

09 July 2025

### SUPPLEMENTAL/BID BULLETIN NO. 2025-019

This **Supplemental/Bid Bulletin No. 2025-019** is issued to amend and/or modify the details provided in the **Invitation to Bid (ITB) No. 2025-036** for the **“Service Provider for the Implementation of the Social Functions of PHITEX + MICECONnect 2025”** as follows:

ITEM NO.	SPECIFICATION		
	SECTION	FROM	TO
1	Section I. Invitation to Bid	<b>No. 5</b> A complete set of Bidding Documents may be acquired by interested Bidders on <b>25 June – 16 July 2025, 1:30 PM</b> by sending your request to <a href="mailto:bac_sec@tpb.gov.ph">bac_sec@tpb.gov.ph</a> and/or <a href="mailto:soleil_fajardo@tpb.gov.ph">soleil_fajardo@tpb.gov.ph</a> or by downloading it through the PhilGEPs and TPB website and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of <b>Five Thousand Pesos Only (PhP5,000.00)</b> . The Procuring Entity allows the bidder to present its proof of payment for the fees through electronic means. xxx	<b>No. 5</b> A complete set of Bidding Documents may be acquired by interested Bidders on <b>25 June – 17 July 2025, 3:00 PM</b> by sending your request to <a href="mailto:bac_sec@tpb.gov.ph">bac_sec@tpb.gov.ph</a> and/or <a href="mailto:soleil_fajardo@tpb.gov.ph">soleil_fajardo@tpb.gov.ph</a> or by downloading it through the PhilGEPs and TPB website and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of <b>Five Thousand Pesos Only (PhP5,000.00)</b> . The Procuring Entity allows the bidder to present its proof of payment for the fees through electronic means. xxx
2		<b>No. 7</b> Bids must be <b>in a sealed envelope</b> and shall be duly received by the BAC Secretariat at the office address indicated below on or before <b>16 July 2025, 1:30 PM</b> . Late bids shall not be accepted. xxx	<b>No. 7</b> Bids must be <b>in a sealed envelope</b> and shall be duly received by the BAC Secretariat at the office address indicated below on or before <b>17 July 2025, 3:00 PM</b> . Late bids shall not be accepted. xxx
3		<b>No. 9</b> Bid opening shall be on <b>16 July 2025 at 2:00 PM</b> at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. xxx	<b>No. 9</b> Bid opening shall be on <b>17 July 2025 at 3:30 PM</b> at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. xxx
4	Section II. Instructions to Bidders	<b>14. Bid Security, 14.2</b> The Bid and bid security shall be valid until <b>13 November 2025</b> . Any Bid not	<b>14. Bid Security, 14.2</b> The Bid and bid security shall be valid until <b>14 November 2025</b> . Any Bid not

