

April 21, 2025

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. : TPB-RFQ 2025.04.112

PR No. : 2025.04.014

Requirements : Supply and Delivery of Check-in Luggage

Quantity	Particulars	Estimated Unit Price	Total Cost (PhP)
1 pc	Check-in Luggage	PhP13,000.00	PhP13,000.00
	SCOPE OF WORK / SERVICES Material : ABS/ POLYCARBONATE Color : Black, Gray, Dark Blue or any unisex neutral color (except white) Dimension : 81 emH x 55cmW x 33.5cmD (Large) Weight Capacity : 32 kg or 70 lbs Weight of Luggage : Must be less than 5kg when empty Other Specification: <ul style="list-style-type: none"> - With 4 double wheels - Dual 360 multi directional spinner wheels - Fully Expandable - Fully Lined Interior with Divider Compartment - With Internal Organizer (with strap) - With zippered mesh pockets - With treated lining - Fixed TSA combination lock - With two (2) years warranty 		
	PROJECT IMPLEMENTATION SCHEDULE <ul style="list-style-type: none"> • Full delivery 10 calendar days upon receipt of Notice to Proceed 		
	PROJECT OFFICER CONTACT INFORMATION Roselle Martinez Email: roselle_martinez@tpb.gov.ph		

	ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS a. Company profile (New Supplier only) b. SEC/DTI Registration Certificate c. Statement of Compliance to the Technical Specification (Annex "A") LEGAL REQUIREMENTS: a. PhilGEPS Certificate b. Mayor's Business Permit (2025) c. BIR Registration (2303) ATTACHMENTS: a. Statement of Compliance to the Technical Specification (<i>Annex "A"</i>)		
	NOTE: 1. Quotation - All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of thirty (30) calendar days.		
Terms	TERMS OF PAYMENT <ul style="list-style-type: none"> • Payment will be processed upon completion of the delivery. • Payment will be on a send-bill arrangement to the Tourism Promotions Board. Full payment within thirty (30) days upon receipt of Statement of Account or Billing with completion of the requirements stipulated in the Technical Specifications. • TPB does fund transfer through the Landbank of the Philippines. If the supplier does not have a Landbank account, fund transfers may still be done but bank charge must be borne by the supplier. 		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		PhP13,000.00

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address bhong_ducusin@tpb.gov.ph / bac_sec@tpb.gov.ph not later than **28 April 2025 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.



JANET G. VILLAFRANCA

Acting Head, Procurement Management Division
Finance Department

Contact person: **Jose T. Ducusin, Jr.**

TECHNICAL SPECIFICATION			
Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement against each of the Individual parameters of each Specification			
Item	Description	Total Quantity	Bidder's Statement of Compliance (comply /not comply)
A.	Supply and Delivery of Check-in Luggage Quantity : 1pc ABC : PhP13,000.00		
	SCOPE OF WORK / SERVICES Material : ABS/ POLYCARBONATE Color : Black, Gray, Dark Blue or any unisex neutral color (except white) Dimension : 81 emH x 55cmW x 33.5cmD (Large) Weight Capacity : 32 kg or 70 lbs Weight of Luggage : Must be less than 5kg when empty Other Specification: <ul style="list-style-type: none"> - With 4 double wheels - Dual 360 multi directional spinner wheels - Fully Expandable - Fully Lined Interior with Divider Compartment - With Internal Organizer (with strap) - With zippered mesh pockets - With treated lining - Fixed TSA combination lock - With two (2) years warranty 		
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I hereby certify to Comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name of Representative

Date