



May 13, 2025

#### **REQUEST FOR QUOTATION**

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

# RFQ No.: TPB-RFQ 2025.05.129PR No.: 2025.05.002Requirements: Courier Services Provider for the Philippine Participation for the<br/>EXPO 2025 Osaka, Japan

Quantity	Particulars	Estimated Unit Price	Total Cost (PhP)
1 lot	Courier Services Provider	PhP65,000.00	PhP65,000.00
	SCOPE OF DELIVERABLES/DELIVERABLES		
	<ul> <li>Door to Door International Air Freight</li> </ul>		
	Delivery Service.		
	<ul> <li>Duties and Taxes, Destination Clearance,</li> </ul>		
	Export Declaration, Enhanced Liabilities,		
	Priority Services Charge, Fuel Surcharges,		
	and other applicable charges to be		
	shouldered of the supplier		
	/company/winning bidder.		
	<ul> <li>Upon picking up of the items from the</li> </ul>		
	TPB office, the winning bidder will		
	provide the packing and labelling for the		
	items indicated in the packing list prior		
	delivery in accordance with the		
	guidelines set by the Expo Association		
	for handling freight and customs.		
	<ul> <li>Ensure that the items/goods will arrive in</li> </ul>		
	good condition to the consignee and in		
	the shortest possible time.		
	<ul> <li>The supplier will pay the TPB in case of</li> </ul>		-
	loss or damages.		
	<ul> <li>Supplier assigned a contract person to</li> </ul>		
	monitor the delivery of items.		
	<ul> <li>The supplier submits the consolidated</li> </ul>		

#### TOURISM PROMOTIONS BOARD PHILIPPINES





copy of proof of delivery of the recipient	
immediately after the delivery of the items.	
<ul> <li>A company can provide tailor-made</li> </ul>	
services to meet the TPB needs:	
<ul> <li>To provide complete cargo transportation</li> </ul>	
services between land, sea, and air to	
deliver the TPB promotional materials and	
giveaways.	
<ul> <li>To provide a complete range of cargo</li> </ul>	
services including packaging,	
transportation, transshipment and	
storage/warehousing service	
<ul> <li>To provide a fast &amp; accurate, high quality,</li> </ul>	
comparative cost effective and	
multifunctioning cargo transportation	
services	
OTHER QUALIFICATIONS OF THE BIDDERS	
<ul> <li>Must be Filipino owned, operated, and</li> </ul>	
legally registered as a Freight Forwarder,	
Cargo Forwarder, Trucking, Logistics,	
Hauling, Courier, Seafreight, Airfreight	
company under Philippine laws;	
Must have a minimum of 5 years in	
operations.	
• Bidders must be an official Freight Forwarder	
of Expo 2025 Osaka, Japan	
COMMODITY	 
- Items for Display and Exhibition Purposes	
only, (Please see the attached Pro Forma	
Invoice and Packing List)	
A. COMPANY NAME :	
PHILIPPINE ORGANIZING COMMITTEE	
B8-B9, World Expo Site, Yumeshima,	
Osaka, Japan	
Tel no.: 0674943606	
B. SHIPPER'S NAME : TOURISM	
PROMOTIONS BOARD	
6/F, Five E-Com Center, Harbor Drive, MOA	
Complex,	
Pasay City, 1300	
Tel. No.: +632 85259318 to 27	
 101.100.1 +032 05259310 10 2/	