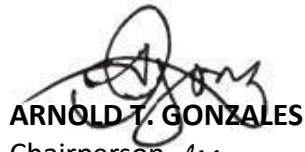
		<p>accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.</p>	<p>accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.</p>																																								
5		<p><b>No. 1</b>  <b>Conceptualization*</b> of a themed entertainment production/program that would best present the following event components of PHITEX + MICECONnect 2025:</p> <table border="1"> <thead> <tr> <th>Date/Time</th><th>Activity</th><th>Venue</th><th>Remarks</th></tr> </thead> <tbody> <tr> <td>08 September 2025</td><td>PHITEX Welcome Cocktails</td><td>TBA</td><td>within Pasay, the same venue of TRAVEX</td></tr> <tr> <td>09 September 2025</td><td>Philippine Reception for PHITEX and MICECONnect 2025</td><td>TBA</td><td>within Pasay, the same venue of TRAVEX</td></tr> <tr> <td>10 September 2025</td><td>MICECONnect Farewell Cocktails</td><td>TBA</td><td>Outside TRAVEX venue</td></tr> </tbody> </table> <p>xxx</p>	Date/Time	Activity	Venue	Remarks	08 September 2025	PHITEX Welcome Cocktails	TBA	within Pasay, the same venue of TRAVEX	09 September 2025	Philippine Reception for PHITEX and MICECONnect 2025	TBA	within Pasay, the same venue of TRAVEX	10 September 2025	MICECONnect Farewell Cocktails	TBA	Outside TRAVEX venue	<p><b>No. 1</b>  <b>Conceptualization*</b> of a themed 20-minute entertainment production/program that would best present the following event components of PHITEX + MICECONnect 2025:</p> <table border="1"> <thead> <tr> <th>Date/Time</th><th>Activity</th><th>Venue</th><th>Remarks</th></tr> </thead> <tbody> <tr> <td>09 September 2025</td><td>Collaboration Lunch for PHITEX and MICECONnect</td><td>Conrad Manila</td><td>Specific Hall to be advised</td></tr> </tbody> </table> <p>xxx</p> <p>Background Entertainment (ie. Live band, Emcee, and dance instructors) for the Networking Cocktails on the following dates:</p> <table border="1"> <thead> <tr> <th>Date/Time</th><th>Activity</th><th>Venue</th><th>Remarks</th></tr> </thead> <tbody> <tr> <td>08 September 2025</td><td>PHITEX Welcome Cocktails</td><td>Conrad Manila</td><td>Specific Hall to be advised</td></tr> <tr> <td>09 September 2025</td><td>Philippine Reception for PHITEX and MICECONnect 2025</td><td>Conrad Manila</td><td>Specific Hall to be advised</td></tr> <tr> <td>10 September 2025</td><td>MICECONnect Farewell Cocktails</td><td>To be advised</td><td>Outside TRAVEX venue</td></tr> </tbody> </table>	Date/Time	Activity	Venue	Remarks	09 September 2025	Collaboration Lunch for PHITEX and MICECONnect	Conrad Manila	Specific Hall to be advised	Date/Time	Activity	Venue	Remarks	08 September 2025	PHITEX Welcome Cocktails	Conrad Manila	Specific Hall to be advised	09 September 2025	Philippine Reception for PHITEX and MICECONnect 2025	Conrad Manila	Specific Hall to be advised	10 September 2025	MICECONnect Farewell Cocktails	To be advised	Outside TRAVEX venue
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6	Section VII. Technical Specifications	<p><b>No. 2, D</b>  xxx  Appropriate and sustainable* venue décor/execution and construction for the abovementioned events to include, but not to be limited to:</p> <ol style="list-style-type: none"> <li>Stage construction</li> <li>Venue styling (including table decor and centerpieces)</li> <li>Venue enhancements</li> <li>Welcome arc/structure, as needed/applicable</li> <li>Activity areas (ex: 360 photo booth, etc.)</li> </ol> <p><b>Note:</b> Bidder should include proposed sustainability initiatives and sustainable aspects of their design  xxx</p>	<p><b>No. 2, D</b>  xxx  Appropriate and sustainable* venue décor/execution and construction for the abovementioned events to include, but not to be limited to:</p> <ol style="list-style-type: none"> <li>Stage construction</li> <li>Venue styling (including table decor and centerpieces)</li> <li>Venue enhancements</li> <li>Welcome arc/structure, as needed/applicable</li> <li>Lounge Set up for the Networking Cocktails on 08 and 10 September 2025</li> <li>Sit down dinner set up for Philippine Reception for PHITEX and MICECONnect 2025 on 09 September</li> <li>Activity areas (ex: 360 photo booth, etc.)</li> </ol> <p><b>Note:</b> Bidder should include proposed sustainability initiatives and sustainable aspects of their design  xxx</p>																																								

7		<p><b>No. 2, E</b> Physical and technical requirements accompanied by the necessary personnel complement for the abovementioned events, and coordination with the technical teams of the selected venue for the setup and installation of all physical and technical requirements, to include, but not to be limited to the following:</p> <ul style="list-style-type: none"> <li>a. Sound System (speakers, microphones, etc.)</li> <li>b. Lighting equipment and special effects</li> <li>c. LED screen, backdrop, stage/set design</li> <li>d. Digital signages within and around the conference venues, as applicable</li> <li>e. Close circuit camera and dedicated camera/s for documentation purposes</li> <li>f. Genset as necessary</li> </ul>	<p><b>No. 2, E</b> Physical and technical requirements accompanied by the necessary personnel complement for the abovementioned events, and coordination with the technical teams of the selected venue for the setup and installation of all physical and technical requirements, to include, but not to be limited to the following:</p> <ul style="list-style-type: none"> <li>a. Sound System (speakers, microphones, cables, etc.)</li> <li>b. Lighting equipment and special effects</li> <li>c. LED screen, backdrop, stage/set design</li> <li>d. Digital signages within and around the conference venues, as applicable</li> <li>e. Close circuit camera and dedicated camera/s for documentation purposes</li> <li>f. Appropriately-sized dancefloors for the Networking Cocktails</li> <li>g. Musical instrument rentals as necessary</li> <li>h. Genset as necessary</li> </ul>
8		<p><b>No. 2, F</b> Talents for the above-mentioned events</p> <ul style="list-style-type: none"> <li>a. Voice over talent</li> <li>b. Musical Arranger</li> <li>c. Entertainers/Singers, Dancers, and other talents (for Welcome Dinner Reception and Networking Cocktails), including all necessary costumes and props. Talents that are home-grown/with roots from the local destination, may be utilized.</li> <li>d. Showband and dance instructors (DIs)</li> </ul>	<p><b>No. 2, F</b> Talents for the above-mentioned events</p> <ul style="list-style-type: none"> <li>a. Voice over talent</li> <li>b. Musical Arranger</li> <li>c. Entertainers/Singers, Dancers, Live Band, dance instructors and other talents (for Collaboration Lunch, Philippine Dinner Reception and Networking Cocktails), including all necessary costumes and props. Talents that are home-grown/with roots from the local destination, may be utilized.</li> </ul>
9		<p><b>No. 2, G</b> Sustainable themed dinner tokens for each function:</p>	<p><b>No. 2, G</b> Sustainable themed dinner tokens for each function:</p>

