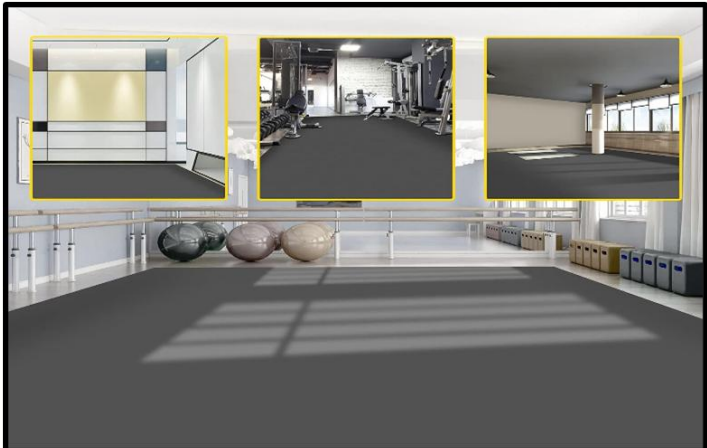
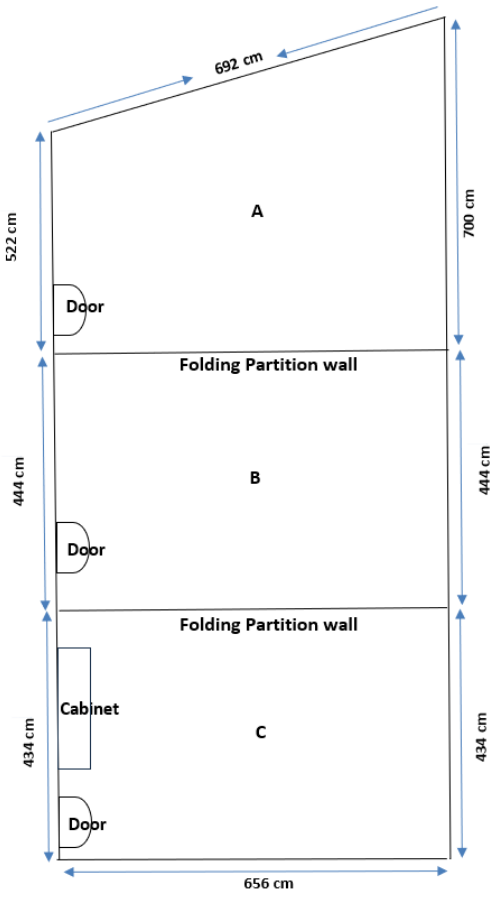


REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit a quotation for the item/s listed below:

RFQ No. TPB RFQ 2025.04.110
PR No. 03.017
Requirements: Provision, Supply, and Delivery of Dance Floor Mat for the TPB Activity Rooms (3rd Posting)

| Quantity | Item/Description | Estimated Unit Price | Total Cost (Php) |
|----------|---|----------------------------|---------------------|
| 1 Lot | <p>SPECIFICATIONS/ SCOPE OF WORK/ SERVICES/ DELIVERABLES</p> <p>PVC Vinyl Dance Floor Mat (For activity rooms A, B, and C) Material: PVC Vinyl Specifications:</p> <ul style="list-style-type: none"> to be put over carpeted area three (3) sets can be connected as a whole non-slip surface scratch proof can be used and ideal for fitness activities can be rolled and stored when not in use <p>Sample Photo:</p>  | PhP70,000.00 for 3 sets | PhP70,000.00 |

| | | | |
|--|--|--|--|
| | <p>Estimated Size of Carpeted Area of the Activity Rooms A-C</p>  <p><i>Note: The activity room A, B & C is divided by a folding wall and the size (width) may vary if the wall is folded, thus there is a need to conduct an actual measurement.</i></p> | | |
| | <p>ADDITIONAL TECHNICAL REQUIREMENTS/ ELIGIBILITY:</p> <ol style="list-style-type: none"> 1. The bidder must submit a proposal based on the above deliverables with a price quotation of the item inclusive of the admin cost, delivery fee, and other applicable cost. 2. The winning bidder shall conduct accurate measurements of the activity rooms, subject to TPB's verification and approval. | | |
| | <p>LEGAL REQUIREMENTS:</p> <ol style="list-style-type: none"> 1. Mayor's/ Business Permit 2. PhilGEPS Registration Number/ Certificate 3. BIR Certificate of Registration 4. Notarized Omnibus Sworn Statement <p>ATTACHMENTS:</p> <ol style="list-style-type: none"> 1. Technical Specifications 2. Omnibus Sworn Statement <p>NOTE:</p> <ol style="list-style-type: none"> 1. All entries must be typewritten in your company letterhead | | |