E. I	DETAILS C	OF DESC	RIPTION	N:Forex	hibition	
1	display pu	urposes				
Box Number	Item	Quantit	y Unit Amount in USD	Total Amount in USD	Total Weight	
01	Glass Cylinder (15 x 9)	2	11.39	22.78		
50.8 x 33.02 x	Glass Cylinder (13 x 5)	2	3.58	7.16	11.5 KG	
43.18 cm	Glass Cylinder (4 x 6) TOTAL AMOU	2	1.77	3.54	19	
	TOTAL AMOU	NIT IN USD:		33.	40	
Box Number	Item	Quantity	y Unit Amount in USD	Total Amount in USD	Total Weight	
	Glass Cylinder (4 x 6)	1	1.77	1.77		
02 45.72 x	Glass Cylinder (12 x 8)	1	6.95	6.95	11.5 KG	
33.02 x 43.18 cm	Glass Cylinder (13 x 5)	3	3.58	10.74		
	Glass Cylinder (10 x 8)	1	5.79	5.79		
	TOTAL AMOU	INT IN USD:		25.	25	
Box Number	ltem	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight	
03	Glass Cylinder (4 x 6)	3	1.77	5.32		
53.34 x 35.56 x	Glass Cylinder (12 x 7)	1	5.78	5.78		
45.72 cm	Cylinder (7 x 9)	1	5.32	5.32	12 KG	
	Glass Cylinder (13 x 5)	2	3. <mark>5</mark> 8	7.16		
	TOTAL AN	OUNT IN	USD:	23.5	58	

Box Number	ltem	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight	
04	Glass Cylinder (4 x 6)	4	1.77	7.09		
43.18 x 40.64 x 27.94 cm	Glass Cylinder (7 x 7.5)	1	3.44	3.44		
	Glass Cylinder (8 x 6)	1	3.11	3.11	10KG	
	Glass Cylinder (8 x 7.5)	1	3.93	3.93		
		MOUNT IN	USD:	17.5	7	
Box Number	Item	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight	
05	Glass Cylinder (3 x 6)	2	1.51	3.02		
43.18 x 40.64 x 30.48 cm	Glass Cylinder	1	2.89	2.89		
	Glass Cylinder (9 x 7)	1	5.32	5.32	9KG	
	TOTAL A	MOUNT IN	USD:	11.3	23	
Box Number	ltem	Quantit	y Unit Amount in USD	Total Amount in USD	Total Weight	
06	Kraft Paper	6	2.67	16.02		
99.06 x 33.02 x 33.02 cm	Basket	2	2.11	4.22	17.5KG	
1	TOTAL AMO	UNT IN USD:		20.	24	
Box Number	ltem	Quantit	y Unit Amount in USD	Total Amount in USD	Total Weight	
	Kraft Paper	7	2.67	18.69		
96.52 x	Basket	1	2.11	2.11	20.5KG	
33 02 v	Charles of the sec	2	2.63	5.26		
33 02 v	String Abaca			26.	06	
33.02 x	TOTAL AMO	UNT IN USD:				
33.02 x	3277	UNT IN USD: Quantit	y Unit Amount in USD	Total	Total Weight	
33.02 x 35.56 cm Box Number 08	TOTAL AMO		Amount	Total Amount	and the second	

	PROJECT IMPLEMENTATION SCHEDULE	
	AND DURATION OF THE PROJECT	
	• The contract shall commence from the	
	date of execution of the Purchase Order	
	(PO) until all items are received by	
	Consignee at the Philippine Pavilion,	
	Expo 2025 Osaka, Japan.	
	Schedule of delivery within Seven (7)	
	Working Days from the date of receipt of	
	the Notice to Proceed, not included the	
	Flight and Custom Delay.	
	PROJECT OFFICER CONTACT INFORMATION	
	Primary Name: Roselle D. Romero	
	Email: roselle_romero@tpb.gov.ph	
	Alternate	
	Name: Edgar E. Parocha	
	Email: edgar_parochas@tpb.gov.ph	
	ADDITIONAL TECHNICAL/ELIGIBILITY	
	REQUIREMENTS	
	a. Company profile (New Supplier only)	
	b. SEC/DTI Registration Certificate	
	c. Statement of Compliance to the Technical	
	Specification (Annex "A")	
	LEGAL REQUIREMENTS:	
	a. PhilGEPS Certificate	
	b. Mayor's Business Permit (2025)	
	c. Business/ITR Certificate	
	d. Omnibus Sworn Statement (Annex "B")	
	ATTACHMENTS:	
	a. Statement of Compliance to the	
	Technical Specification (Annex "A")	
	b. Omnibus Sworn Statement (Annex "B")	
	NOTE:	
	1. Quotation - All entries must be typewritten	Ψ
	on your company letterhead.	
	2. Price Validity shall be for a period of thirty	
Tamar	(30) calendar days.	
Terms	30 days from receipt of Invoice	
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes	PhP65,000.00

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address <u>bhong\_ducusin@tpb.gov.ph</u> / <u>bac\_sec@tpb.gov.ph</u> not later than

**19 May 2025 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.

JANET G. VILLAFRANCA

Acting Head, Procurement Management Division Finance Department

Contact person: Jose T. Ducusin, Jr.





