round-trip latency: <ul style="list-style-type: none"> o <20 ms from TPB (Tourism Promotions Board) to ISP (Internet Service Provider) port. o <200 ms from ISP (Internet Service Provider) to international port. • Provision of Multi Router Traffic Grapher (MRTG - Multi Router Traffic Grapher) or equivalent monitoring software with access credentials. • 24/7 remote monitoring and real-time bandwidth utilization reports. <p>C. Testing and Diagnostics</p> <ul style="list-style-type: none"> • Bit Error Rate (BER - Bit Error Rate) and Optical Time-Domain Reflectometer (OTDR - Optical Time-Domain Reflectometer) testing to validate fiber integrity. • Acceptance testing to run for 7 working days, restartable if Committed Information Rate (CIR - Committed Information Rate) or uptime fails. • CIR (Committed Information Rate) must meet or exceed stated Mbps during working hours (7:00 AM to 7:00 PM). <p>D. Equipment and Installation</p> <ul style="list-style-type: none"> • All infrastructure, cabling, media converters, routers/modems, and CPEs (Customer Premises Equipment) must be provided by the ISP (Internet Service Provider). • Standby modem/router must be preconfigured and ready for use in the event of outages. 		
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	<ul style="list-style-type: none"> Detailed work plan, installation layout, and network diagram required. 		
	<p>BIDDER QUALIFICATIONS The prospective ISP (Internet Service Provider) must submit the following:</p> <p>Corporate Credentials</p> <ol style="list-style-type: none"> Minimum of five (5) years experience in ISP (Internet Service Provider) deployment. Operating within Metro Manila and owning its own fiber infrastructure (certification required). Possession of a full congressional franchise to operate as a telecommunications provider, and Certificate of Registration from the National Telecommunications Commission (NTC - National Telecommunications Commission). Proof of multiple points of presence with both local and international carriers. The ISP (Internet Service Provider) must not subcontract last-mile connectivity; certification of owned fiber facility must be provided. 		
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	issuance of the Notice to Proceed (NTP - Notice to Proceed).		
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I hereby certify to Comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name of
Representative

Date

ANNEX "B"

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]