| | | | |
|----------|---|--|---------------------|
| | 2. Price validity shall be for a period of thirty (30) calendar days | | |
| Terms | Thirty (30) working days from the receipt of invoice/billing. | | |
| Delivery | 15 May 2025 at the TPB Office (6th Floor Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City 1300) | | |
| ABC | PhP70,000.00 inclusive all applicable fees and taxes. | | PhP70,000.00 |

Please submit your **quotation, technical, and legal documents** duly signed by your authorized representative to email address ada_cruz@tpb.gov.ph/ bac_sec@tpb.gov.ph not later than **25 April 2025, 05:00PM**, subject to the Terms and Conditions stated herein.

For easy identification of email and submission of quotation with other documents, the subject shall be in this format: **Dance Floor Mat (3rd Posting)_<Company Name>**.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.

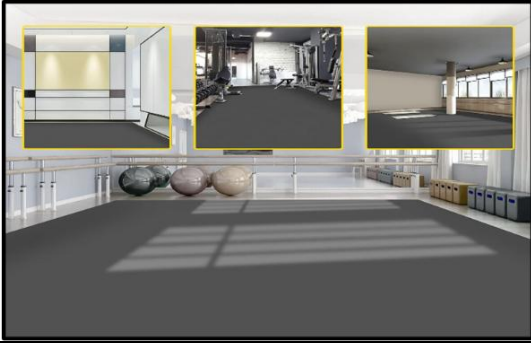
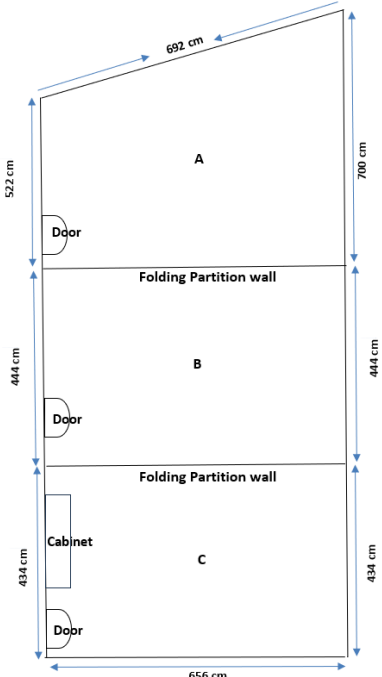

JANET G. MELAFIANCA
 Acting Head
 Procurement Management Division

Contact person: Ada Cruz

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

PROVISION, SUPPLY, AND DELIVERY OF DANCE FLOOR MAT FOR THE TPB ACTIVITY ROOMS (3RD POSTING)

Bidders must state here either “**Comply**” or “**Not Comply**” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. **Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidder Bid and cross-referenced to that evidence. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.**

| ITEM NO. | SPECIFICATIONS | STATEMENT OF COMPLIANCE |
|----------|--|-------------------------|
| 1 | <p>Provision, Supply, and Delivery of PVC Vinyl Dance Floor Mat (For activity rooms A, B, and C) Material: PVC Vinyl Specifications:</p> <ul style="list-style-type: none"> • three (3) sets • to be put over carpeted area • can be connected as a whole • non-slip surface • scratch proof • can be used and ideal for fitness activities • can be rolled and stored when not in use <p>Sample Photo:</p>  | |
| 2 | <p>Estimated Size of Carpeted Area of the Activity Room A-C</p>  | |