# **PRO FORMA INVOICE**

# 15 April 2025

A. COMPANY NAME	;	PHILIPPINE ORGANIZING COMMITTEE B8-B9, World Expo Site, Yumeshima, Osaka, Japan Tel no.: 0674943606
B. SHIPPER'S NAME	:	<b>TOURISM PROMOTIONS BOARD</b> 6/F, Five E-Com Center, Harbor Drive, MOA Complex, Pasay City, 1300 Tel. No.: <b>+632 85259318 to 27</b>
C. ORIGIN OF GOODS	:	Manila, Philippines
D. NO. OF BOXES	:	8 Boxes
E. DETAILS OF DESCRIPTION	:	For exhibition / display purposes

Box Number	Item	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight	
01	Glass Cylinder (15 x 9)	2	11.39	22.78		
50.8 x 33.02 x	Glass Cylinder (13 x 5)	2	3.58	7.16	11.5 KG	
43.18 cm	Glass Cylinder (4 x 6)	2	1.77	3.54		
	TOTAL AMOUN		33.4	8		

Box Number	Item	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight
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TOURISM PROMOTIONS BOARD PHILIPPINES

6<sup>th</sup> Floor, Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City, 1300 Philippines Tel: +63 2 8525.9318 to 27 • Fax: +63 2 8521.6165 / 8525.3314 • Email: info@tpb.gov.ph • Website: www.tpb.gov.ph



	TOTAL AMOUNT	IN USD:		25.	.25
	Glass Cylinder (10 x 8)	1	5.79	5.79	
33.02 x 43.18 cm	Glass Cylinder (13 x 5)	3	3.58	10.74	
02 45.72 x	Glass Cylinder (12 x 8)	1	6.95	6.95	11.5 KG
	Glass Cylinder (4 x 6)	1	1.77	1.77	

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Box Number	Item	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight
	Glass Cylinder (4 x 6)	3	1.77	5.32	
03 53.34 x	Glass Cylinder (12 x 7)	1	5.78	5.78	
35.56 x 45.72 cm	Glass Cylinder (7 x 9)	1	5.32	5.32	12 KG
	Glass Cylinder (13 x 5)	2	3.58	7.16	12 KG
	TOTAL AMOUN		23.5	8	

Box Number	Item	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight
	Glass Cylinder (4 x 6)	4	1.77	7.09	
04 43.18 x	Glass Cylinder (7 x 7.5)	1	3.44	3.44	
40.64 x 27.94 cm	Glass Cylinder (8 x 6)	1	3.11	3.11	
	Glass Cylinder (8 x 7.5)	1	3.93	3.93	10KG
	TOTAL AMOUN		17.5	7	

Box Number	ltem	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight
05	Glass Cylinder (3 x 6)	2	1.51	3.02	
43.18 x	Glass Cylinder (8 x 5)	1	2.89	2.89	
40.64 x 30.48 cm	Glass Cylinder (9 x 7)	1	5.32	5.32	9KG
	TOTAL AMOUN	11.2	23		

Box Number	Item	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight
06	Kraft Paper	6	2.67	16.02	
99.06 x 33.02 x 33.02 cm	Basket	2	2.11	4.22	17.5KG
	TOTAL AMOU	INT IN USD:		20.2	24

Box Number	Item	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight
07	Kraft Paper	7	2.67	18.69	
96.52 x	Basket	1	2.11	2.11	20.5KG
33.02 x 35.56 cm	String Abaca	2	2.63	5.26	
	TOTAL AMOU	NT IN USD:		26.0	6

