

25 July 2025

## REQUEST FOR QUOTATION (RFQ)

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

**RFQ No.** : **TPB-RFQ 2025.07.210**  
**PR No.** : **2025.07.036**  
**Requirements** : **SUPPLY AND DELIVERY OF ELECTRIC TOWER FANS FOR OFFICE USE**


Quantity	Particulars	Estimated Unit Price	Total Cost (Php)
4 units	<b>Electric Tower Fans</b> <ul style="list-style-type: none"> <li>• At least 30W</li> <li>• 8-speed settings</li> <li>• Max speed not less than 1,400 RPM</li> <li>• Max airflow: at least 15 m3/min</li> <li>• Durable plastic body</li> <li>• DC motor operated</li> <li>• Soft-touch control panel</li> <li>• LED indicators</li> <li>• 12-hour timer</li> <li>• With remote control</li> <li>• With ionizer function</li> <li>• 90° oscillation</li> <li>• Equipped with thermal cut-off fuse</li> <li>• Double insulated AC cord</li> <li>• Height: at least 110 cm</li> </ul>	PhP10,000.00	PhP40,000.00
	<ul style="list-style-type: none"> <li>• Provision of user manuals and warranty certificate (minimum 1 year for all units)</li> <li>• Provision of service contact information for warranty claims or technical support</li> </ul>		
	<b>PROJECT IMPLEMENTATION SCHEDULE</b> Delivery at the TPB Office at 6th Floor Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City 1300 within thirty (30) calendar days upon receipt of the Notice to Proceed (NTP).		

	<b>ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS</b> a. Company profile ( <i>New Supplier only</i> ) b. SEC/DTI Registration Certificate  <b>LEGAL REQUIREMENTS:</b> a. PhilGEPS Certificate b. Mayor's Business Permit (2025) c. BIR Registration (TIN No. 2303)		
	<b>NOTE:</b> 1. <b>Quotation</b> - All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of thirty (30) calendar days.		
Terms	30 days from receipt of Invoice		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		<b>PhP40,000.00</b>

Please submit your **quotation, together with the technical and legal** documents duly signed by your authorized representative, to the email addresses: [bhong\\_ducusin@tpb.gov.ph](mailto:bhong_ducusin@tpb.gov.ph) / [bac\\_sec@tpb.gov.ph](mailto:bac_sec@tpb.gov.ph), not later than **31 July 2025 at 05:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Please be informed that the Tourism Promotions Board Philippines is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.

  
**GENESIS WEIYN B. LEE**  
Acting Head, Procurement Management Division  
Finance Department

**CONTACT PERSON: JOSE T. DUCUSIN, JR.**