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

| | | |
|---|--|--|
| | <i>Note: The activity room A, B & C is divided by a folding wall and the size (width) may vary if the wall is folded, thus there is a need to conduct an actual measurement.</i> | |
| 3 | ADDITIONAL TECHNICAL REQUIREMENTS/ ELIGIBILITY: 1. Bidder must submit a proposal based on the above deliverable with price quotation of the item inclusive of the admin cost, delivery fee, and other applicable cost. | |
| 4 | ADDITIONAL TECHNICAL REQUIREMENTS/ ELIGIBILITY: 2. The winning bidder shall conduct the accurate measurement of the activity rooms, subject to TPB's verification and approval. | |
| 5 | PROJECT IMPLEMENTATION SCHEDULE Delivery date: <u>15 May 2025</u> Delivery Address: TPB Office at 6th Floor Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City 1300. | |
| 6 | CONTRACT DURATION The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full implementation of all deliverables. | |

Name of Company/Bidder

Signature over Printed Name
of Representative

Date

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
 CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*
[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];
[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];
2. *[Select one, delete the other:]*
[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;
[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*
[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
- Carefully examining all of the Bidding Documents;
 - Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

TECHNICAL SPECIFICATIONS
PROVISION, SUPPLY AND DELIVERY OF DANCE FLOOR MAT FOR THE TPB ACTIVITY ROOMS

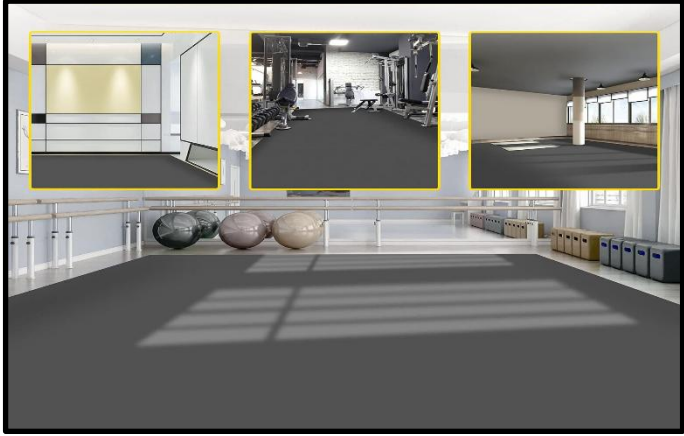
I. BACKGROUND

The Tourism Promotions Board (TPB) through its Personnel and Human Resources Development Division will engage a service provider for the provision, supply and delivery of PVC Vinyl Dance Floor Mat for the TPB Activity Rooms A-C in view of the conduct of fitness activities.