Box Number	Item	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight
08	Anahaw Fan Giant	4	7.02	28.08	

TOTAL AMOUNT IN USD:		28.08
90 cm		
90 x 15 x		3KG

1 PHP = US\$0.2

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F. PURPOSE	:	For the Philippines' Participation at the World Expo 2025 Osaka (NOT FOR SALE)
G. PRICE	:	USD 185.49 No Commercial Value
H. ECOTERM	:	DDP (Delivery Duty Paid)

ARNOLD T. GONZALES Committee Head Commercial Operations and Business Development Committee

# PACKING LIST OF ITEMS

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Box Number	ltem	Quantity
01	Glass Cylinder (15 x 9)	2
50.8 x 33.02 x	Glass Cylinder (13 x 5)	2
43.18 cm	Glass Cylinder (4 x 6)	2

Box Number	ltem	Quantity
	Glass Cylinder (4 x 6)	1
02 45.72 x	Glass Cylinder (12 x 8)	1
33.02 x 43.18 cm	Glass Cylinder (13 x 5)	3
	Glass Cylinder (10 x 8)	1

Box Number	ltem	Quantity
	Glass Cylinder (4 x 6)	3
03 53.34 x 35.56 x 45.72 cm	Glass Cylinder (12 x 7)	1
	Glass Cylinder (7 x 9)	1
	Glass Cylinder (13 x 5)	2

Box Number	ltem	Quantity	
04	Glass Cylinder	4	

43.18 x	(4 x 6)	
40.64 x 27.94 cm	Glass Cylinder (7 x 7.5)	1
27.51 Citi	Glass Cylinder (8 x 6)	1
	Glass Cylinder (8 x 7.5)	1

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Box Number	ltem	Quantity
05	Glass Cylinder (3 x 6)	2
43.18 x 40.64 x	Glass Cylinder (8 x 5)	1
30.48 cm	Glass Cylinder (9 x 7)	1

Box Number	ltem	Quantity
06	Kraft Paper	6
99.06 x 33.02 x 33.02 cm	Basket	2

Box Number	ltem	Quantity
07	Kraft Paper	7
96.52 x	Basket	1
33.02 x 35.56 cm	String Abaca	2

Box Number	ltem	Quantity
08	Anahaw Fan	4
90 x 15 x 90 cm	Giant	





## PACKING LIST OF ITEMS

Box Number	ltem	Quantity	Net Weight	Gross Weight
01	Glass Cylinder (15 x 9)	2		
50.8 x 33.02 x	Glass Cylinder (13 x 5)	2	11 kg	11.5 kg
43.18 cm	Glass Cylinder (4 x 6)	2		

Box Number	Item	Quantity	Net Weight	Gross Weight
	Glass Cylinder (4 x 6)	1		
02 45.72 x	Glass Cylinder (12 x 8)	1	11 kg	11.5 kg
33.02 x 43.18 cm	Glass Cylinder (13 x 5)	3		
	Glass Cylinder (10 x 8)	1		

Box Number	ltem	Quantity	Net Weight	Gross Weight
	Glass Cylinder (4 x 6)	3		
03 53.34 x	Glass Cylinder (12 x 7)	1	11.5 kg	12 kg
35.56 x 45.72 cm	Glass Cylinder (7 x 9)	1		
	Glass Cylinder (13 x 5)	2		



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Box Number	Item	Quantity	Net Weight	Gross Weight
~ .	Glass Cylinder (4 x 6)	4		
04 43.18 x	Glass Cylinder (7 x 7.5)	1	9.5 kg	10 kg
40.64 x 27.94 cm	Glass Cylinder (8 x 6)	1		
	Glass Cylinder (8 x 7.5)	1		

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Box Number	ltem	Quantity	Net Weight	Gross Weight
05	Glass Cylinder (3 x 6)	2	9 E ka	0 kg
43.18 x 40.64 x	Glass Cylinder (8 x 5)	1	8.5 kg	9 kg
30.48 cm	Glass Cylinder (9 x 7)	1		