		<table><tr><th>Event Function</th><th>Estimated Number of Tokens / Attendees</th><th>Estimated Budget</th></tr><tr><td>PHITEX Welcome Cocktails</td><td>250</td><td>PhP500.00 / token</td></tr><tr><td>Philippine Reception for PHITEX+ MICECONnect</td><td>410</td><td>PhP1,000.00 / token</td></tr><tr><td>MICECONnect Farewell Cocktails</td><td>220</td><td>PhP500.00 / token</td></tr></table> <p>a. Supplier to provide at least three (3) options per category, <b><u>photos of options to be included in the technical bid</u></b></p> <p>b. Items/Products and their packaging should be high quality, eco-friendly, and sustainable.</p> <p>c. Should include TPB compliments tag (design to be provided by TPB)</p> <p>d. Brief description of items for the giveaways during the Philippine Reception for PHITEX+ MICECONnect</p> <p>e. All tokens should be fully delivered to the PHITEX and MICECONnect venue on or before 06 September 2025</p>	Event Function	Estimated Number of Tokens / Attendees	Estimated Budget	PHITEX Welcome Cocktails	250	PhP500.00 / token	Philippine Reception for PHITEX+ MICECONnect	410	PhP1,000.00 / token	MICECONnect Farewell Cocktails	220	PhP500.00 / token	<table><tr><th>Event Function</th><th>Estimated Number of Tokens / Attendees</th><th>Estimated Budget</th></tr><tr><td>PHITEX Welcome Cocktails</td><td>250</td><td>PhP500.00 / token</td></tr><tr><td>Collaboration Lunch for PHITEX+ MICECONnect</td><td>410</td><td>PhP1,000.00 / token</td></tr><tr><td>MICECONnect Farewell Cocktails</td><td>220</td><td>PhP500.00 / token</td></tr></table> <p>a. Supplier to provide at least three (3) options per category, <b><u>photos of options to be included in the technical bid</u></b></p> <p><b>*Curated Collaboration Lunch giveaway must correlate with the approved lunch menu and include a ceramic Filipino Recipe Plate with the following specification:</b></p> <ul style="list-style-type: none"><li>• Dim: 15cm L x 9.6cm W x 2.86 cm or 6.5inch diameter</li><li>• Material: Bone China</li><li>• Price range: PHP 350.00 - PHP 400.00</li></ul> <p>b. Items/Products and their packaging should be high quality, eco-friendly, and sustainable.</p> <p>c. Should include TPB compliments tag (design to be provided by TPB)</p> <p>d. Brief description of items for the giveaways during the Philippine Reception for PHITEX+ MICECONnect</p> <p>e. All tokens should be fully delivered to the PHITEX and MICECONnect venue on or before 06 September 2025</p>	Event Function	Estimated Number of Tokens / Attendees	Estimated Budget	PHITEX Welcome Cocktails	250	PhP500.00 / token	Collaboration Lunch for PHITEX+ MICECONnect	410	PhP1,000.00 / token	MICECONnect Farewell Cocktails	220	PhP500.00 / token
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10		<p><b>No. 2, I</b></p> <p>Provision of the following during the Philippine Reception for PHITEX + MICECONnect 2025:</p> <p>a. Laser colored printer with A4 papers</p> <p>b. Podium stand with DOT, LTP, and TPB logos</p> <p>c. Tabletop menu cards and name cards (for VIP tables) (designs to be provided by TPB)</p>	<p><b>No. 2, I</b></p> <p>Provision of the following during the Collaboration Lunch for PHITEX + MICECONnect 2025 on 09 September 2025:</p> <p>a. Laser colored printer with A4 papers</p> <p>b. Podium stand with DOT, LTP, and TPB logos</p> <p>Tabletop menu cards and name cards (for VIP tables) (designs to be provided by TPB)</p>																								

This Bid Bulletin shall form an integral part of the Bidding Documents.

For guidance and information of all concerned.



**ARNOLD T. GONZALES**

Chairperson *lee*

Bids and Awards Committee

By signing this supplemental/bid bulletin, it is a manifestation of my intention to comply with the modification in the technical specifications.

\_\_\_\_\_  
**Name and Signature of the Authorized Representative**

**Date:** \_\_\_\_\_