

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

SERVICES OF A TOUR OPERATOR FOR THE ENHANCED MICE PLUS PROGRAM

Bidders must state here either “**Comply**” or “**Not Comply**” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. **Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidder Bid and cross-referenced to that evidence. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.**

ITEM NO.	SPECIFICATIONS		STATEMENT OF COMPLIANCE
SCOPE OF WORK/SERVICES/DELIVERABLES			
1	Event	HALF-DAY CITY TOUR (HERITAGE TOUR)	
	Inclusive Dates/Period	June to December 2025	
	Proposed Destinations	<ul style="list-style-type: none">• Metro Manila and Environs• Clark, Pampanga• Baguio• Cebu• Davao	
	Audience Profile	Foreign delegates/participants	
	No. of Runs	Multiple*	
	No. of Pax Per Run	Minimum Guarantee: 20 pax	
	*NOTE: The bid quotation/proposal must be on per pax basis; the number of runs will depend on the actual number of pax per tour/run		
2	Transportation <ul style="list-style-type: none">• Provide one (1) unit air-conditioned tourist coach bus for 57 pax or two (2) coasters for 27 pax each• Preferably, vehicles must be new or not older than three (3) years, subject to the approval of the TPB. Vehicle year model must be at least 2021 and up.• Provide a professional and well-groomed licensed driver.• Proposal must cover cost of gasoline expenses, tolls and parking fees, meals of drivers.		
3	Tour Guides <ul style="list-style-type: none">• Provide at least two (2) duly licensed DOT-accredited tour guides preferably from an organization that provides tour guides.		

	<ul style="list-style-type: none"> • Fluent and conversant in English and well-versed in Philippine history, culture, tradition, art, as well as current events. • Must have at least two (2) years of experience in tour guiding of foreign participants. <p>Tour Operator must submit the following documents of the Tour Guide five (5) calendar days after receipt of Notice of Award (NOA):</p> <ol style="list-style-type: none"> 1. Proof of Accreditation from DOT 2. Proof of membership in associations of tour guides 3. Resume and list of groups handled for the last three years 	
4	Tour Coordinator <ul style="list-style-type: none"> • Provide at least one (1) tour coordinator • Must have at least two (2) years of experience in coordinating tour groups with 20 or more foreign delegates. • Submit a resume of the tour coordinator including the list of groups handled, five (5) calendar days after receipt of Notice of Award. 	
5	Meals Provide one (1) meal during the tour: lunch with Filipino-Spanish menu or heavy snacks (merienda) featuring Filipino delicacies. The venue must be able to provide in-house local entertainment. The cost estimate of meal per pax must not be below P1,500.00.	
6	Tour Kits Provide the following amenities for each participant, packed in a sustainable bag: <ul style="list-style-type: none"> • Hat and Hand-fan <ul style="list-style-type: none"> -simple native design depicting Filipino culture -preferably made from eco-friendly materials • Bottled water, 330/350 ml • Candies (mint) • Dry and wet tissues • Sanitizer/Alcohol (small bottle) 	
7	Banner Provide one (1) full-color banner of 72x36 inches (for group photo ops). Design to be provided by the TPB.	
8	Insurance Provide appropriate general insurance coverage of P500,000.00 per participant	
9	Other Requirements <ul style="list-style-type: none"> • Tour Operator may propose/modify the itinerary as deemed fit for the group and in consideration of time, subject to TPB approval. • Provide a First Aid Kit onboard the vehicle with basic medicines (headache, fever, motion sickness, pain reliever, antacids for upset stomach, diarrhea, antihistamine for allergies, etc. 	

	<ul style="list-style-type: none"> • Provide umbrellas. • Provision of an assisted-listening system (wireless tour guide audio system) is an advantage. • Compilation of digital photos of the tour (in .jpeg format), stored in a Google drive folder and link sent to the TPB via email no later than fifteen (15) days after the tour is conducted. • Copy of list of participants 	
ADDITIONAL TECHNICAL REQUIREMENTS		
10	Must be a Filipino-owned, operated, and legally registered Travel and Tour Operator under Philippine laws.	
11	Must be a DOT-accredited tour operator. [Provide a copy of the valid DOT accreditation certificate, together with the quotation]	
12	Must be engaged in the business as a travel and tour operator for the last five (5) years at the date and time of submission of bid.	
13	Must have a professional track record in handling international groups. [Provide at least two government and private sector similar projects handled for the past three (3) years, together with the quotation]	

Name of Company/Bidder

Signature over Printed Name
of Representative

Date