Box Number	ltem	Quantity	Net Weight	Gross Weight
06	Kraft Paper	6		
99.06 x 33.02 x 33.02 cm	Basket	2	16.50 kg	17.50 kg

Box Number	ltem	Quantity	Net Weight	Gross Weight
07	Kraft Paper	7		
96.52 x	Basket	1	19.50 kg	20.50 kg
33.02 x 35.56 cm	String Abaca	2		

Box Number	ltem	Quantity	Net Weight	Gross Weight
08 90 x 15 x 90 cm	Anahaw Fan Giant	4	2.60 kg	3 kg

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Item: Abaca String Specifications: fibers of the abaca plant Item: Cylinder Glass Specifications: glass



Item: Basket

Specifications: weaving strips of bamboo



Item: Kraft Paper Specifications: wood pulp

## ANNEX "A"

gainst ea Item	ch of the Individual parameters of each Specification Description	Total	Bidder's Statement of
		Quantity	Compliance (comply /not comply)
Α.	Courier Services Provider	1 lot	
	ABC : PhP65,000.00		
	SCOPE OF DELIVERABLES/DELIVERABLES		
	<ul> <li>Door to Door International Air Freight</li> </ul>		
	Delivery Service.		
	<ul> <li>Duties and Taxes, Destination Clearance,</li> </ul>		
	Export Declaration, Enhanced Liabilities,		
	Priority Services Charge, Fuel Surcharges,		
	and other applicable charges to be		
	shouldered of the supplier		
	/company/winning bidder.		
	<ul> <li>Upon picking up of the items from the</li> </ul>		
	TPB office, the winning bidder will		
	provide the packing and labelling for the		
	items indicated in the packing list prior		
	delivery in accordance with the		
	guidelines set by the Expo Association		
	for handling freight and customs.		
	<ul> <li>Ensure that the items/goods will arrive in</li> </ul>		
	good condition to the consignee and in		
	the shortest possible time.		
	<ul> <li>The supplier will pay the TPB in case of</li> </ul>		
	loss or damages.		
	<ul> <li>Supplier assigned a contract person to</li> </ul>		
	monitor the delivery of items.		
	<ul> <li>The supplier submits the consolidated</li> </ul>		
	copy of proof of delivery of the recipient		
	immediately after the delivery of the items.		
	A company can provide tailor-made		
	services to meet the TPB needs:		
	<ul> <li>To provide complete cargo transportation</li> </ul>		
	services between land, sea, and air to		
	deliver the TPB promotional materials and		
	giveaways.		
	To provide a complete range of cargo		
	services including packaging,		

	ansportation orage/ware						
	o provide a f		-		ality		
	mparative				ancy,		
	ultifunction				n		
	rvices		50 11 11	sportatio			
	HER QUALI	FICATIO	ONS OF	THE BID	DERS		
	Nust be Filip						
	legally regis						
	Forwarder,			-	king.		
	Logistics, H	-			-		
	Airfreight co						
	Aust have a	0.70		1.5.5.5			
	operations.		650				
• E	Bidders mus	t be an	official	Freight			
	Forwarder	of Expo	2025 C	saka, Jap	ban		
CO	MMODITY						
-	Items for [	Display	and Ex	hibition F	urposes		
	only, (Plea	ise see	the atta	ached Pro	o Forma		
	Invoice an	d Packi	ng List)	)			
D.	COMPANY	NAME					
	PHILIPPINE						
	B8-B9, Wo		o Site, ۱	/umeshir	na,		
	Osaka, Jap						
	Tel no.: 067						
Ε.	SHIPPER'S			ISM			
	PROMOTIC						
	6/F, Five E-	Com Ce	nter, H	arbor Dr	ive, MOA		
	Complex,						
	Pasay City,						
- F	Tel. No.: +6	-					
F.	ORIGIN OF		S: Man	na,			
D	NO. OF BO	ppines	Poyor				
	DETAILS OF			I. For ov	hibition		
	display pur			. FUI EX	Indicion		
Box	Item	Quantity	Unit	Total	Total		
Number			Amount in USD	Amount in USD	Weight		
01	Glass Cylinder (15 x 9)	2	11.39	22.78			
50.8 x 33.02 x	Glass Cylinder (13 x 5)	2	3.58	7.16	11.5 KG		
43.18 cm	Glass Cylinder	2	1.77	3.54			
	(4 x 6)	T IN USD:		33.4	18		
		2007-7-5200 es				_	

