

30 July 2025

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. **TPB-RFQ 2025.07.216**
PR No. **2025.07.041**

Requirements: **Preventive Maintenance Services for TPB Pool Vehicle, 2022 Mitsubishi, Expander with Plate No. SNJ-8591**

Quantity	Item/Description	Estimated Unit Price	Total Cost (Php)
1 lot	Labor: - Perform 40,000 KM Check up - Change Engine Oil/Replace Oil Filter - Check, Clean and Adjust Brake Parts - Check Battery Condition - Replace Drive Belts - Replace Brake Shoe - Replace Seal Ring + Parts and Miscellaneous	PhP27,750.00	PhP27,750.00
	PROJECT OFFICER CONTACT INFORMATION Primary Paula Jesusa C. Granale Email: paula_granale@tpb.gov.ph Johnnel A. Ignacio Tel: +63 2 8523 8960 Email: johnnel_ignacio@tpb.gov.ph		
	NOTE: 1. Quotation - All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of thirty (30) calendar days.		
Terms of Payment	C.O.D.		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		Php27,750.00

Please submit your **quotation, technical, and legal documents**, duly signed by your authorized representative, to the email addresses bhong_ducusinn@tpb.gov.ph / bac_sec@tpb.gov.ph no later than **01 August 2025 at 05:00 PM**. Subject to the Terms and Conditions stated herein.

Please be informed that the Tourism Promotions Board Philippines is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.


GENESIS WEINY B. LEE
Acting Head
Procurement Management Division

CONTACT PERSON: JOSE T. DUCUSIN, JR

ANNEX "A"

<u>TECHNICAL SPECIFICATION</u>			
Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement against each of the Individual parameters of each Specification			
Item	Description	Total Quantity	Bidder's Statement of Compliance (<i>comply /not comply</i>)
A.	Preventive Maintenance Services for TPB Pool Vehicle, 2022 Mitsubishi, Expander with Plate No. SNJ-8591 ABC : 27,750.00	1 Lot	
	Labor: • Perform 40,000 KM Check up • Change Engine Oil/Replace Oil Filter • Check, Clean and Adjust Brake Parts • Check Battery Condition • Replace Drive Belts • Replace Brake Shoe • Replace Seal Ring + Parts and Miscellaneous		

I hereby certify to Comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name of Representative

Date