

30 June 2025

REQUEST FOR QUOTATION (RFQ)

The **TOURISM PROMOTIONS BOARD** invites you to submit a quotation for the item/s listed below:

RFQ No. TPB-RFQ 2025.06.182
PR No. 2025.06.028

REQUIREMENTS: **SUPPLY AND DELIVERY OF FOOD PACKS FOR THE GENDER AND DEVELOPMENT (GAD) TRAINING ON SEX-DISAGGREGATED DATA**

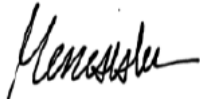
Quantity	Particulars	Estimated Unit Price (PhP)	Total Amount (PhP)																		
1 lot	<p>SCOPE OF WORK/SERVICES/DELIVERABLES</p> <p>1. The service provider must have the capability and resources to supply food packs and deliver them to the TPB Office on or before the serving schedule listed below:</p> <table><tr><th>Particulars</th><th>Serving Time</th></tr><tr><td>A.M. Snacks</td><td>08:30 A.M.</td></tr><tr><td>Bento Lunch</td><td>11:00 A.M.</td></tr><tr><td>P.M. Snacks</td><td>03:00 P.M.</td></tr></table> <p>2. Venue: 6F Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City</p> <p>3. Number of Pax:</p> <table><tr><th>Particulars</th><th>Number of Pax</th></tr><tr><td>16 July 2025</td><td>30</td></tr><tr><td>17 July 2025</td><td>30</td></tr></table> <p>4. Provision of the following meals:</p> <table><tr><td>a.</td><td>A.M. and P.M. Snacks: Inclusive of one round of soda, tea, or fruit juice (preferred snacks: sandwich and pasta)</td></tr><tr><td>b.</td><td>Bento Lunch: Minimum of three (3) main courses (chicken/beef/fish), (1) one soup, (1) one vegetable, (1) one dessert, and</td></tr></table>	Particulars	Serving Time	A.M. Snacks	08:30 A.M.	Bento Lunch	11:00 A.M.	P.M. Snacks	03:00 P.M.	Particulars	Number of Pax	16 July 2025	30	17 July 2025	30	a.	A.M. and P.M. Snacks: Inclusive of one round of soda, tea, or fruit juice (preferred snacks: sandwich and pasta)	b.	Bento Lunch: Minimum of three (3) main courses (chicken/beef/fish), (1) one soup, (1) one vegetable, (1) one dessert, and	PhP42,000.00	PhP42,000.00
Particulars	Serving Time																				
A.M. Snacks	08:30 A.M.																				
Bento Lunch	11:00 A.M.																				
P.M. Snacks	03:00 P.M.																				
Particulars	Number of Pax																				
16 July 2025	30																				
17 July 2025	30																				
a.	A.M. and P.M. Snacks: Inclusive of one round of soda, tea, or fruit juice (preferred snacks: sandwich and pasta)																				
b.	Bento Lunch: Minimum of three (3) main courses (chicken/beef/fish), (1) one soup, (1) one vegetable, (1) one dessert, and																				

	<div> <div>inclusive of one round of soda, tea, or fruit juice</div> <div>c. Coffee Station: Includes all necessary paraphernalia (limited to the number of pax, inclusive of sugar and creamer) - can be arranged with A.M. and P.M. Snacks</div> <div>d. Special Diets: Can accommodate specific dietary needs (halal, vegetarians, pescatarians, diabetics, low sodium, hypoallergenic, gluten-free, etc.)</div> <div>e. Meals must be in sealed, eco-friendly, or sustainable packaging</div> </div> <div> <p>5. The menu selection <u>must be submitted along with the technical bid envelope.</u></p> <p>6. Designation of uniformed service personnel to assist with and manage the delivered food packs.</p> <p>PROJECT IMPLEMENTATION SCHEDULE 16 – 17 July 2025</p> <p>NOTE: <u>Attached is the Statement of Compliance with the Technical Specifications for complete details of the requirements.</u></p> </div>		
	<p>ADDITIONAL TECHNICAL REQUIREMENTS:</p> <ol style="list-style-type: none"> 1. Company Profile <i>if new bidder</i> 2. SEC/DTI/ CDA Registration <p>LEGAL REQUIREMENTS:</p> <ol style="list-style-type: none"> 1. PhilGEPS Registration Certificate 2. Business/Mayor's Permit 3. BIR Certificate of Registration <p>ATTACHMENTS:</p> <ol style="list-style-type: none"> 1. Technical Specifications 2. Statement of Compliance <p>NOTE:</p> <ol style="list-style-type: none"> 1. All entries must be typewritten in your company letterhead. 2. Price validity shall be for a period of thirty (30) calendar days. 		
Terms	Thirty (30) working days from the receipt of invoice/billing.		
ABC	The Approved Budget of the Contract (ABC) is PhP42,000.00 inclusive of all applicable fees and taxes		PhP42,000.00

Please submit your **quotation** together with the **legal and technical documents** duly signed by your authorized representative to the email addresses **kristine_aclan@tpb.gov.ph/**
bac_sec@tpb.gov.ph not later than **04 July 2025 at 12:00 PM**, subject to the Terms and Conditions stated herein.

The Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.



GENESIS WEIYN B. LEE

Acting Head

Procurement Management Division

CONTACT PERSON: KRISTINE HEIZELLE B. ACLAN