Box Number	ltem	Quantity	y Unit Amount in USD	Total Amount in USD	Total Weight	
	Glass Cylinder (4 x 6)	1	1.77	1.77		
02 45.72 x	Glass Cylinder (12 x 8)	1	6.95	6.95	11.5 KG	
33.02 x 43.18 cm	Glass Cylinder (13 x 5)	3	3.58	10.74		
	Glass Cylinder (10 x 8)	1	5.79	5.79		
	TOTAL AMOUNT IN USD:				.25	
Box Number	Item	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight	
03	Glass Cylinder (4 x 6)	3	1.77	5.32		
53.34 x 35.56 x	Glass Cylinder (12 x 7)	1	5.78	5.78		
45.72 cm	Glass Cylinder (7 x 9)	1	5.32	5.32	12 KG	
	Glass Cylinder (13 × 5)	2	3.58	7.16		
	TOTAL AN	NOUNT IN	USD:	23.58		
Box Number		Quantity	Unit Amount in USD	Total Amount in USD	Total Weight	
04	Glass Cylinder (4 x 6)	4	1.77	7.09		
43.18 x 40.64 x 27.94 cm	Glass Cylinder (7 x 7.5)	1	3.44	3.44		
	Glass Cylinder (8 x 6)	1	3.11	3.11	10KG	
	Glass Cylinder (8 x 7.5)	1	3.93	3.93		
	TOTAL AMOUNT IN USD:				57	
Box Number	Item	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight	
05	Glass Cylinder (3 x 6)	2	1.51	3.02		
43.18 x 40.64 x 30.48 cm	(0 / 5)	1	2.89	2.89	010	
	Glass Cylinder (9 x 7)	1	5.32	5.32	9KG	

Box Number	ltem	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight	
06	Kraft Paper	6	2.67	16.02		
99.06 x 33.02 x 33.02 cm	Basket	2	2.11	4.22	17.5KG	
	TOTAL AMOU	NT IN USD:		20.24		
Box Number	Item	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight	
07	Kraft Paper	7	2.67	18.69		
96.52 x	Basket	1	2.11	2.11	20.5KG	
33.02 x 35.56 cm	String Abaca	2	2.63	5.26		
	TOTAL AMOU	IT IN USD:		26.06		
Box Number	Item	Quantity	Unit Amount in USD	Total Amount in USD	Total Weight	
08 90 x 15 x 90 cm	Anahaw Fan Giant	4	7.02	28.08	3 KG	
	TOTAL AMOU	NT IN USD:		28.	08	
DURA • The c exe iten Phil • Sch Day	ECT IMPLE ATION OF T contract sh cution of t ns are rece ippine Pav edule of de s from the ceed, not in av.	HE PRO. all comm he Purch ived by ( ilion, Exp elivery w date of	JECT nence f nase Or Consign 2025 ithin Se receipt	from the der (PO) nee at the Osaka, J even (7) N of the N	date of until all a lapan. Working otice to	5
	DER QUALI	FICATION	NS			
1. Mu:	st be an IT	compan	y opera	ting for a	at least	
Thre	e (3 Years.					
	ist have an	Contemportant programme				
 	Authorized	310 - 7/P.3				

I hereby certify to Comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name of Representative

Date

## Omnibus Sworn Statement (Revised) [shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES ) CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

#### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[*If a sole proprietorship:*] | am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] | am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, <u>by itself or by relation,</u> <u>membership, association, affiliation, or controlling interest with another blacklisted person</u> <u>or entity as defined and provided for in the Uniform Guidelines on Blacklisting;</u>
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
- 9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity] Affiant

[Jurat] [Format shall be based on the latest Rules on Notarial Practice]