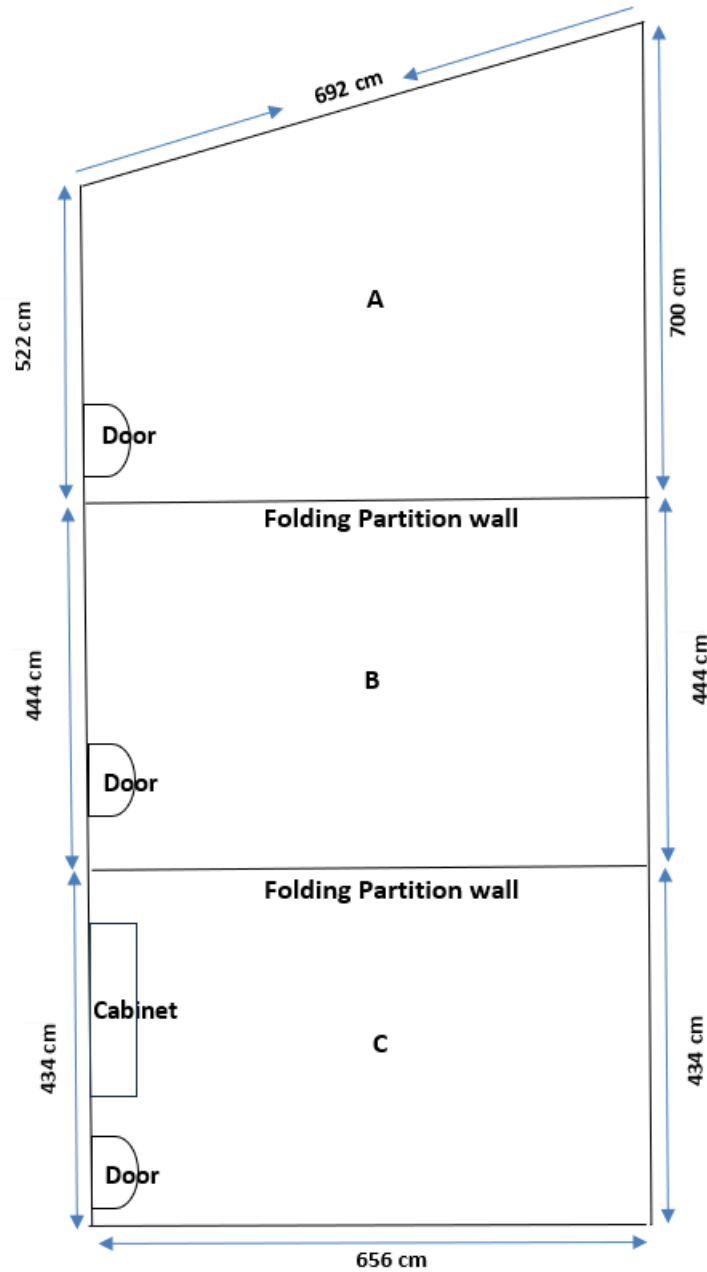
II. OBJECTIVES

1. To provide PVC Vinyl floor mat for the activity rooms to be used during the TPB Dance Fitness Class and other fitness activities.
2. To provide a comfortable and safe platform for the participants of fitness activities

III. SCOPE OF WORK/SERVICES

| ITEM | QUANTITY | TOTAL AMOUNT |
|--|----------|---------------|
| <p>PVC Vinyl Dance Floor Mat (For activity rooms A, B, and C)</p> <p>Material: PVC Vinyl</p> <p>Specifications:</p> <ul style="list-style-type: none">• to be put over carpeted area• three (3) sets can be connected as a whole• non-slip surface• scratch proof• can be used and ideal for fitness activities• can be rolled and stored when not in use <p>Sample Photo:</p>  | 3 sets | PHP 70,000.00 |

Estimated Size of Carpeted Area of the Activity Rooms A-C



Note: The activity room A, B & C is divided by a folding wall and the size (width) may vary if the wall is folded, thus there is a need to conduct an actual measurement.

IV. PROJECT IMPLEMENTATION SCHEDULE

Delivery date: **15 May 2025**

Delivery Address: TPB Office at 6th Floor Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City 1300.

V. ELIGIBILITY/TECHNICAL REQUIREMENTS

1. Bidder must submit a proposal based on the above deliverable with price quotation of the item inclusive of the admin cost, delivery fee, and other applicable cost.
2. The winning bidder shall conduct the accurate measurement of the activity rooms, subject to TPB's verification and approval.

VI. APPROVED BUDGET FOR THE CONTRACT (ABC)

The Approved Budget for the Contract is **SEVENTY THOUSAND PESOS (P70,000.00)** only, inclusive of all applicable fees and taxes.

VII. TERMS OF PAYMENT

Send a bill to the Tourism Promotions Board. Final payment upon completion of deliverables and receipt of invoice, billing, and/or other pertinent documents.

The following documents should be submitted by the winning bidder for the processing of payment:

1. Original copy of Statement of Account / Billing Statement with detailed costs for all services rendered to include relevant fee addressed to:

ROSSANDRA AMYTHEA Q. CAYAGO

Acting Head

Personnel and Human Resources Development Division

Tourism Promotions Board

6/F Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City
1300

2. Copy of Official Receipt/Invoice

Payment will be made through an LBP bank deposit. The winning bidder should preferably have a Land Bank account. Otherwise, bank charges will be shouldered by the supplier.

VIII. CONTRACT DURATION

The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full implementation of all deliverables.

IX. PROJECT OFFICER'S CONTACT INFORMATION

Karen A. Padolina

karen_padolina@tpb.gov.ph

Lyka R. Ragot

lyka_ragot@tpb.gov.ph